

MINUTES
CONNECTICUT AUTOMOTIVE GLASS WORK AND
FLAT GLASS WORK BOARD
165 CAPITOL AVENUE
HARTFORD, CONNECTICUT 06106

AUGUST 24, 2007

The Connecticut Automotive Glass Work and Flat Glass Work Examining Board held a regular Board Meeting on Friday, August 24, 2007 commencing at 9:30 AM in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members present: Edward J. Fusco (*Unlimited Journeyperson-Flat Glass Work*)
Jennifer Russell-Vanasse (*Unlimited Contractor-Flat Glass Work*)
Robert Steben (*Unlimited Contractor-Auto Glass Work*)
John A. Wisniewski (*General Contractor-Auto Glass Work*)
Carl Von Dassel (*Unlimited Contractor-Flat Glass Work*)

Board Vacancies: *Unlimited Journeyperson-Auto Glass Work*
Three (3) Public Members

Board Counsel: Not present as requested.

DCP Staff Present: Richard Hurlburt, Director; Department of Consumer Protection; Occupational & Professional Licensing Division

Others Present: David Rosenberg, Safelite Auto Glass
Valerie Stolfi, Connecticut Glass Dealers Association
Kevin McMahan, Connecticut Glass Dealers Association
Charles Turiello, Diamond Triumph Auto Glass

Robert Martin, Department of Education
Thomas H. Stevens, FG-2 Applicant
Matthew Rumbaugh, National Glass Dealers
Association
Debi Schneider, National Glass Dealers
Association

Note: The administrative functions of this Board are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, call Director Richard M. Hurlburt, Director at (860) 713-6135.

1. CALL TO ORDER:

The Automotive Glass Work and Flat Glass Work Examining Board Meeting was called to order at 9:30 AM by Chairman Edward J. Fusco.

2. REVIEW OF MINUTES OF PREVIOUS MEETING:

After a review of the minutes of the April 27, 2007 regular Board meeting by all members, *the Board voted, unanimously, to approve the draft of the minutes as submitted.*

3. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

No items were addressed in this Section.

4. OLD BUSINESS:

A. Presentation by the National Glass Association of their On-Line and Correspondence Courses. Ms. Debi Schneider and Mr. Matthew Rumbaugh of the National Glass Association made an electronic presentation of their course material to all present. It was noted that NGA's instructional books are used online when the student enrolls for the program. Mr. Martin will access this material online, via a special username and pass code, and review the NGA's program for related online instruction for flat glass work and get back to the Department with his findings.

It was also noted that the *National Glass Association* will provide the Department with the latest edition of the following reference materials to insure that the current State of Connecticut examination for *Automotive Glass Work* incorporates this material.

1. *Auto Glass Technician Reference Manual, 2001*, National Glass Association, 8200 Greensboro Drive, Suite 302, McLean, VA 22102-3881, (703) 442-4890, www.glass.org, ISBN 563930005

2. *Auto Glass Repair Technician Reference Manual, 1998*, National Glass Association, 8200 Greensboro Drive, Suite 302, McLean, VA 22102-3881, (703) 442-4890, www.glass.org, ISBN 563930196

After a thorough review including an extensive question and answer session by the Board, they voted, unanimously, to approve NGA's 34 online courses and recommended average of 30.5 associated hours of related (online) classroom instruction for automotive glass work.

5. REVIEW OF CORRESPONDENCE:

A. Correspondence from Mr. Matt Stuppy concerning questions he has regarding his company's manufacture and installation of greenhouses. Based upon an extensive review and discussion of the materials submitted to the Board by Mr. Stuppy, the Board' ruled that licensing is required for commercial, residential, and Home Improvement Contractor installations of greenhouses.

B. Information from the Department, dated May 25, 2006, concerning Automotive Glass Work and Flat Glass Work License Types. The Board acknowledged receipt of this correspondence.

C. Information from the National Glass Association concerning the "Repair of Laminated Automotive Glass Standard (BSr/NGA R1.1-2007) Approved. The Board acknowledged receipt of this correspondence.

D. Information from the National Glass Association entitled "NGA Partners With Technical School To Offer Glazier Training To Students". The Board acknowledged receipt of this correspondence.

