

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
December 9, 2015**

The meeting was called to order by Christopher Italia, Chairman, at 8:30 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)
Gerald Rasmussen (Cert. Gen. App. – 4th District)
Shawna M. Baron (Cert. Res. App – 5th District)
Norris Hawkins (Public Member - 1st District)

Commission Members Absent: John J. Galvin Jr. (Cert. Gen. App. – 5th District)

Commission Vacancies: Certified Appraiser
Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond

Public Present: Connor Tyrrell

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Department of Consumer Protection Web Site: www.ct.gov/dcp
Division E-Mail: DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Italia, Commissioner Baron 2nd, and the motion carried unanimously to approve the minutes of the November 12, 2015 CT Real Estate Appraisal Commission meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

NEW APPLICANTS

Connor Tyrrell, RCR applicant – Seeking approval of samples

It was moved by Commissioner Rasmussen, Commissioner Italia 2nd, and the motion carried unanimously to approve the samples.

OLD BUSINESS

Discussion: Provisional Supervisor Responsibilities

Attorney Vicky Bullock advised the Commission that she and Assistant Attorney General Alan Ponanski will present a draft recommendation on this matter for discussion at the January 2016 meeting.

NEW BUSINESS

2016 Commission Meeting Dates

January 13, February 10, March 9, April 13, May 11, June 8, July 13, September 14, October 12, November 9, December 14 (no meeting in August)

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried unanimously to accept the 2016 Commission meeting dates.

SCHOOL AND COURSE APPLICATIONS

Appraisal Institute

Eminent Domain and Condemnation (on-line)	7 hrs CE
General Appraiser Market Analysis and Highest and Best Use	30 hrs PL
Basic Appraisal Principles (on-line)	30 hrs PL
Basic Appraisal Procedures (on-line)	30 hrs PL
General Sales Comparison (on-line)	30 hrs PL
Real Estate Finance, Statistics & Valuation Modeling (on-line)	15 hrs PL
Advanced Market Analysis and Highest & Best Use (on-line)	35 hrs PL

Calypso Continuing Education

FHA Site Inspection for Appraisers (on-line) 7 hrs CE

McKissock, LLC

Residential Sales Comparison and Income Approaches (on-line) 30 hrs PL

OnCourse Learning d.b.a. Career WebSchool

2016-2017 15-Hour Equivalent USPAP Course (on-line) 15 hrs PL

It was moved by Commissioner Rasmussen, Commissioner Baron 2nd, and the motion carried unanimously to approve the above mentioned courses as presented.

Examiner Linda Kieft-Robitaille asked the Commission to review for approval: Dynasty School course, '**General Appraiser Report Writing and Case Studies**', **15 hrs PL** (Course previously approved for CE in error)

It was moved by Commissioner Italia, Commissioner Hawkins 2nd, and the motion carried unanimously to approve: '**General Appraiser Report Writing and Case Studies**' 15 hrs PL

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

ADJOURN

It was moved by Commissioner Rasmussen, Commissioner Italia 2nd, and the motion carried unanimously to adjourn the meeting at 10:02 a.m.

Respectfully submitted,

Robin Washbond
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, January 13, 2016 at 8:30 a.m. - Room 126