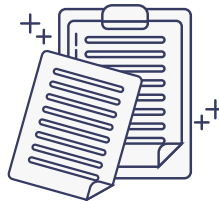


CONNECTICUT DEPARTMENT OF DEVELOPMENTAL SERVICES



COURSE CATALOG

MARCH - JUNE 2022



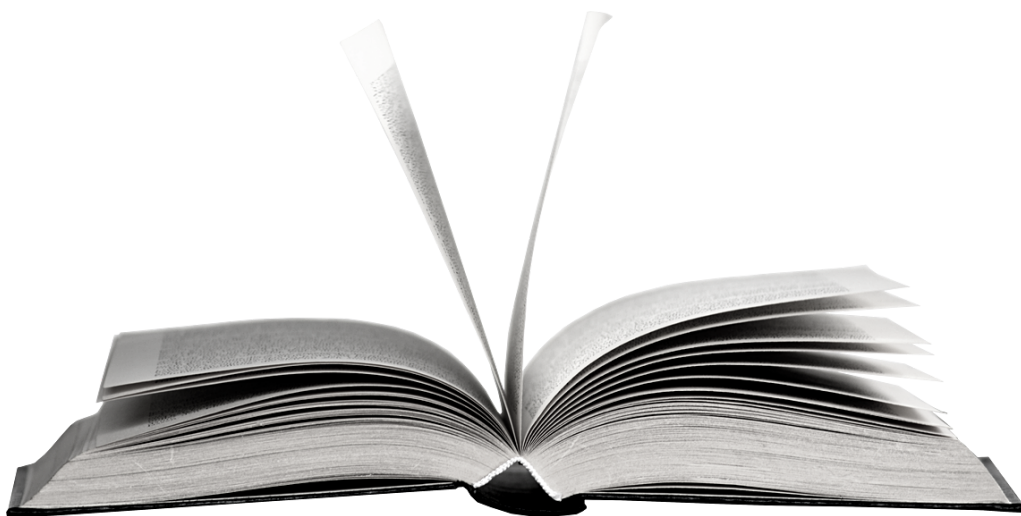
MEDICATION ADMINISTRATION CERTIFICATION
AND TRAINING PROGRAM
FOR NON-LICENSED PERSONNEL,
RECERTIFICATION REVIEW COURSE AND EXAMS,
AND RETRAINING FOR CERTIFIED PERSONNEL

DDS

DEPARTMENT OF DEVELOPMENTAL SERVICES
MEDICATION ADMINISTRATION TRAINING &
CERTIFICATION PROGRAM
61 WOODLAND STREET
HARTFORD, CT 06105

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DDS MEDICATION ADMINISTRATION DIVISION CONTACTS

Jessica Kelsey, RN, BSN

Nurse Consultant

Program Coordinator

Phone#: 860-616-2052

Fax#: 860-707-1861

E-mail: Jessica.Kelsey@ct.gov

Susan Watkins, RN

Nurse Clinical Instructor

Phone#: 860-616-2053

Fax#: 860-706-1444

Email: Susan.Watkins@ct.gov

Evette Rivera, Secretary 1

Phone#: 860-616-2054

INCLEMENT WEATHER POLICY

In the case of inclement weather,
a cancellation notice will be posted through voice mail
by calling

(860) 616-2045 Ext 5.

This message will instruct the caller as to the status
of the med admin activities for that day.

Cancellation
notices will be posted to voice mail
up to 2 hours prior to the start of
course session or exam.

NOTE REGARDING FRAGRANCES

We request staff NOT wear any fragrances to the classes,
labs, or exams as we work to be a fragrance-free
environment due to the allergies which affect many people.
Please notify your staff of this request.

CLASS CODING INFORMATION

Seat Request Responses:

A - Registration has been accepted

F - Registration is full

OB - Overbooked

(employee will be admitted if there is a no show on the first day of class)

L - Agency limit has been met

C - Registration is closed

ANF - Application in elicence not found

ANP - Application in elicence has not been approved

Course/Exam Results:

CNS - Class no show

LNS - Lab no show

ENS - Exam no show

INC - Incomplete - if an employee does not complete the course in full, they must retake the 21 hour course

FL - Failed lab - if an employee fails the lab, they must retake the 21 hour course.

ADDITIONAL INFORMATION

Seat Request Registration Links and the Cancellation Link for Initial Certification can be found on the DDS website along with the Retraining Registration.

Seat request tutorial for online forms can be found here: <https://vimeo.com/504779718>

A response will be sent to all agencies after the seat request has been processed. Submitting a request online does not automatically register an employee for a course, lab, or exam.

Cancellation forms must be submitted three business days prior to the event.

WHAT GOES WHERE?

DDS.MEDADMIN@CT.GOV

Recertification exam seat requests for agencies that test with DDS

Option B Course Requests

Exceeded initial test limit approval

Recertification third test request

Option B and Online Course Attestation Forms

Option B labs and class final rosters

Retraining requests

Renewal extension requests

Agency contact update

This inbox can also be reached via fax: 860-622-2738

DDS.MEDADMIN.GENERAL@CT.GOV

Recertification pins (fast track pins)

Log in information for employees with history

Uploaded deficiency notifications for renewal applications

Follow up on initial seat requests

General inquiries and information about the Medication Administration

Training Program or specifics about employees

OTHER

Completed online assignment for the online course
should be sent to dds.21hour@ct.gov.

Option C request information should be sent to Jessica Kelsey
or Susan Watkins

INITIAL MED ADMIN COURSES

COURSE PROGRAM OVERVIEW

Courses include the 21-hour classroom course, 4-hour laboratory practicum, and a certification exam seat in a designated exam. Courses will have limited capacity and agency registration limitations due to COVID-19. The course exam is now limited to the course participants only.

