

STATE OF CONNECTICUT  
DEPARTMENT OF CONSUMER PROTECTION  
(860) 713-6255 DCP.GuarantyFund@ct.gov



For Official Use Only

## APPLICATION FOR REIMBURSEMENT FROM THE NEW HOME CONSTRUCTION GUARANTY FUND

### INSTRUCTIONS:

Applications for reimbursement from the guaranty fund must be a minimum of twenty-five (25) days old, but must be received within 2 years from the date of the judgment and must be accompanied by all required supporting documentation. The maximum amount paid to each consumer is **\$30,000 per contract**.

You must provide the following documentation to substantiate your claim:

1. Copy of your new home construction contract;
2. CERTIFIED copy of the court judgment;
3. Copy of Writ of execution (BOTH Bank and Property) including statement from officer executing same, if applicable;(Superior Court Judgments Only) and;
4. If bankruptcy discharge, a certified copy of the Discharge of Debtor Notice including the schedule in which you are listed as a creditor.

→ Return your completed application to:

*Department of Consumer Protection, New Home Construction Guaranty Fund*

*450 Columbus Boulevard, Suite 901, Hartford, CT 06103*

Name		File Number: (if known)	
Street Address	City	State	Zip Code
Home Telephone Number (with area code)	Business Telephone Number (with area code)		

### CONTRACTOR INFORMATION:

Name		Registration Number	
Business Name		Business Telephone Number (with area code)	
Street Address	City	State	Zip Code

Date Contract was signed:  
(Attach copy of contract)

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Was the contractor registered at the time of your written contract or within two years prior to the date you signed the contract? ☐ YES ☐ NO (If you check "NO", you cannot apply to the fund)

Was the contract for the construction of a new home located in Connecticut?  
☐ YES ☐ NO (If you check "NO", you cannot apply to the fund)

Was the contract for:

- ☐ Single Dwelling  
☐ Dwelling of not more than two units  
☐ Condominium

Have you obtained a Judgment or Administrative Order: ☐ YES ☐ NO (If you check “NO”, you cannot apply to the fund)

Date of Judgment / Administrative Order

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(This application **MUST** be received within two (2) years from this date in order to be eligible to apply)

Amount Awarded on Judgment /Order	\$
Amount Paid on Judgment /Order	\$
Balance Owed on Judgment / Order	\$

To your Knowledge Is the judgment /order being appealed by the contractor? ☐ YES ☐ NO (If you check “YES”, you cannot apply to the fund)

- ☐ I have directed an officer to execute on my judgment against the contractor. The officer has provided me with a return showing no personal or funds could be found to satisfy the judgment or that the amount found was insufficient to satisfy my judgment. See attached documentation.

### **BANKRUPTCY**

IF THE CONTRACTOR HAS FILED BANKRUPTCY, YOU MAY APPLY TO THIS FUND BY PROVIDING THE FOLLOWING DOCUMENTATION:

1. This application
2. A Certified Copy of the Discharge of Debtor’s Notice
3. Bankruptcy Schedule in which you are listed as a creditor

### **CERTIFICATION**

I, \_\_\_\_\_, hereby certify that I have complied with all the requirement of the New Home Construction Act and have obtained a judgment against a registered new home construction contractor. I have also made a good faith effort to satisfy the judgment by attempting, if possible, to execute a writ of execution upon said judgment. The judgment remains unsatisfied, in whole or in part.

Applicant Signature \_\_\_\_\_