

**MINUTES**  
**CONNECTICUT AUTOMOTIVE GLASS WORK AND**  
**FLAT GLASS WORK BOARD**  
165 CAPITOL AVENUE  
HARTFORD, CONNECTICUT 06106

**OCTOBER 26, 2007**

The Connecticut Automotive Glass Work and Flat Glass Work Examining Board held a regular Board Meeting on Friday, August 24, 2007 commencing at 9:39 AM in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members present: Edward J. Fusco (*Unlimited Journeyperson-Flat Glass Work*)  
Jennifer Russell-Vanasse (*Unlimited Contractor-Flat Glass Work*)  
John A. Wisniewski (*General Contractor-Auto Glass Work*)  
Carl Von Dassel (*Unlimited Contractor-Flat Glass Work*)  
David A. Wills (*Public Member*)

Board members not present: Robert Steben (*Unlimited Contractor-Auto Glass Work*)

Board Vacancies: *Unlimited Journeyperson-Auto Glass Work*  
*Two (2) Public Members*

Board Counsel: Not present as requested.

DCP Staff Present: Richard Hurlburt, Director; Department of Consumer Protection; Occupational & Professional Licensing Division  
Nelson Leon, Acting Board Secretary  
Anthony Santoro, Administrative Hearings Attorney

Others Present: Valerie Stolfi, *Connecticut Glass Dealers Association*

Kevin McMahon, *Connecticut Glass Dealers Association*  
David Rosenberg, *Safelite Auto Glass*  
Stephen P. Deranleau, *AG-2 Journeyperson Applicant*  
Timothy E. Hughes, *AG-2 Journeyperson Applicant*  
David Steben, *Steben Auto Glass*  
Anthony Alford, *FG-2 Journeyperson Applicant*  
Howard Lee, *FG-2 Journeyperson Applicant*  
Robert W. Somers, *FG-2 Journeyperson Applicant*  
Paul Lavey, *A-1 Glass*  
Kenneth Dowden, *FG-2 and AG-2 Journeyperson Applicant*

**Note: The administrative functions of this Board are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, call Director Richard M. Hurlburt, Director at (860) 713-6135.**

**1. CALL TO ORDER:**

The Automotive Glass Work and Flat Glass Work Examining Board Meeting was called to order at 9:39 AM by Chairman Edward J. Fusco.

**2. REVIEW OF MINUTES OF PREVIOUS MEETING:**

After a review of the minutes of the August 24, 2007 regular Board meeting by all members, *the Board voted, unanimously, to approve the draft of the minutes as submitted. (Von Dassel/Russell-Vanasse)*

**3. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

No items were addressed in this Section.

#### 4. OLD BUSINESS:

A. Application of Mr. Jacob Santos for a Flat Glass Journeyman license; for review and discussion by the Board. The Board again noted that Mr. Santos is not at today's meeting for an interview by them for consideration to be approved to take the Flat Glass Journeyman's Examination on the basis of equivalent experience and training. *As such, the Board took no further action on this application until the Department is contacted by the applicant confirming that he will be at an upcoming regular scheduled Board meeting.*

#### 5. REVIEW OF CORRESPONDENCE:

A. Correspondence from the Department concerning the Work Experience Schedule for Flat Glass 2 (FG-2) apprentices. The Board acknowledged receipt of this material.

B. Correspondence from the Department concerning registered Auto Glass Apprenticeship Programs as of September 7, 2007. The Board acknowledged receipt of this material.

#### 6. NEW BUSINESS:

A. Swearing-In of new Board Member Mr. David A. Wills as a Public Member. Department Staff Attorney Anthony Santoro swore in Mr. Wills as a Public Member of the Automotive Glass Work and Flat Glass Work Examining Board. The Chairman, on behalf of the Board, welcomed Mr. Wills and noted that they look forward to working with him in the future.

B. Application of Mr. Howard D. Lee for a Flat Glass Journeyman license; for review and discussion by the Board. Mr. Lee's application for an FG-2 Journeyman's license. Mr. Lee was asked why he didn't apply earlier for a license with his previous employer to which he stated that he wasn't aware of the requirement for licensing and settled in Massachusetts at that time. *After a thorough review of his application, the Board voted, unanimously, to approve Mr. Lee to sit for the Flat Glass Journeyman's Examination.*

C. Discussion concerning Draft of potential amendments to the Regulations concerning Automotive Glass Work to incorporate State of Rhode Island standards submitted by Board Member Mr. John A. Wisniewski. Mr. Wisniewski promised that he will get the Board a copy of the full regulation for Rhode Island once they approve them in the very near future. He noted that Rhode Island

regulations are basically the same as Connecticut's with State specific requirements for automotive glass contractors. Mr. Wisniewski highlighted some of their requirements including on-the-job training of six months versus a year in Connecticut for a licensed technician and then the tech sits for the National Glass Association Test. Automotive glass contractor license require three years as licensed technician or the equivalent in the case of out-of-state applicants. Rhode Island also requires minimum of 1,600 square feet of glazing materials which must be stored in commercial buildings because of past problems they had with contractors storing these materials in residences. These facilities must also have garage doors for customer vehicle access in inclement weather. He noted again, that this legislation is pending but will be approved. Mr. Wisniewski is suggesting that the additional requirements of Rhode Island be considered for Connecticut's regulation. He again noted that he will get the Board a copy of these regulations. It was noted that the Rhode Island Regulations will have some grandfather provisions for existing establishments and their technical personnel.