Location, dates, and times are subject to change based on needs of the instructors or department. Location changes will be posted and communicated with agency Med Coordinators. **Students must arrive at least 15 minutes prior to the start of each course session for check in** and, by doing so, students will avoid lateness due to room location changes in the building. Students will not be allowed into any class if they are late, no exceptions will be made.

Employees must complete the course in full. The back up date listed for each course is utilized for either inclement weather or instructor conflict.

Exam grades will be sent to agency Med Coordinators, students should not contact the DDS office for exam grades.

THINGS TO REMEMBER FOR COURSE ATTENDEES:



Course students must arrive at least 15 minutes early to each class. Students that arrive late will not be allowed into class. No exceptions will be made.



All students must bring a pen or pencil for check in each day.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in all DDS training centers, regardless of vaccination status.

North Region Courses

NC-22 065

HARTFORD

Session Dates: March 1, 3, 7, and 9, 2022 (backup date: March 10, 2022)

Class Time: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Lab Date and Time: March 9, 2022, Following last session

Exam Date and Time: March 11, 2022, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

NC-22 066

HARTFORD

Session Dates: March 9, 11, 15, 17, 18, 21, 22, 2022 (backup date: March 28, 2022)

Class Time: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Lab Date and Time: March 25, 2022 12:00pm

Exam Date and Time: March 30, 2022 4:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

NC-22 067

HARTFORD

Session Dates: April 5, 7, 12, and 14, 2022 (backup date: April 19, 2022)

Class Time: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Lab Date and Time: April 14, 2022, Following last session

Exam Date and Time: April 22, 2022, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

North Region Courses

NC-22 068

HARTFORD

Session Dates: April 12, 13, 14, 18, 19, 20, 25, 2022 (backup date: April 29, 2022)

Class Time: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Lab Date and Time: April 28, 2022 12:00pm

Exam Date and Time: May 4, 2022 4:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

NC-22 069

WILLIMANTIC

Session Dates: April 18, 20, 22, and 25, 2022 (backup date: April 27, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS North, 90 South Park Road, Willimantic CT, Training Room

Lab Date and Time: April 25, 2022, Following last session

Exam Date and Time: April 29, 2022, 10:00AM

Exam Location: DDS North, 90 South Park Road, Willimantic CT, Training Room

NC-22 070

HARTFORD

Session Dates: May 3, 5, 11, and 17, 2022 (backup date: May 19, 2022)

Class Time: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Lab Date and Time: May 17, 2022, Following last session

Exam Date and Time: May 20, 2022, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

NC-22 071

HARTFORD

Session Dates: May 10, 12, 18, 20, 23, 24, 26, 2022 (backup date: May 31, 2022)

Class Time: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Lab Date and Time: May 27, 2022 12:00pm

Exam Date and Time: June 8, 2022 4:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

North Region Courses

NC-22 072

HARTFORD

Session Dates: June 2, 7, 9, and 14, 2022 (backup date: June 16, 2022)

Class Time: 8:30AM-3:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Lab Date and Time: June 14, 2022, Following last session

Exam Date and Time: June 20, 2022, 10:00AM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

NC-22 073

WILLIMANTIC

Session Dates: June 13, 15, 17, and 20, 2022 (backup date: June 22, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS North, 90 South Park Road, Willimantic CT, Training Room

Lab Date and Time: June 20, 2022, Following last session

Exam Date and Time: June 24, 2022, 10:00AM

Exam Location: DDS North, 90 South Park Road, Willimantic CT, Training Room

NC-22 074

HARTFORD

Session Dates: June 17, 20, 21, 23, 24, 27, 28, 2022 (backup date: June 30, 2022)

Class Time: 4:30PM-7:30PM

Class Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

Lab Date and Time: June 29, 2022 12:00pm

Exam Date and Time: July 6, 2022 4:00PM

Exam Location: DDS North, 61 Woodland Street, Hartford CT, Room 169

South Region Courses

SC-22 075

NEW HAVEN

Session Dates: March 1, 3, 7, and 10, 2022 (backup date: March 16, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS South, New Haven 370 James Street, Training Room

Lab Date and Time: March 10, 2022, Following last session

Exam Date and Time: March 23, 2022 10:00am

Exam Location: DDS South, New Haven 370 James Street, Training Room

SC-22 076

WALLINGFORD

Session Dates: March 14, 16, 21, and 23, 2022 (backup date: March 24, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS South, Wallingford, 35 Thorpe Ave, 3rd floor, Wallingford

Lab Date and Time: March 23, 2022, Following last session

Exam Date and Time: March 31, 2022 1:00PM

Exam Location: DDS South, Wallingford, 35 Thorpe Ave, 3rd floor, Wallingford

SC-22 077

NEW HAVEN

Session Dates: March 15, 17, 21, and 22, 2022(backup date: March 28, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS South, New Haven 370 James Street, Training Room

Lab Date and Time: March 22, 2022, Following last session

Exam Date and Time: March 31, 2022 10:00am

Exam Location: DDS South, New Haven 370 James Street, Training Room

SC-22 078

NORWICH

Session Dates: March 21, 23, 25, and 28, 2022 (backup date: March 30, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS South. Norwich, Uncas on the Thames Campus, Campbell Building, Room 341

Lab Date and Time: March 28, 2022, Following last session

Exam Date and Time: April 4, 2022, 1:00PM

Exam Location: DDS South. Norwich, Uncas on the Thames Campus, Campbell Building, Room 341

South Region Courses

SC-22 079

NEW HAVEN

Session Dates: April 21, 22, 26, and 27, 2022 (backup date: April 28, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS South, New Haven 370 James Street, Training Room

