



State of Connecticut
Department of Developmental Services



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December 11, 2020

Important Notice Regarding PPE for Individuals Self-Directing Services

In-Person Personal Protective Equipment (PPE) Events

- Starting in January 2021 the Department of Developmental Services (DDS) will transition to monthly in person PPE events. This is to help limit exposure to harsh weather conditions during winter months. A one-month supply of PPE consisting of masks and gloves will be available for pick up by every EOR or their designee for each active staff providing waived services. The process will not be changing, other than the frequency of events and the amount of PPE provided.

WHEN and WHERE will the DDS In Person PPE events be held?

- Starting in January 2021 the monthly schedule for EORs to pick up PPE will be:
 - First Wednesday of the month (January 6th, 2021) -East Hartford
 - Second Wednesday of the month (January 13th, 2021) -Stratford (EGC)
 - Third Wednesday of the month- (January 20th, 2021) -Norwich (Uncas)
 - Fourth Wednesday of the month- (January 27th, 2021) -Southbury

Days may be adjusted due to inclement weather. For updates please visit the DDS website at <https://portal.ct.gov/dds> under the COVID 19 Updates for DDS Individuals and Families section <https://portal.ct.gov/DDS/General/COVID19/COVID-19-Updates-for-DDS-Individuals-and-Families>

Specialty PPE (masks, gloves, face shields and gowns)

- The process to request and obtain specialty PPE has not changed. For individuals who meet the criteria for specialty PPE (respiratory needs such as nebulizer, CPAP, BiPAP, are COVID-19 + or presumed + or have individual unique circumstances) continue to utilize the online PPE request process and pick up these items at one of the in-person DDS locations. See below for links to the request forms.

Online Request form (English) → https://forms.office.com/Pages/ResponsePage.aspx?id=-nyLEd2juUiwJjH_abtzi0jZnob8UlpCjbyyDVIZkk5UMIIXWEFYMTNUUU9YOUo0VjBHQzdaOEFQOCQIQCN0PWcu

Online Request form (Spanish) → Formulario de solicitud de suministro de PPE para empleadores de registro de DDS - https://forms.office.com/Pages/ResponsePage.aspx?id=-nyLEd2juUiwJjH_abtzi0jZnob8UlpCjbyyDVIZkk5UNDZGNDVCSzBGRzY5OENJUzhMV1FDSUVGVCQIQCN0PWcu

You can locate both forms on the DDS website located at → <https://portal.ct.gov/DDS>

Under Section: **COVID-19-Updates-for-DDS-Individuals-and-Families**

Under Section: **Personal Protection Equipment (PPE) for Individuals and Families that Self-Direct**

Emergency PPE Kits

- In addition to the in-person PPE events, earlier this month DDS began to distribute by mail Emergency PPE kits consisting of 14 Gowns, 3 Face Shields, 6 KN-95 masks, 20 gloves and 5 surgical masks to all EOR (Employers of Record). These kits should remain in the home of the individual receiving services and are for emergency use. Emergency use includes when a DDS individual, family member or their direct hire staff has tested positive and is asymptomatic or actively showing signs and symptoms related to COVID-19 or has been asked by a medical professional to quarantine due to COVID-19 exposure.

For assistance in using the online request process or if in need of additional PPE please consult and coordinate with your DDS case manager.