*Mr. Hurlburt needs to check on the Department's statutory authority before the Board adapts these standards especially when size restrictions are being mandated by the same. As such, the Board took no further action at this time.*

D. Application of Mr. Stephen P. Deranleau for an Automotive Glass Journeyman license; for review and discussion by the Board. It was determined after discussion by the Board with the applicant that he needs to submit a complete application. Currently, the Board had before them only page one and is missing statements from employers. Mr. David Steben, Mr. Deranleau's current employer, has accompanied him today. It was also determined that Mr. Deranleau has a prior felony conviction and, as such, needs to complete a Criminal Conviction Worksheet and return the same to the Department for review by their legal staff. *The Board conditionally approved his application for an Automotive Glass Journeyman's license upon receipt of the complete application including fee and completed Criminal Conviction Worksheet. The approval is also conditional upon the Department finding no complications resulting from their review of this worksheet.*

E. Application of Mr. Timothy E. Hughes for a Automotive Glass Journeyman license; for review and discussion by the Board. *After a thorough review of his application, the Board voted, unanimously, to approve Mr. Hughes to sit for the Automotive Glass Journeyman's Examination. (Wills/Russell-Vanasse)*

F. Application of Mr. Robert W. Somers, Jr. for a Flat Glass Journeyman license; for review and discussion by the Board. *After a thorough review of his application, the Board voted, unanimously, to approve Mr. Somers to sit for the Flat Glass Journeyman's Examination. (Russell-Vanasse/Von Dassel)*

G. Appearance before the Board by Mr. Kenneth Dowden concerning applications for Flat Glass and Automotive Glass Journeyman licenses; for review and discussion by the Board. Mr. Dowden explained that he was unaware that a test was needed to become a flat glass contractor. He noted that he has been in the business for thirty years left for a while and now needs to get back into it. He was the past president of Clinton Plate Glass. He was working for a Triple-A Glass out of New Britain, Connecticut which relocated to North Carolina and he didn't want to move with the company. He now needs both the flat glass and automotive glass contractor's licenses.

Mr. Fusco advised the applicant that he needs, at a minimum, to be examined for both licenses. Mr. Dowden advised that he can not read or write to which Mr. Hurlburt explained that accommodations through the American's With Disabilities Act can provide for such individuals. *In conclusion, Mr. Dowden was advised by the Board to submit applications and related supporting documentation for both automotive and flat glass contractor licenses so the Board can review the same and get him approved to take the tests.*

Mr. Hurlburt also advised that Mr. Dowden can own his own company now provided that he has contractor licensee's working for him until he gets his own licenses. Mr. Hurlburt also elaborated on some of the testing protocol and application and Department procedures for the same for Mr. Dowden's benefit.

H. Application of Mr. Anthony Alford for a Flat Glass Journeyman license; for review and discussion by the Board. Mr. Fusco stated that Mr. Alford has a prior felony and needs to be sure that his criminal conviction sheet has been completed. Mr. Alford noted that License Services personnel detached this document and kept it. Mr. Hurlburt clarified that the Felony Department is in the process of doing their review on Mr. Alford's worksheet. He also explained that the Department can deny this application subsequent to Board's approval if there are complications resulting from the prior felony conviction. *After a thorough review of his application, the Board voted, unanimously, to approve Mr. Alford to sit for the Flat Glass Journeyman's Examination. (Wills/Russell-Vanasse)*

## **7. OTHER BUSINESS:**

A. The Board continued their discussion on the proposed Regulation of the Department of Motor Vehicles concerning Marking of Component Parts of Certain Motor Vehicles and Requirements for Replacement of Component Parts. Again, as was previously stated at their August 24, 2008 meeting, the Board is not in favor of mandatory etching.

Ms. Stolfi stated that that vehicle VIN etching is not mandatory on new cars and is considered an option. She noted that the crux of the proposed changes concern replacement components that were originally etched and the requirement that replacement components also be etched just as the originals were since they already paid for the original etching. Ms. Stolfi stated her point is that consumers are not going to be asking for the etching because it is already on every new car before they purchase it and then I the consumer states that they are not paying for it the dealer just takes the fee off and the etching is still on the window because they have done it to their lot of cars.

Mr. Russell-Vanasse stated that under current law, as long as the dealer annually posts their rates for VIN etching publicly to the Department of Motor Vehicle, the dealers can pre-etch everything first.

*In conclusion, the Board asked that the Department, with their assistance, draft a letter on their behalf to the Commissioner of Motor Vehicles stating their position on this matter and copy the Department of Consumer Protection Commissioner on this correspondence.*

*There being no further business, the meeting adjourned at 11:09 AM. (Russell-Vanasse/Von Dassel)*

**NEXT MEETING DATE;                    JANUARY 25, 2008**

**STATE OFFICE BUILDING  
165 CAPITOL AVENUE, RM. 117  
HARTFORD, CONNECTICUT**

**TIME: 9:30 AM; ROOM 117**

Respectfully Submitted,

Robert M. Kuzmich, R.A.  
License and Applications Specialist