



For Official Use Only

## APPLICATION FOR A NEW CONNECTICUT IN-STATE PHARMACY

**INSTRUCTIONS:**

This completed application and all required documents must be submitted no later than fifteen (15) days prior to the next regularly scheduled Commission of Pharmacy meeting. Only complete applications will be added to the agenda. To obtain the date and time of the next available Commission of Pharmacy meeting, email [dcp.pharmacycommission@ct.gov](mailto:dcp.pharmacycommission@ct.gov).

1. All spaces must be completed on this form.
2. This application must be accompanied by a check or money order in the amount of **\$750.00** made payable to "Treasurer, State of Connecticut." Application fees are non-refundable.
3. Attach a list of all officers/directors, individuals or partners associated with the ownership of this pharmacy with their first and last name and address. Note: A prescribing practitioner may not have an ownership interest.
4. Attach a copy of your prescription label.
5. Attach an 8.5" x 11" paper copy of the blueprint of the facility.
6. Attach a list of all pharmacists with their address and license number.
7. Mail the completed application, fee and required attachments to:  
 Department of Consumer Protection, License Services Division, 450 Columbus Blvd, Ste. 801, Hartford, CT 06103

**Pharmacy Information**

New Pharmacy Name				
Pharmacy Location Address		City	State	Zip Code
Pharmacy Telephone Number	Email Address to be used for all correspondence (required)			
FEIN	National Provider Identifier (NPI) #			
Type of Pharmacy: <input type="checkbox"/> Community <input type="checkbox"/> Infusion Therapy/Sterile Compounding <input type="checkbox"/> Long –Term Care <input type="checkbox"/> Nuclear <input type="checkbox"/> Specialty				

**Pharmacy Manager**

Name of Pharmacy Manager	CT Pharmacist License #
1. Has the above pharmacy manager appeared before the Commission of Pharmacy as a first time manager? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please email <a href="mailto:dcp.pharmacycommission@ct.gov">dcp.pharmacycommission@ct.gov</a> to request to appear before the Commission of Pharmacy.	

**Mailing Address** (if different than above)

Name			
Street Address	City	State	Zip Code

**Owner Information**Type of Business:  Individual/Sole Proprietorship  Corporation  Limited Liability Company  Partnership

Name of Owner

Business Address

City

State

Zip Code

Telephone Number

Email Address

1. Has the applicant, partner or member of the board of directors ever been convicted of a felony crime?  Yes  No If Yes, attach a statement including the date(s) of the conviction(s), the courts(s) where the case(s) were decided and a description of the circumstances involved.

**Pharmacy Inspection Contact**

Contact Person Name and Title to Schedule Inspection

Contact Person Telephone Number

Contact Person Email Address

Anticipated Construction Date

Anticipated Completion Date

Anticipated Inspection Date

Anticipated Opening Date

**Pharmacy Hours:**

Monday – Friday: Open: \_\_\_\_\_ Close: \_\_\_\_\_

Saturday: Open: \_\_\_\_\_ Close: \_\_\_\_\_

Sunday: Open: \_\_\_\_\_ Close: \_\_\_\_\_

**Store Hours:**

Monday – Friday: Open: \_\_\_\_\_ Close: \_\_\_\_\_

Saturday: Open: \_\_\_\_\_ Close: \_\_\_\_\_

Sunday: Open: \_\_\_\_\_ Close: \_\_\_\_\_

**Certification**

By signing this form, I certify the new location is in compliance with zoning ordinances and by-laws of the city/town and that the information contained in this application is the truth to the best of my knowledge and have attached all of the documents required that are applicable to this license.

Print Name and Title

Signature

Date