Lab Date and Time: April 27, 2022, Following last session

Exam Date and Time: April 29, 2022 10:00am

Exam Location: DDS South, New Haven 370 James Street, Training Room

SC-22 080

NORWICH

Session Dates: May 10, 12, 17, and 19, 2022 (backup date: May 20, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS South. Norwich, Uncas on the Thames Campus,
Campbell Building, Room 341

Lab Date and Time: May 19, 2022, Following last session

Exam Date and Time: May 24, 2022, 1:00PM

Exam Location: DDS South. Norwich, Uncas on the Thames Campus,
Campbell Building, Room 341

SC-22 081

NEW HAVEN

Session Dates: May 11, 13, 16, and 17, 2022 (backup date: May 19, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS South, New Haven 370 James Street, Training Room

Lab Date and Time: May 17, 2022, Following last session

Exam Date and Time: May 20, 2022 10:00am

Exam Location: DDS South, New Haven 370 James Street, Training Room

South Region Courses

SC-22 082

NEW HAVEN

Session Dates: June 1, 3, 6, and 8, 2022 (backup date: June 9, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS South, New Haven 370 James Street, Training Room

Lab Date and Time: June 8, 2022, Following last session

Exam Date and Time: June 14, 2022 10:00am

Exam Location: DDS South, New Haven 370 James Street, Training Room

SC-22 083

WALLINGFORD

Session Dates: June 13, 15, 16, and 20 2022 (backup date: June 22, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS South, Wallingford, 35 Thorpe Ave, 3rd floor, Wallingford

Lab Date and Time: June 20, 2022, Following last session

Exam Date and Time: June 29, 2022 10:00AM

Exam Location: DDS South, Wallingford, 35 Thorpe Ave, 3rd floor, Wallingford

West Region Courses

WC-22 084

CHESHIRE

Session Dates: March 10, 17, 23, and 30, 2022 (backup date: March 31, 2022)

Class Time: 8:30AM - 3:30PM

Class Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

Lab Date and Time: March 30, 2022, Following last session

Exam Date and Time: April 8, 2022, 10:00AM

Exam Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

WC-22 085

CHESHIRE

Session Dates: April 6, 7, 20, and 21, 2022 (backup date: April 28, 2022)

Class Time: 8:30AM - 3:30PM

Class Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

Lab Date and Time: April 21, 2022, Following last session

Exam Date and Time: May 5, 2022, 9:00AM

Exam Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

WC-22 086

SOUTHBURY TRAINING SCHOOL

Session Dates: April 19, 20, 25, and 26, 2022 (backup date: April 28, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS West, Southbury Training School, Roselle School, Rm 210

Lab Date and Time: April 26, 2022, Following last session

Exam Date and Time: May 4, 2022 2:00PM

Exam Location: DDS West, Southbury Training School, Roselle School, Rm 210

West Region Courses

WC-22 087

CHESHIRE

Session Dates: May 4, 11, 18, and 19, 2022 (backup date: May 25, 2022)

Class Time: 8:30AM - 3:30PM

Class Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

Lab Date and Time: May 19, 2022 Following last session

Exam Date and Time: June 3, 2022, 1:00PM

Exam Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

WC-22 088

SOUTHBURY TRAINING SCHOOL

Session Dates: May 12, 16, 18, and 23, 2022 (backup date: May 24, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS West, Southbury Training School, Roselle School, Rm 210

Lab Date and Time: May 23, 2022, Following last session

Exam Date and Time: June 2, 2022 10:00AM

Exam Location: DDS West, Southbury Training School, Roselle School, Rm 210

WC-22 089

CHESHIRE

Session Dates: May 13, 14, 20, and 21, 2022 (backup date: May 27, 2022)

Class Time: 8:30AM - 3:30PM

Class Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

Lab Date and Time: May 21, 2022, Following last session

Exam Date and Time: June 3, 2022, 9:00AM

Exam Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

West Region Courses

WC-22 090

CHESHIRE

Session Dates: June 1, 2, 8, and 15, 2022 (backup date: June 16, 2022)

Class Time: 8:30AM - 3:30PM

Class Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

Lab Date and Time: June 15, 2022, Following last session

Exam Date and Time: June 22, 2022, 1PM

Exam Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

WC-22 091

SOUTHBURY TRAINING SCHOOL

Session Dates: June 8, 9, 13, and 14, 2022 (backup date: June 15, 2022)

Class Time: 9:00AM-4:00PM

Class Location: DDS West, Southbury Training School, Roselle School, Rm 210

Lab Date and Time: June 14, 2022, Following last session

Exam Date and Time: June 22, 2022 10:0AM

Exam Location: DDS West, Southbury Training School, Roselle School, Rm 210

WC-22 092

CHESHIRE

Session Dates: June 10, 11, 17, and 18, 2022 (backup date: June 24, 2022)

Class Time: 8:30AM - 3:30PM

Class Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

Lab Date and Time: June 18, 2022, Following last session

Exam Date and Time: June 27, 2022, 1:30PM

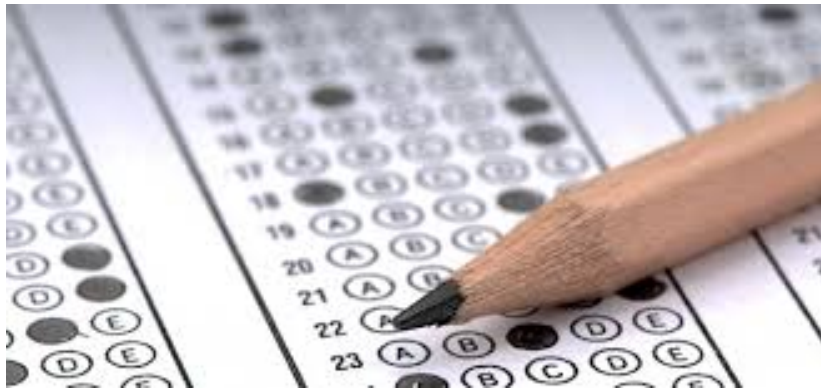
Exam Location: DDS West, 25 Creamery Road, Cheshire, CT, Training Room

STAND ALONE EXAMS

EXAM OVERVIEW

These Initial Certification exams are not associated with a course. These are exams which enable individuals to test independently of a course. They are listed as West, North, and South Stand Alone Exams.

