

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
June 10, 2015**

The meeting was called to order by Christopher Italia, Chairman, at 8:30 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)
Gerald Rasmussen (Cert. Gen. App. – 4th District)
John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Shawna M. Baron (Cert. Res. App – 5th District)
Norris Hawkins (Public Member - 1st District)

Commission Members Absent: None

Commission Vacancies: Certified Appraiser
Public Member (2)

Commission Counsel Present: Assistant Attorney General Alan Ponanski

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond

Public Present: Jim Kyle
Alex Karman

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Department of Consumer Protection Web Site: www.ct.gov/dcp
Division E-Mail: DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the minutes of the May 13, 2015 CT Real Estate Appraisal Commission meeting.

NEW BUSINESS

It was moved by Commissioner Rasmussen, Commissioner Baron 2nd, and the motion carried unanimously to add Case #2014-49 to the agenda.

Case # 2014-49

It was moved by Commissioner Italia, Commissioner Rasmussen 2nd, and the motion carried unanimously to have the appraiser appear before the Commission at the July meeting and provide three samples (Condo, Residential and Commercial) for review by the Commission.

OLD BUSINESS

Extension of Provisional Licenses

It was moved by Commissioner Italia, Commissioner Hawkins 2nd, and the motion carried unanimously that commencing May 1, 2016 the maximum number of years an individual may hold a Provisional license is six (6) years; that every two years the Provisional must show proof of completing the required Mandatory Law course, the 7-Hour USPAP Update course, and 18 hours of pre-licensing courses.

The Department will draft a letter to be issued to current Provisionals advising of the new Provisional term policy and directing them to choose one of two options: to either complete their current provisional term or reapply effective May 1, 2016 for a new six-year term. If they choose to start the clock effective May 1, 2016, the first 75 hours of pre-licensing courses plus the supervisor training course must have been completed within 5 years from date of application to receive credit. Past experience credit will not count towards the new provisional term. The draft letter to Provisionals will be distributed to the Commission for their review and comments.

SCHOOL AND COURSE APPLICATIONS

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried unanimously to add **Appraisal Institute** course '*Online Thinking Outside the Form*' and **MBREA** courses '*Appraising Easements*' and '*Better Safe Than Sorry*' to the agenda.

American Society of Farm Managers and Rural Appraisers

Foundations of Appraisal Review (A600)	18 hrs CE
Foundations of Appraisal Review (A600)	40 hrs PL
Introduction to Statistical Analysis for Appraisers	8 hrs CE
Rural Sale Analysis and Confirmation	8 hrs CE
Understanding and Using Comparable Transactions	7 hrs CE

Appraisal Institute

Residential Sales Comparison and Income Approach	18 hrs CE
Residential Sales Comparison and Income Approach	30 hrs PL
Online Analyzing Operating Expenses	7 hrs CE
Online Case Studies in Appraising Green Residential Buildings	8 hrs CE
Online Introduction to Green Buildings: Principles and Concepts	8 hrs CE
General Appraiser Income Approach Part 2	30 hrs PL
General Appraiser Income Approach Part 2	18 hrs CE
Online Using Your HP12C Financial Calculator	7 hrs CE
Online Residential Site Valuation & Cost Approach	15 hrs PL
Online General Appraiser Report Writing and Case Studies	30 hrs PL
Condemnation Appraising: Principles and Applications	18 hrs CE
Online Thinking Outside the Form	4 hrs CE

Massachusetts Board of Real Estate Appraisers

Breakfast with the Experts – Reviewing Your Report	3 hrs CE
Refresher Seminar for Experienced Appraisers	7 hrs CE
Appraising Easements	7 hrs CE
Better Safe Than Sorry	7 hrs CE

McKissock, LP

The New FHA Handbook 4000.1 (on-line)	7 hrs CE
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New Haven Middlesex Real Estate School

Most Valuable Places in the USA	Denied
Alternative Mortgage Financing	3 hrs CE
Home Financing "The Guide"	Denied

Real Estate Consortium of CT Community Colleges

2016 – 2017 National USPAP Update Course	Denied
LEED Green Associate	18 hrs CE
Understanding a Sustainable Home	12 hrs CE

Green Appraisal	3 hrs CE
Understanding Green Building Certifications	3 hrs CE
Foreclosure and Bankruptcy	3 hrs CE
Due Diligence for Real Estate Professionals	3 hrs CE
Mortgage Loan Documentation	3 hrs CE
Real Estate Economics – A Primer	3 hrs CE
Most Valuable Places	Denied
Water, Water, Everywhere	3 hrs CE
Connecticut Real Estate Legal Review and Update	3 hrs CE
2014 – 2016 CT Appraisal Law Update with Supervisory/Provisional Appraiser Education	3 hrs CE
RETES (Real Estate Training Educational Services)	
How Things (Might) Work	3 hrs CE
Water, Water In My Back Yard	3 hrs CE
Most Valuable Places in the USA	Denied

It was moved by Commissioner Rasmussen, Commissioner Baron 2nd, and the motion carried unanimously to approve/deny the above mentioned schools/courses **as marked**.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

Assistant Attorney General Alan Ponanski introduced Alex Karman to the Commission and stated that Mr. Karman is a law student and City Planner who will be serving an internship this summer at the Office of the Attorney General. The Commission welcomed Mr. Karman.

ADJOURN

It was moved by Commissioner Italia, Commissioner Hawkins 2nd, and the motion carried unanimously to adjourn the meeting at 10:00 a.m.

Respectfully submitted,

Robin Washbond
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, July 8, 2015 at 8:30 a.m. in Room 126