

STATE OF CONNECTICUT

STATE BOARD OF EXAMINERS OF SHORTHAND REPORTERS

TEL. NO. (860) 713-6135

-MINUTES-

AUGUST 27, 2012

The State Board of Examiners of Shorthand Reporters convened August 27, 2012 in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members Present: John Brandon, Chairperson, Shorthand Reporter
Kate Kowalyshyn, Attorney
Christine Mannix, Shorthand Reporter
William Mangini, Public Member

Board Members Absent: Patricia Masi, Shorthand Reporter

Board Member Vacancy: One Public Member

Board Counsel Absent: Jose Rene Martinez, Assistant Attorney General

DCP Staff Present: Robert M. Kuzmich, R.A., Board Secretary

DCP Staff Absent: Vicky Bullock, Administrative Hearings Attorney

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860)-706-1255.

Agency Website: www.ct.gov/dcp

Division E-Mail: occtrades@ct.gov

Chairperson Brandon called the meeting to order at 8:30 a.m.

MINUTES OF PREVIOUS MEETING

The minutes from the May 21, 2012 meeting were reviewed. Atty. Kowalyshyn made a motion to accept the minutes, Christine Mannix seconded, and all were in favor.

APPLICATIONS

1. **Albright, Emi M.** - The Department of Consumer Protection received an application from Emi Albright. The application had the appropriate documentation, a receipt for payment of the fee, and was approved.

CORRESPONDENCE

None before the Board today.

OLD BUSINESS

1. Continuation of discussion concerning proposed amendments to Statute Section 20-654. Examination Licenses. Renewal. Continuing education. Regulations.

Mr. Richard Hurlburt drafted proposed language for the change regarding shorthand reporters who have had their license lapse for more than one year. The Board reviewed the language, and Attorney Kowalyshyn questioned who would provide the notarized letter that would accompany an application for reinstatement. After some discussion, Chairperson Brandon concluded that the Board would review any such application and determine the legitimacy of the notarized letter before making a determination.

The Board felt the proposed language was adequate. Chairperson Brandon made a motion to accept the language, Attorney Kowalyszyn seconded, and all were in favor. Chairperson Brandon will reach out to Mr. Hurlburt and ask that he move forward with incorporating the language in the omnibus DCP bill to be submitted to the next session of the Legislature.

Ms. Mannix was asked by Tracy Gow, President of the Connecticut Court Reporters Association, if someone from CCRA could sit on this Board. Chairperson Brandon said that we cannot change the makeup of the Board, but reminded Christine that the public may attend any Board meeting to keep abreast.

Chairperson Brandon asked if there was any more business to be conducted and, there being none, adjourned the meeting at 8:48 a.m. Bill Mangini made a motion to adjourn, Christine Mannix seconded, all were in favor.

Respectfully submitted,

John C. Brandon
Chairperson

The next regular meeting of the State Board of Examiners of Shorthand Reporters is scheduled for **Monday, November 26, 2012 at 8:30 a.m.; State Office Building; Room 117; 165 Capitol Avenue, Hartford, Connecticut.**