Exam grades will be sent to agency Med Coordinators, students should not contact the DDS office for exam grades.



THINGS TO REMEMBER FOR EXAM ATTENDEES:



Exam attendees must arrive at least 15 minutes early. Registered attendees that arrive late will not be allowed into the exam. There will be no exceptions.



All exam participants must bring a pen for check in and a pencil for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in all DDS training centers, regardless of vaccination status.

North Stand Alone Exams

NSAE-22 073

Exam Date: March 10, 2022

Exam Time: 1:00PM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 075

Exam Date: March 21, 2022

Exam Time: 10:00AM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 077

Exam Date: April 11, 2022

Exam Time: 10:00AM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 079

Exam Date: May 6, 2022

Exam Time: 10:00AM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 081

Exam Date: May 31, 2022

Exam Time: 1:00PM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 083

Exam Date: June 14, 2022

Exam Time: 10:00AM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 074

Exam Date: March 16, 2022

Exam Time: 10:00AM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 076

Exam Date: April 5, 2022

Exam Time: 10:00AM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 078

Exam Date: April 26, 2022

Exam Time: 10:00AM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 080

Exam Date: May 19, 2022

Exam Time: 1:00PM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 082

Exam Date: June 8, 2022

Exam Time: 1:00PM

Exam Location: DDS North,
61 Woodland Street, Room 127B

NSAE-22 084

Exam Date: June 28, 2022

Exam Time: 1:00PM

Exam Location: DDS North,
61 Woodland Street, Room 127B

South Stand Alone Exams

SSAE-22 085

Exam Date: March 1, 2022

Exam Time: 1:00PM

Exam Location: DDS South,
New Haven 370 James Street,
Room 302

SSAE-22 087

Exam Date: March 9, 2022

Exam Time: 10:00AM

Exam Location: DDS South. Norwich
Uncas on the Thames Campus,
Campbell Building, Room 341

SSAE-22 089

Exam Date: April 5, 2022

Exam Time: 1:00PM

Exam Location: DDS South,
New Haven 370 James Street,
Room 302

SSAE-22 091

Exam Date: April 15, 2022

Exam Time: 1:00PM

Exam Location: DDS South,
New Haven 370 James Street,
Room 302

SSAE-22 093

Exam Date: May 3, 2022

Exam Time: 1:00PM

Exam Location: DDS South,
New Haven 370 James Street,
Room 302

SSAE-22 086

Exam Date: March 3, 2022

Exam Time: 1:00PM

Exam Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Room 341

SSAE-22 088

Exam Date: March 25, 2022

Exam Time: 1:00PM

Exam Location: DDS South,
New Haven 370 James Street,
Room 302

SSAE-22 090

Exam Date: April 6, 2022

Exam Time: 1:00PM

Exam Location: DDS South. Norwich
Uncas on the Thames Campus,
Campbell Building, Room 341

SSAE-22 092

Exam Date: April 19, 2022

Exam Time: 10:00AM

Exam Location: DDS South. Norwich
Uncas on the Thames Campus,
Campbell Building, Room 341

SSAE-22 094

Exam Date: May 3, 2022

Exam Time: 1:00PM

Exam Location: DDS South. Norwich
Uncas on the Thames Campus,
Campbell Building, Room 341

South Stand Alone Exams

SSAE-22 095

Exam Date: May 9, 2022

Exam Time: 10:00AM

Exam Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Room 341

SSAE-22 096

Exam Date: May 20, 2022

Exam Time: 1:00PM

Exam Location: DDS South,
New Haven 370 James Street,
Room 302

SSAE-22 097

Exam Date: June 2, 2022

Exam Time: 1:00PM

Exam Location: DDS South,
New Haven 370 James Street,
Room 302

SSAE-22 098

Exam Date: June 3, 2022

Exam Time: 1:00PM

Exam Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Room 341

SSAE-22 099

Exam Date: June 24, 2022

Exam Time: 1:00PM

Exam Location: DDS South,
New Haven 370 James Street,
Room 302

SSAE-22 100

Exam Date: June 27, 2022

Exam Time: 10:00AM

Exam Location: DDS South. Norwich
Uncas on the Thames Campus,
Campbell Building, Room 341