6. NEW BUSINESS:

A. Application of Mr. Jacob Santos for a Flat Glass Journeyman license; for review and discussion by the Board. Mr. Santos's employer called the Department earlier and stated that he was needed on a job and, therefore, will not be in attendance at today's meeting. His office indicated that he plans to attend the next regular meeting of the Board. *The Board voted to take no further action on this application until their next meeting.*

B. Application of Mr. Thomas H. Stevens for a Flat Glass Journeyman license; for review and discussion by the Board. After an extensive discussion with Mr. Stevens regarding his work experience and related training, *the Board voted, unanimously, to approve his application and allow him to sit for the Flat Glass Journeyman (FG-2) Examination.*

C. Review of proposed Regulation of the Department of Motor Vehicles concerning Marking of Component Parts of Certain Motor Vehicles and Requirements for Replacement of Component Parts.

The Board membership is not in favor of mandatory etching. They requested that requirement be the responsibility of the Department of Motor Vehicles.

In addition, the membership commented that Dealerships, at the time of sale of a new vehicle, have often already performed the etching which is **not** mandatory and charge the consumer without prior written approval as required. This can be construed as a service. Consumers pick up their vehicle, sign for delivery, and find they have a \$200.00 extra charge added to its cost.

One Board member noted that he demanded his money back and got it while another Board member stated that they didn't notice the extra charge until they were home.

Below is the Draft Regulation being proposed by the Department of Motor Vehicles:

DMV (NEW) Sec. 14-99h-7. Windshield or window replacement

If a motor vehicle windshield or side or rear window has been marked and etched with a complete vehicle identification number (VIN), in accordance with the provisions of subsection (a) of section 14-99h of the Connecticut General Statutes, each new or used car dealer or repairer who replaces such windshield or window shall cause the vehicle identification number (VIN) to be replaced, in the same location as on the original windshield or window.

In addition, the Board felt that the above draft regulation implies that a new or used car dealer or repairer who replaces these windshields and/or windows can perform this work without mention of the required license to do the same. The Board believes this Regulation, as written, does not communicate this requirement to the dealer and/or repairer.

At the conclusion of their discussion, the Board voted, unanimously, to oppose the proposed Department of Motor Vehicle Regulation Section 14-99h-7 as written.

Below, is a copy of a letter sent to the Department of Motor Vehicles. They, in turn, sent this letter to all licensed Dealers and Repairers. It is entered into these minutes for the record.

February 14, 2005

*State of Connecticut
Department of Motor Vehicles
Dealers and Repairers Division.
60 State Street
Wethersfield, CT 06109*

ATT: Mr. Leland Telke, Division Chief

Dear Lee,

In response to your questions regarding automotive glass repair and replacement work, we offer the following information for your use.

If a repair shop installs its own windshields in its salvage vehicles that it is rebuilding, regardless of whether or not the work is for a customer, an AG-1 licensee (contractor) with employees that hold an AG-2 license (journeyperson) is required.

If a used car dealer installs windshields in some of its used vehicles that are offered for sale, an AG-1 licensee with employees that hold an AG-2 license is required.

Glass Repair licenses types AG-3 (contractor) with employees that hold an AG-4 (journeyperson) are limited to repair work only and not replacement. Should the repair work lead to replacement, then an AG-1 with employees that hold an AG-2 license is required.

Individuals holding an AG-1 license with employees that hold an AG-2 license are legally able to perform repair work. Repair work is within the scope of allowable work as defined within their license type(s).

AG-1 Glazier Contractor (Auto)

The holder of this license may perform the installation, maintenance, or repair of fixed glass in motor vehicles.

Applications and Statutes web site: www.ct.gov/dcp Examination Information web site: www.psiexams.com

AG-2 Glazier Journeyperson (Auto)

The holder of this license may perform the installation, maintenance, or repair of fixed glass in motor vehicles only while in the employ of a contractor licensed for such.

Applications and Statutes web site: www.ct.gov/dcp Examination Information web site: www.psiexams.com

Temporary limited Auto glass repair license types / Effective 12/17/04

The following temporary limited Auto Glass Repair License types may be issued by the Commissioner of Consumer Protection for a durational period of time and limited scope of work that the Commissioner deems necessary for the effective enforcement of Public Act. 01-66; and until an examination is created using the A.N.S.I. Standards of practice for auto glass repair, and /or other reference's the Commissioner deems necessary to qualify such person to be issued a permanent Auto glass Repair journeyperson or contractor type license.

