

**STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
January 12, 2022**

The meeting was called to order by Commissioner Gerald Rasmussen at 8:29 a.m. via a ZOOM Webinar.

Commission Members Present: John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Linda M. Sepso (Cert. Res. App. – 3rd District)
Norris Hawkins (Public Member – 1st District)
Shawna M. Baron (Cert. Res. App. – 5th District)
Gerald Rasmussen (Cert. Gen. App. – 4th District)

Commission Members Absent:

Commission Vacancies: Certified General Appraiser (2)
Public Member (1)

Commission Counsel Present: None

DCP Staff Present: Pamela Brown, Director of Investigations
Vicky Bullock, Staff Attorney
Linda Kieft-Robitaille, Real Estate Appraisal Examiner
Terry-Jo Powell, License & Applications Analyst

Public Present: Jackie Beauchaine
Kurt Bauknecht
Jo-Ann Ansaldo

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division.

For information, visit the Agency Website: www.ct.gov/dcp
Division E-Mail: DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETING

It was moved to approve the minutes of the December 8, 2021, *CT Real Estate Appraisal Commission Meeting* by Commissioner Galvin and seconded by Commissioner Hawkins. The motion passed unanimously.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

APPRAISAL SUBCOMMITTEE (ASC)

NEW BUSINESS

1. Motion to approve Nicholas Gardner seeking equivalent education for Appraisal Institute course: Advanced Land Valuation: Sound Solutions to Perplexing Problems (7hrs. CE) made by Commissioner Hawkins and seconded by Commissioner Galvin. The motion passed unanimously.
2. Motion to approve Erin O'Connell seeking equivalent education for IAAO course: 101 - Fundamentals of Real Property Appraisal (18hrs. CE) made by Commissioner Hawkins and seconded by Commissioner Sepso. The motion passed unanimously.

OLD BUSINESS

1. Kurt Bauknecht , RCR applicant and sample review. Continued until the March 9, 2022, *CT Real Estate Appraisal Commission* meeting.
2. Christina Laporte, RCR applicant sample review. Tabled until February 9, 2022, *CT Real Estate Appraisal Commission* meeting.
3. Robert Andrews, RCG applicant sample review. Continued until February 9, 2022, *CT Real Estate Appraisal Commission* meeting.
4. Report from Linda Kieft-Robitaille given on monthly report of complaints received by DCP.

SCHOOLS AND COURSES

LEGAL

1. Update provided to the Commission on the status of new appointments by Attorney Bullock. We are currently waiting on the Governor's office for appointment/s.
2. Discussion on the process for Commission members to step down and assist with the review of incoming complaints.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

1. Introduction of Pamela Brown, Director of Investigations, to the Commission and her role overseeing real estate matters.
2. Mandatory CT Law Course to be rewritten. Request for topic suggestions to be provided by January 31, 2022. Any topic can be included/excluded. Information received will be presented at the February 9, 2022, *CT Real Estate Appraisal Commission* meeting. Commission advised to send their comments to Linda Kieft-Robitaille and copy Terry-Jo Powell on those emails.

Jackie Beauchaine will reach out to current instructors to get suggestions and comments to submit. The upcoming course will be offered as a 3-hour course as required by statute.

ADJOURN

It was moved to adjourn the meeting by Commissioner Sepso., seconded by Commissioner Hawkins and the motion carried unanimously to adjourn the meeting at 9:44 a.m.

Respectfully submitted,

Terry-Jo Powell
Board/Commission Administrator

The next meeting of this Commission is scheduled for Wednesday, February 9, 2022, via ZOOM webinar.