West Stand Alone Exams

WSAE-22 101

Exam Date: March 7, 2022

Exam Time: 10:00AM

Exam Location: DDS West,
Southbury Training School,
Roselle School, Rm 210

WSAE-22 103

Exam Date: March 24, 2022

Exam Time: 1:00PM

Exam Location: DDS West,
Cheshire, 25 Creamery Road,
Training Room

WSAE-22 105

Exam Date: April 13, 2022

Exam Time: 1:00PM

Exam Location: DDS West,
Cheshire, 25 Creamery Road,
Training Room

WSAE-22 107

Exam Date: May 9, 2022

Exam Time: 10:00AM

Exam Location: DDS West,
Southbury Training School,
Roselle School, Room 210

WSAE-22 109

Exam Date: May 24, 2022

Exam Time: 10:00AM

Exam Location: DDS West,
Cheshire, 25 Creamery Road,
Training Room

WSAE-22 111

Exam Date: June 7, 2022

Exam Time: 9:00AM

Exam Location: DDS West,
Cheshire, 25 Creamery Road,
Training Room

WSAE-22 102

Exam Date: March 11, 2022

Exam Time: 10:00AM

Exam Location: DDS West,
Cheshire, 25 Creamery Road,
Training Room

WSAE-22 104

Exam Date: April 4, 2022

Exam Time: 10:00AM

Exam Location: DDS West,
Southbury Training School,
Roselle School, Room 210

WSAE-22 106

Exam Date: April 25, 2022

Exam Time: 9:00AM

Exam Location: DDS West,
Cheshire, 25 Creamery Road,
Training Room

WSAE-22 108

Exam Date: May 9, 2022

Exam Time: 1:00PM

Exam Location: DDS West,
Cheshire, 25 Creamery Road,
Training Room

WSAE-22 110

Exam Date: June 6, 2022

Exam Time: 10:00AM

Exam Location: DDS West,
Southbury Training School,
Roselle School, Room 210

WSAE-22 112

Exam Date: June 22, 2022

Exam Time: 10:00AM

Exam Location: DDS West,
Cheshire, 25 Creamery Road,
Training Room

ONLINE CLASS LAB & EXAM

OVERVIEW

This lab practicum and exam should be taken by employees within six months of completing the Online 21 hour course. The Online course must be taken within a 30 day window and those dates must be reflected on the course attestation form and seat request submitted to DDS by their agency Med Coordinator. All employees must have a valid application in e-license and must have submitted the online homework assignments before they will be accepted into the lab and exam.

Each lab participant will be assigned a time to complete the lab practicum one-on-one with a DDS nurse. If they pass the lab, they will take the exam immediately after the lab on the same day. If an employee fails the lab, they must take the 21 hour course over. If the employee fails the exam, but passes the lab, they only need to take the exam again (see stand alone exam section of the catalog).

Exam grades will be sent to agency Med Coordinators, students should not contact the DDS office for exam grades.

THINGS TO REMEMBER FOR LAB AND EXAM ATTENDEES:



Lab and exam attendees must arrive at least 15 minutes early to their assigned lab time. Registered attendees that arrive late will not be allowed into the lab and exam.



All lab and exam participants must bring a pen for check in and a pencil for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in all DDS training centers, regardless of vaccination status.

North Region Lab and Exam Schedule

March 2, 2022

Time: 9:00AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

March 8, 2022

Time: 8:30AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

March 22, 2022

Time: 8:30AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

March 31, 2022

Time: 9:00AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

April 13, 2022

Time: 8:30AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

April 21, 2022

Time: 8:30AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

April 28, 2022

Time: 9:00AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

May 4, 2022

Time: 9:00AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

North Region Lab and Exam Schedule

May 12, 2022

Time: 8:30AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

May 24, 2022

Time: 9:00AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

May 25, 2022

Time: 8:30AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

June 1, 2022

Time: 9:00AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

June 15, 2022

Time: 8:30AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

June 21, 2022

Time: 8:30AM-2:00PM

(Individual lab times will be assigned by DDS)

Location: DDS North, Hartford

61 Woodland Street, Room 127A&B

South Region Lab and Exam Schedule

March 4, 2022

Time: 9:30AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS South, New Haven
370 James Street, Training Room

March 18, 2022

Time: 9:30AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS South, New Haven
370 James Street, Training Room

March 30, 2022

Time: 9:00AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS South, New Haven
370 James Street, Training Room

April 13, 2022

Time: 9:00AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS South, New Haven
370 James Street, Training Room

April 27, 2022

Time: 9:00AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS South, New Haven
370 James Street, Training Room

West Region Lab and Exam Schedule

March 18, 2022

Time: 9:00AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS West, Cheshire
25 Creamery Road, Cheshire CT
Training Room

March 29, 2022

Time: 9:00AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS West, Cheshire
25 Creamery Road, Cheshire CT
Training Room

April 5, 2022

Time: 9:00AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS West, Cheshire
25 Creamery Road, Cheshire CT
Training Room

April 11, 2022

Time: 9:00AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS West, Cheshire
25 Creamery Road, Cheshire CT
Training Room

May 2, 2022

Time: 9:00AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS West, Cheshire
25 Creamery Road, Cheshire CT
Training Room

June 21, 2022

Time: 9:00AM-1:30PM

(Individual lab times will be assigned by DDS)

Location: DDS West, Cheshire
25 Creamery Road, Cheshire CT
Training Room

RETRAINING

OVERVIEW

The Retraining Course is intended for employees who have made multiple medication administration errors and have already been retrained on site by their delegating RN, but continue to make medication administration errors. The course will be held over two full days, for a total of 12 retraining hours.

Registration for the retraining should be completed through the online registration link that can be found on the DDS website. In addition to the registration form completed by the agency Med Coordinator, the delegating RN that oversees the employee must provide documentation of the staff's med errors and retraining history. The RN needs to provide this information through the online form. Everything should be submitted at one time.

The employee will not be registered in the class without documentation of all errors and retraining history from the RN.

REMINDER: This is NOT a course for employees who are struggling with the recertification exam. Recertification exam review or retraining must be handled by the delegating RN at the agency. The Retraining courses offered through DDS are for employees who have made multiple medication administration errors and have already been retrained by their delegating nurse and are still struggling with med errors.

Retraining classes may be cancelled due to low enrollment. Agency Med Coordinators will be notified of cancellations.

THINGS TO REMEMBER FOR RETRAINING COURSE ATTENDEES:



Retraining course attendees must arrive at least 15 minutes early. Registered attendees that arrive late will not be allowed into the course.



All participants must bring a pen or pencil.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in all DDS training centers, regardless of vaccination status.