Temporary Limited Auto glass Repair Contractor (AG-3) The holder of this license may perform work limited to the repair of damage occurring in laminated glass in compliance with the conditions set forth in the Connecticut Automotive Glass Standards of Practice section titled: Windshield Repair. All repairs may be made, but not more than five (5) totals, which do not exceed the following conditions:

Do not exceed the following repair conditions

1. The impact point is not larger than 3/8"
2. Individual impact damage (not classified as "Combination Break") is not larger than 1" (or just slightly larger than a U.S. quarter)
3. A combination break has cracks of less than 6" and the entire damage area can be completely covered by a U.S. \$1 bill

4. Crack damage is not caused by "stress"

5. No more than one repair, not larger than 3/8" is permitted inside the acute area which is defined as "within the area covered by the sweep of the driver's side wiper originally provided by the manufacturer or in the case of one original wiper provided by the manufacturer, the driver's side half of the windshield"

The requirement to qualify for this license exam shall be two (2) years as a properly licensed journeyman or equivalent experience and training as determined by the Department.

Temporary Limited Repair Journeyman (AG-4). The holder of this license may perform limited repair work and only while under the direct employ of a properly licensed Contractor for such work.

The requirements to qualify for this limited license exam shall be the completion of a Department approved training program or equivalent experience and training as determined.

Requirements; Minimum 40 hours of related instruction including lab work and 40 hours of field experience.

Limited Repair Helper (AG-5). The holder of this registration may perform limited repair work and only while under the direct employ of a properly licensed Contractor for such work and in the presence of a properly licensed Contractor or journeyman for such work.

Sec. 20-334. License or card of registration. Requirements. Suspension or revocation.

(a) No person shall engage in, practice or offer to perform the work of any occupation subject to this chapter in this state unless such person has first obtained a license as provided in section 20-333, or possesses a card of registration from the Labor Department or the board and is subject to all of the regulations adopted under this chapter for the purpose of governing apprenticeship training, or has been issued a license for such particular work under this chapter prior to July 6, 1967.

Sec. 20-341. Penalties for violations.

The appropriate examining board may, after notice and hearing, impose a civil penalty on any person who engages in or practices the work or occupation for which a license or apprentice registration certificate is required by this chapter, Chapter 394 or Chapter 482 without having first obtained such a certificate or license, or who willfully employs or supplies for employment a person who does not have such a license or certificate or who willfully and falsely pretends to qualify to engage in or practice such work or occupation, or who engages in or practices any of the work or occupations for which a license or certificate is required by this chapter, Chapter 394 or Chapter 482

after the expiration of the license or certificate or who violates any of the provisions of this chapter, Chapter 394 or Chapter 482 or the regulations adopted pursuant thereto. Such penalty shall be in an amount not more than one thousand dollars for a first violation of this subsection, not more than one thousand five hundred dollars for a second violation and not more than three thousand dollars for each violation of this subsection occurring less than three years after a second or subsequent violation of this subsection, except that any individual employed as an apprentice but improperly registered shall not be penalized for a first offense.

ALL CONTRACTOR TYPES NOTE: No such license shall be transferred to or used by any person other than the person to whom the license was issued. Contractors shall display their state license number on all commercial vehicles used in their business and shall display such number in a conspicuous manner on all printed advertisements, bid proposals, contracts, invoices and on all stationery used in their business.

Finally, to confirm whether or not an individual holds the proper credentials for the automotive glass work they are performing, a consumer can access the following website for this information;

<http://www.dcp.state.ct.us/LICENSING/>

If you have any other questions or need further clarification on any of these issues, please feel free to call our office anytime.

Sincerely,

*Richard M. Hurlburt,
Director*

D. Update from Consumer Protection's Trade Practices Division regarding any Automotive Glass Work and Flat Glass Work Examining Board matters. No items were discussed.

E. Legislative update from Consumer Protection's Legal Division regarding any Automotive Glass Work and Flat Glass Work Examining Board issues. No items were discussed.

7. OTHER BUSINESS:

A. Mr. Bob Martin stated that after the information presented at today's Board meeting and his prior conversations with this Board regarding related educational

instruction for automotive glass work, it appears that for the AG-2 Journeyperson's license applications, the required related classroom instruction component of the apprenticeship program would be less than usual requirement of 144 hours at present.

There being no further business, the meeting adjourned at 12:00 PM.

NEXT MEETING DATE; OCTOBER 26, 2007 9:30 AM

**STATE OFFICE BUILDING
165 CAPITOL AVENUE, RM. 117
HARTFORD, CONNECTICUT**

TIME: 9:30 AM; ROOM 117

Respectfully Submitted,

Robert M. Kuzmich, R.A.
License and Applications Specialist