

ARPA Day Transformation Meeting May 1, 2023

Attending: Keith Lavalette, Kathryn du Pree, Robyn Hescoock, Beth Fisher, Sean Bannon, Varian Salters, Alli Smale, Sue Bastien, Trever Rogers,

Guest Presenters: Maura Fitzgerald, Rebecca Brockway- McDowell Communication Group
Julia Oak- Deloitte Consulting

1. Review of the Requirements of Public Meetings- Keith reviewed the meeting protocols

2. Approval of 4/3/23 Minutes- Varian Salters made a motion and Beth Fisher seconded the motion to approve the minutes. The minutes were approved.

3. Communications Update: Maura Fitzgerald and Rebecca Brockway from McDowell Consulting Group

- Flyer is being send to individuals and families announcing the community forums that the Commissioner and Deputy are sponsoring in May. These were also sent to providers and DDS staff end of last week
- Producing a transformation newsletter to be sent in June
- Videos continue to be developed. Now screening for CCH homes and supported housing options. Other three are in development. Will be open captioned in both English and Spanish
- Work on the DDS website for a better visual presentation of related materials and linked to sections using buttons
- Developing information sheets to accompany the videos explaining each support option: challenges and benefits
- Keith commented on the quality of the videos he has previewed and suggested the Committee view them before they are distributed
- The Committee will review them at the next meeting or see them on their own depending on timing of their completion

4. Deloitte Presentation on Transition Plans Julia Oak

- DDS received 15 transformation plans for both residential and day services
- The templates have been streamlined and is available for providers on the webpage
- Developing sessions for DDS staff to support stakeholders during STEP transitions
- DDS is developing a draft letter for providers who submitted a plan to inform them of their status
- Beth asked for clarification on the approval process. Providers assume there is some flexibility regarding the individuals who want to participate. Keith affirmed this is allowable and will not delay plan approval. Keith anticipates many plans will start to be approved next week

- DDS staff will be trained for a better understanding of the initiative starting with informational sessions in May.

5. FAQ Document

- Keith shared a draft with members of the Committee and asked for feedback by May 3rd. Deloitte is developing a broad list of FAQs for this project.

6. Next Meeting

- Keith proposed we change the meeting in June to June 12th instead of June 5th. This change works for the Committee

7.Meeting Adjourned

- Beth motioned to adjourn seconded by Varina. Meeting ended at 4:31