Retraining Class Dates

RT-22-213

Dates: March 22 and 24, 2022

Time: 9:00AM-4:00PM (1 hour lunch)

Location: DDS South. Norwich Office

Uncas on the Thames Campus, Campbell Building
Room 341

RT-22-215

Dates: June 2 and 7, 2022

Time: 9:00AM-4:00PM (1 hour lunch)

Location: DDS South, Wallingford, 35 Thorpe Ave-
3rd floor, Wallingford, Ct 06492

The registration form and rationale for the Retraining course can be found on the DDS website.

DDS will no long accept the paper fax registration form and rationale form.

RECERTIFICATION REVIEW CLASS AND EXAM

OVERVIEW

The Medication Administration Recertification Review Class and Exam is a two hour refresher course directly followed by the recertification exam. This is intended **only for employees at agencies that do not give the recertification exam at their agency and test with DDS.** It is recommended that all employees attend a review course before taking the recertification exam; however, on page 34, you can find information regarding stand alone recertification exams if the employee does not wish to attend the two hour review before testing. The recertification review course and exam registration form can be found on the DDS website.

THINGS TO REMEMBER FOR EXAM ATTENDEES:



Exam attendees must arrive at least 15 minutes early. Registered attendees that arrive late will not be allowed into the exam.



All exam participants must bring a pen for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in all DDS training centers, regardless of vaccination status.

North Region Recertification Review Class and Exam

HT-22-192-CE

Date: February 4, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-196-CE

Date: February 15, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road, Training Room

HT-22-194-CE

Date: February 24, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-204-CE

Date: March 2, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-206-CE

Date: March 23, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-209-CE

Date: March 29, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road, Training Room

HT-22-217-CE

Date: April 6, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-221-CE

Date: April 12, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road, Training Room

HT-22-219-CE

Date: April 20, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-230-CE

Date: May 4, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

North Region Recertification Review Class and Exam

HT-22-232-CE

Date: May 18, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-235-CE

Date: May 26, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road, Training Room

WI-22-247-CE

Date: June 2, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road, Training Room

HT-22-244-CE

Date: June 8, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-246-CE

Date: June 22, 2022

Time: 9:00AM

Location: DDS North, Hartford
61 Woodland Street

South Region Recertification Review Class and Exam

NH-22-197-CE

Date: February 15, 2022

Time: 10:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-201-CE

Date: February 18, 2022

Time: 10:00AM

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

NH-22-198-CE

Date: February 25, 2022

Time: 10:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-211-CE

Date: March 2, 2022

Time: 11:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-213-CE

Date: March 4, 2022

Time: 10:00AM

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

NH-22-212-CE

Date: March 24, 2022

Time: 11:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-223-CE

Date: April 1, 2022

Time: 11:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-226-CE

Date: April 5, 2022

Time: 10:00AM

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

South Region Recertification Review Class and Exam

NH-22-225-CE

Date: April 26, 2022

Time: 10:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-237-CE

Date: May 6, 2022

Time: 11:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-240-CE

Date: May 23, 2022

Time: 10:00AM

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

NH-22-238-CE

Date: May 24, 2022

Time: 10:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-250-CE

Date: June 3, 2022

Time: 11:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-252-CE

Date: June 7, 2022

Time: 10:00AM

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

NH-22-251-CE

Date: June 20, 2022

Time: 11:00AM

Location: DDS South,
New Haven 370 James Street,
Training Room

West Region Recertification Review Class and Exam

CH-22-202-CE

Date: February 7, 2022

Time: 10:00AM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-216-CE

Date: March 28, 2022

Time: 10:00AM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-228-CE

Date: April 12, 2022

Time: 10:00AM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-241-CE

Date: May 3, 2022

Time: 10:00AM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-255-CE

Date: June 27, 2022

Time: 10:00AM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

RECERTIFICATION STAND ALONE EXAMS

EXAM OVERVIEW

The Medication Administration Recertification Stand Alone Exams are **only for employees at agencies that do not give the recertification exam at their agency and test with DDS**. It is recommended that all employees take a review course before taking the recertification exam, see page 28 for additional details on the recertification review course prior to the exam. If the employee does not wish to attend the two hour review before testing, available stand alone recertification exams can be found in this section.

The recertification exam registration form can be found on the DDS website.

THINGS TO REMEMBER FOR EXAM ATTENDEES:



Exam attendees must arrive at least 15 minutes early. Registered attendees that arrive late will not be allowed into the exam.



All exam participants must bring a pencil for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in all DDS training centers, regardless of vaccination status.

North Region Recertification Stand Alone Exam

HT-22-191-EO

Date: February 3, 2022

Time: 10:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-192-EO

Date: February 4, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-195-EO

Date: February 4, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road,
Conference Room

HT-22-193-EO

Date: February 14, 2022

Time: 1:30PM

Location: DDS North, Hartford
61 Woodland Street

WI-22-196-EO

Date: February 15, 2022

Time: 12:00PM

Location: DDS North, Willimantic
90 South Park Road,
Training Room

HT-22-194-EO

Date: February 24, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-204-EO

Date: March 2, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-205-EO

Date: March 9, 2022

Time: 10:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-208-EO

Date: March 11, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road,
Training Room

HT-22-206-EO

Date: March 23, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

North Region Recertification Stand Alone Exam

WI-22-209-EO

Date: March 29, 2022

Time: 12:00PM

Location: DDS North, Willimantic
90 South Park Road,
Training Room

HT-22-207-EO

Date: March 31, 2022

Time: 1:30PM

Location: DDS North, Hartford
61 Woodland Street

HT-22-217-EO

Date: April 6, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-221-EO

Date: April 12, 2022

Time: 12:00PM

Location: DDS North, Willimantic
90 South Park Road,
Training Room

HT-22-218-EO

Date: April 19, 2022

Time: 10:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-219-EO

Date: April 20, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-222-EO

Date: April 22, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road,
Conference Room

