

DDS Provider Staff Rapid Testing Access Process

Updated April 29, 2020

Provider direct support professionals have been designated Critical Essential Workers for the purpose of priority access to the COVID-19 rapid testing site in New Haven.

Please note that 100 testing slots are specifically reserved for state agency and provider direct support professionals every sixth day of a six day rotation. There may be additional slots that become available on the other five days of the rotation, which may also be made available to direct support professionals.

Providers must select one designee to collect staff information and submit the attached spreadsheet daily to DDS.COVID19@ct.gov. Spreadsheets must be submitted by 2pm for staff to be considered for the next available testing date. The spreadsheet should does not need to be submitted if you have no staff testing requests for that day.

DDS will submit your requests to the statewide First Responder Emergency Support Function group daily. DDS will receive notification from this group as to which day the staff may go for testing. This information will be shared back with the assigned designee for each provider, who will need to share the information with the requesting staff. See the attached Standard Operating Procedure (SOP) for further detail. Nothing in the SOP prohibits direct support professionals from signing up at any time through the CVS site (<https://www.cvs.com/minuteclinic/covid-19-testing>) for an appointment on their own without using the dedicated line.

Please note that anyone seeking testing through this process will need to provide evidence of their employment; if they do not have a work ID, some verification of employment must be shown, such as a letter from your agency attesting “the individual is a Direct Care Worker employed by your agency at X facility.”

Please email DDS.COVID19@ct.gov with any questions.