

STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS

FEBRUARY 24, 2015

The State Board of Examiners of Shorthand Reporters convened February 24, 2015 at 8:40 a.m. in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members Present: John Brandon, Chairperson, Shorthand Reporter
Kate Kowalyszyn, Attorney

Board Members Absent: Patricia Masi, Shorthand Reporter
Christine Mannix, Shorthand Reporter
William Mangini, Public Member

Board Member Vacancy: One Public Member

Board Counsel Not Present: Jose Rene Martinez, Assistant Attorney General

Board Staff Present: Commissioner Jonathan Harris
Richard M. Hurlburt, Director
Karen Layman, Secretary

Others Present: Vicky Bullock, Staff Attorney
Tracy Gow (via telephone)

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information call Richard M. Hurlburt, Director, at (860) 713-6135 or fax: (860) 706-1255.

Agency Web Site: www.ct.gov/dcp

Division E-mail: dcpoccupationalprofessional@ct.gov

NEWLY APPOINTED COMMISSIONER JONATHAN HARRIS

Commissioner Jonathan Harris attended this meeting and introduced himself to the Board. He informed the Board that they are welcome to contact him in the future with any issues or concerns that may arise.

MINUTES OF PREVIOUS MEETING

John Brandon made a motion to accept the minutes from the December 4, 2014 State Board of Examiners of Shorthand Reporters meeting, Kate Kowalyszyn seconded, and the motion carried.

APPLICATIONS

The Board voted unanimously to approve the following Connecticut Shorthand Reporter License applications:

1. MaryJo Frisoli, Royalston, MA
2. Michael O'Connor, Boston, MA

OLD BUSINESS

1. Continuing education requirements for shorthand reporters

The Board reviewed the revised document containing guidelines for continuing education going forward. Tracy Gow, President of CCRA is to review and notify the Board of any changes at the next meeting. The final version will be forwarded to the Connecticut Court Reporters Association for posting to their website.

NEW BUSINESS

1. Substitute House Bill No. 6403, Public Act No. 13-196 An Act Making Minor And Technical Changes to Department of Consumer Protection Statutes; for the Board's information
The Board so noted.
2. Department of Consumer Protection Agency Description; for the Board's information
The Board so noted.

CORRESPONDENCE

None

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

ADJOURNMENT

John Brandon asked if there was any other business to address. There was none. John made a motion to adjourn, Kate Kowalyshyn seconded, and the motion carried. The meeting adjourned at 8:47 a.m.

2015 Meeting Schedule:

May 26, 2015
August 25, 2015
November 17, 2015

All meetings will take place in Room 117 at 8:30 a.m.