HT-22-220-EO

Date: April 29, 2022

Time: 1:30PM

Location: DDS North, Hartford
61 Woodland Street

HT-22-230-EO

Date: May 4, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-234-EO

Date: May 6, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road,
Conference Room

North Region Recertification Stand Alone Exam

HT-22-231-EO

Date: May 17, 2022

Time: 10:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-232-EO

Date: May 18, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

WI-22-235-EO

Date: May 26, 2022

Time: 12:00PM

Location: DDS North, Willimantic
90 South Park Road,
Training Room

HT-22-233-EO

Date: May 27, 2022

Time: 1:30PM

Location: DDS North, Hartford
61 Woodland Street

WI-22-247-EO

Date: June 2, 2022

Time: 12:00PM

Location: DDS North, Willimantic
90 South Park Road,
Training Room

HT-22-243-EO

Date: June 3, 2022

Time: 10:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-244-EO

Date: June 8, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

HT-22-245-EO

Date: June 13, 2022

Time: 1:30PM

Location: DDS North, Hartford
61 Woodland Street

WI-22-248-EO

Date: June 17, 2022

Time: 10:00AM

Location: DDS North, Willimantic
90 South Park Road,
Conference Room

HT-22-246-EO

Date: June 22, 2022

Time: 11:00AM

Location: DDS North, Hartford
61 Woodland Street

South Region Recertification Stand Alone Exam

NO-22-200-EO

Date: February 8, 2022

Time: 1:00pm

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Room 339

NH-22-197-EO

Date: February 15, 2022

Time: 12:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-201-EO

Date: February 18, 2022

Time: 12:00pm

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

NH-22-198-EO

Date: February 25, 2022

Time: 12:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-199-EO

Date: February 28, 2022

Time: 10:00am

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-210-EO

Date: March 1, 2022

Time: 10:00am

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-211-EO

Date: March 2, 2022

Time: 1:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-213-EO

Date: March 4, 2022

Time: 12:00pm

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

NO-22-214-EO

Date: March 16, 2022

Time: 10:00am

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Room 339

NH-22-212-EO

Date: March 24, 2022

Time: 1:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

South Region Recertification Stand Alone Exam

NH-22-223-EO

Date: April 1, 2022

Time: 1:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-224-EO

Date: April 5, 2022

Time: 10:00am

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-226-EO

Date: April 5, 2022

Time: 12:00pm

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

NO-22-227-EO

Date: April 19, 2022

Time: 2:00pm

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Room 339

NH-22-225-EO

Date: April 26, 2022

Time: 12:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-236-EO

Date: May 3, 2022

Time: 10:00am

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-237-EO

Date: May 6, 2022

Time: 1:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-239-EO

Date: May 10, 2022

Time: 8:00am

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Room 339

NO-22-240-EO

Date: May 23, 2022

Time: 12:00pm

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

NH-22-238-EO

Date: May 24, 2022

Time: 12:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

South Region Recertification Stand Alone Exam

NH-22-249-EO

Date: June 1, 2022

Time: 10:00am

Location: DDS South,
New Haven 370 James Street,
Training Room

NH-22-250-EO

Date: June 3, 2022

Time: 1:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-252-EO

Date: June 7, 2022

Time: 12:00pm

Location: DDS South, Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

NH-22-251-EO

Date: June 20, 2022

Time: 1:00pm

Location: DDS South,
New Haven 370 James Street,
Training Room

NO-22-253-EO

Date: June 21, 2022

Time: 1:00pm

Location: DDS South. Norwich
Uncas on the Thames Campus
Campbell Building, Training Room

West Region Recertification Stand Alone Exam

CH-22-203-EO

Date: February 18, 2022

Time: 1:00PM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-215-EO

Date: March 15, 2022

Time: 10:00AM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-216-EO

Date: March 28, 2022

Time: 12:00PM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-228-EO

Date: April 12, 2022

Time: 12:00PM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-229-EO

Date: April 13, 2022

Time: 10:00AM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-241-EO

Date: May 3, 2022

Time: 12:00PM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-242-EO

Date: May 9, 2022

Time: 10:00AM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-254-EO

Date: June 7, 2022

Time: 1:00PM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

CH-22-255-EO

Date: June 27, 2022

Time: 12:00PM

Location: DDS West, Cheshire,
25 Creamery Road, Training Room

DIRECTIONS



DDS WEST REGION

Cheshire Office
Southbury Training School

DDS NORTH REGION

Hartford Training Office
Willimantic Office

DDS SOUTH REGION

New Haven Office
Norwich Office
Wallingford Office

Directions to All Course/Lab/Exam Locations

DDS West Cheshire Office

25 Creamery Road
Cheshire, CT 06410

To Cheshire from Hartford:

Take Route 84 West to exit #27 (Route 691). Take Route 691 to Exit #3 Cheshire.

Take a right off the exit onto Route 10. At the fifth traffic light take a left onto Creamery Road (Paul's Restaurant and car wash will be on your right) Take an immediate right into the drive way of the Cheshire Center. Parking is available in the lower lot to the left of the buildings. Training room is located at the top of the hill.

To Cheshire from New Haven:

Take Route 91 North to Route 15. Take Meriden-Waterbury exit to Route 691 West.

