



The Department of Developmental Services' Emergency Operations Center has secured Personal Protective Equipment (PPE) items for your Direct Support Professionals (DSP's).

*Kits will be made available MONTHLY in 2021 for EOR Pick-Up at Four Regional Locations:

Glove sizes may be requested at the distribution site. (Limited quantities available.)

- 1) DDS East Hartford (155 Founders Plaza, East Hartford): First Wednesday of the Month (Jan. 6th, 2021 & continuing monthly)
- 2) DDS Ella Grasso Center (300 Armory Road, Stratford): Second Wednesday of the Month (Jan. 13th, 2021 & monthly)
- 3) DDS Uncas on Thames Campus (401 W. Thames Street, Norwich): Third Wednesday of the Month (Jan. 20th, 2021 & monthly)
- 4) DDS Southbury Training School (1461 South Britain Road, Southbury): Fourth Wednesday of the Month (Jan. 27th, 2021 & monthly)

Days may be adjusted due to inclement weather. For updates please visit the DDS website at <https://portal.ct.gov/dds> under the COVID 19 Updates for DDS Individuals and Families section: <https://portal.ct.gov/DDS/General/COVID19/COVID-19-Updates-for-DDS-Individuals-and-Families> (CTRL + click)



NEW INFORMATION!

Beginning in January 2021, the Department of Developmental Services (DDS) will transition to monthly in person PPE events as indicated above. This is to help limit exposure to harsh weather conditions during winter months. A one-month supply of PPE consisting of masks and gloves will be available for pick up by every EOR or their designee for each active staff providing waived services. The process will not be changing, other than the frequency of events and the amount of PPE provided.

All On-Site events will receive both **Regular PPE kits** and Pre-ordered "**Specialty**" kits that are requested through the online process. COVID and/or RESPIRATORY "Specialty" kits must be requested through the online forms that can be found using this guidance: [DDS SD Communication PPE In Person Monthly 12 11 20 FINAL.pdf \(ct.gov\)](#) (CTRL + click), and will be available at the designated in person sites that the EOR or their designee identifies on the request form. For Respiratory kits, EORs need to assure that the 3 OSHA requirements below can be met and if not the N95 masks will be replaced with the KN95 appropriate alternative equipment, as the KN95 does not require the following:

FOR SPECIALTY KITS REQUIRING N95 RESPIRATORS THE EOR MUST ASSURE THE FOLLOWING 3 QUESTIONS ARE ANSWERED & MET:

- 1. Can the EOR assure that the staff to use the N95 mask has had or will have a medical evaluation?
- 2. Can the EOR assure that they have a respiratory protection plan?
- 3. Can the EOR assure that the staff person has or will have a fit test with the specific type of N95 that is given to them?

See links above for more information on the DDS PPE process and explanation of the N95 use guidance. The person picking up the kits should reference this letter and give the name of the Employer of Record. (THERE IS NO NEED TO PRINT THIS FLYER). The person picking up the kits must wear a mask at the time of pickup and should remain in their vehicle. Additional instructions will follow when they arrive.