****Take 691 W to exit #3. Take a left off the exit onto Route 10. At the fifth traffic light take a left onto Creamery Road (Paul's Restaurant and car wash will be on your right) Take an immediate right into the drive way of the Cheshire Center. Parking is available in the lower lot to the left of the buildings. Training room is located at the top of the hill.**

To Cheshire from Middletown:

Take Route 691W to exit #3. Follow from **** above**

To Cheshire from Waterbury:

Take Route 84 East to Route 691 East to Exit #3 Cheshire. Take a right off the exit onto Route 10. At the fifth traffic light take a left onto Creamery Road (Paul's Restaurant and car wash will be on your right) Take an immediate right into the drive way of the Cheshire Center. Parking is available in the lower lot to the left of the buildings. The training room is located at the top of the hill.

DDS West Southbury Training School

1461 South Britain Road
Southbury, CT 06488

To Southbury Training School From All Points:

Interstate 84 to Exit 14. At the end of the exit ramp take a right(westbound) or a left(eastbound). Proceed north straight on Route 172, for 2.6 miles.

Enter at Constitution Ave (which is the main driveway), Roselle School is on the right. Training room is room 210. Use parking lot in the rear.

DDS Training Office, Hartford
(The old Capital Community College Building)
61 Woodland Street
Hartford, CT 06105

To DDS Hartford From All Points:

Take Route 84 to Exit 46 - Sisson Avenue. Keep right at the fork in the ramp. At the light at the end of the exit ramp, turn right onto Sisson Avenue and go to Farmington Avenue (second traffic light). Turn right onto Farmington Avenue and go to Woodland Street (first traffic light). Turn left onto Woodland Street and go to Asylum Avenue (first traffic light). Turn left onto Asylum Avenue. The entrance to the parking area is the second driveway on the left. Turn left into the second driveway. Bear right after entering the driveway and park in the lower lot. Parking in the upper lot is by permit only – Security will require all others to move to the lower lot. 1. Security officers are located right inside the door and will assist you when you arrive. 2. You will be required to present a photo ID in order to enter the building.

DDS North, Willimantic Satellite Office
90 South Park Street
Willimantic, CT 06226

To Willimantic From Danielson:

Take Route 395 South. Take Exit 91 to Route 6 West.

Follow Route 6 to Route 66 in North Windham. Take Route 66 West to the South Street intersection in Willimantic. Turn left at the "Frog bridge". Go across the bridge and straight through the light. Take 1st right onto South Park Street. The office is located at the intersection of South Street and South Park Street. Entrance is on South Park Street. Parking is on the right side of the building.

To Willimantic From Norwich:

Take Route 395 North to Exit 81 West At the end of the exit ramp take a left onto Route 2. Take Exit 25 towards Willimantic. Merge onto Route 32. Take a left onto South Street at the "Frog" bridge. The office is located at the intersection of South Street and South Park Street. The entrance is on South Park Street. Parking is on the right side of the building.

To Willimantic From Hartford:

Take Route 84 East towards Boston merge onto Route 6 East take Exit 59. Merge onto Route 384 East Route 384 becomes Route 6 East. Take the Route 32 Exit towards Willimantic. Turn right at the end of the exit ramp. Route 32 becomes Route 66/Main St continue on Main Street. Take a right onto Bridge Street, go over the railroad tracks and bear left up the hill. Take a left at the stop sign take a right onto John Street at the stop sign you will be facing the office. Take a right at the stop sign onto South Park Street. Parking is on the right side of the building.

DDS South Wallingford Office

35 Thorpe Ave – 3rd floor
Wallingford, Ct 06492

Traveling South on Interstate 91 (I-91 S)

Take Exit 15.

Turn left at the end of the exit onto CT-68/Barnes Road.

Turn left onto Research Parkway.

Take the first left onto Joseph Carini Drive.

Turn left onto Thorpe Avenue.

35 Thorpe Avenue is on the right.

Traveling North on Interstate 91 (I-91 N)

Take Exit 15.

Turn right at the end of the exit onto CT-68/Barnes Road.

Take the first left onto Research Parkway.

Take the first left onto Joseph Carini Drive.

Turn left onto Thorpe Avenue.

35 Thorpe Avenue is on the right.

DDS South – James St Office

370 James St
New Haven, CT

To New Haven From the North:

Take I-91 South toward NEW HAVEN. Take the WILLOW ST exit- EXIT 6- toward US-5 / Blatchley Ave. 0.2 miles. Turn LEFT onto WILLOW ST. 0.1 miles.

Turn RIGHT onto State St/ US-5 0.1 miles. Turn LEFT onto JAMES ST 0.2 miles. Turn RIGHT after 370 James St. The parking lot and entrance are behind the building.

To New Haven From the South:

Take I-95 North toward Hartford. Take the STATE St/ US-5 exit- EXIT 5- toward FAIR HAVEN. 0.1 miles. Turn RIGHT onto JAMES St. 0.2 miles. Turn RIGHT after 370 James St. The parking lot and entrance are behind the building.

**The entrance to the DDS office is on the third floor.
The training room is the first room on the left after entering the
DDS South Region Office.**

DDS South Region: Norwich Office

**Staff Development Office
401 West Thames Street, Campbell Building
Norwich, CT 06360**

Take interstate 395 to Exit 79A onto Route 2A East. Take Exit 1 for Route 32. Take left off ramp onto Rte. 32 North. Stay on Rt. 32 for 1.7 miles. Go past Norwich Inn and Spa on left. Take left at “STATE OF CONNECTICUT Uncas on Thames” sign (across from car dealership). Follow road up the hill looking for signs for Campbell Building. Bear right at fork. Pass the State Police Eastern District headquarters and DMH. Campbell Building is at top of the hill. Training Room is located on the third floor – Room # 341. Library is on the 4th floor.

PLEASE NOTE: 21 HOUR COURSE IS IN THE CAMPBELL BUILDING ON THE THIRD FLOOR IN ROOM 341 INITIAL EXAMS ARE GIVEN IN THE SAME PLACE.

