

**STATE OF CONNECTICUT  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Meeting  
June 12, 2013**

The meeting was called to order by Christopher Italia, Chairman, at 8:33 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)  
Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)  
Sean T. Hagearty (Cert. Gen. App. - 2<sup>nd</sup> District)  
Nicholas J. Tetreault (Cert. Gen. App. - 3<sup>rd</sup> District)  
Norris Hawkins (Public Member - 1<sup>st</sup> District)

Commission Members Absent: Francis Buckley, Jr. (Cert. Gen. App. - 2<sup>nd</sup> District)  
John Parda (Public Member - 5<sup>th</sup> District)

Commission Vacancies: Public Member – 5<sup>th</sup> District  
Certified General Appraiser – 5<sup>th</sup> District

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille  
Vicky Bullock  
Robin Washbond

Public Present:                      Jeremy Stahl                      Lauren Darling  
   Pamela Riley                      Arthur Levy  
   Barbara Antonicka                Michael Calise

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

**Agency Web site:** [www.ct.gov/dcp](http://www.ct.gov/dcp)      **Division E-Mail:** [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Hagearty, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to approve the minutes of the May 8, 2013 CT Real Estate Appraisal Commission meeting.

## **COMMISSION MEMBER RESIGNATION**

Chairman Italia announced the resignation of Francis Buckley Jr. from the Real Estate Appraisal Commission and read into the record an email received from Commissioner Buckley dated June 10, 2013. Chairman Italia asked department staff to notify the Governor's Office to follow up with a replacement preferably from the 5<sup>th</sup> District.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

None

## **NEW APPLICANTS**

It was moved by Commissioner Rasmussen, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to add Barbara Antonicka, Jerremy Stahl, Brandon Stavola and Jon DeLuzio to the agenda.

### **Lauren Darling, RCR applicant – Review of samples (continued from last month)**

It was moved by Commissioner Hagearty, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to approve the samples.

### **Arthur Levy, RSP – Requesting extension of Provisional License**

It was moved by Commissioner Tetreault, Commissioner Hagearty 2<sup>nd</sup>, and the motion carried unanimously to grant Mr. Levy an extension of his Provisional License to April 30, 2014. In addition, if he is unable to complete his educational requirements by September 2013 he will need to take the 15-Hour USPAP.

### **Pamela Riley, RSP – Requesting extension of Provisional License**

It was moved by Commissioner Hagearty, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to grant Ms. Riley an extension of her Provisional License to April 30, 2014. In addition, if she is unable to complete her education requirements by October 2013 she will need to take the 15-Hour USPAP.

### **Kevin Reid – Requesting reinstatement of Provisional License**

This matter was postponed to the July meeting.

**Michael Calise, RSP – Requesting extension of Provisional License**

It was moved by Commissioner Hagearty, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to grant Mr. Calise an extension of his Provisional License until the next Appraisal Commission meeting in July.

It was moved by Commissioner Italia, Commissioner Hagearty 2<sup>nd</sup>, and the motion carried unanimously to amend the original motion to add that Mr. Calise and his sponsor appear at the July meeting.

**Barbara Antonicka, RSP – Requesting extension of Provisional License**

It was moved by Commissioner Hagearty, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to grant Ms. Antonicka an extension of her Provisional License to April 30, 2014.

**Jeremy Stahl, RSP – Requesting extension of Provisional License**

It was moved by Commissioner Hagearty, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to grant Mr. Stahl an extension of his Provisional License to April 30, 2014 and he must take the 15-Hour USPAP.

**Brandon Stavola, RCR applicant – Approval of logs and sample selection**

It was moved by Commissioner Tetreault, Commissioner Hagearty 2<sup>nd</sup>, and the motion carried unanimously to approve the logs.

**Jon DeLuzio – RCG Applicant - Motion for Reconsideration**

It was moved by Commissioner Hagearty, Commissioner Rasmussen 2<sup>nd</sup>, and the motion carried unanimously to continue the review of Mr. DeLuzio's application at the July meeting.

**NEW BUSINESS**

**ASC Policy Statements**

The Commission reviewed and discussed the newly adopted ASC revised Policy Statements which are effective June 1, 2013. Examiner Linda Kieft-Robitaille advised the Commission that Policy Manager Vicki Ledbetter will perform the State Compliance Review scheduled for 2014.

**PSI - CT Appraiser Examination Statistics Summary**

The Commission reviewed the Real Estate Appraisal Examination results from January 1, 2012 through May 15, 2013.

**Engaged Appraiser Disclosure Statement**

Commissioner Rasmussen brought forth the document, (RERC) Engaged Appraiser Disclosure Statement for discussion and interpretation by the Commission. After discussion, it was the opinion of the Commission that the individual signing the engagement letter must be a licensed appraiser.

## **OLD BUSINESS**

### **William Henry - Update**

Examiner Linda Kieft-Robitaille reported that Mr. Henry has provided the requested samples and that he has indicated that he is a member of the Multiple Listing Service, although no documentation has been received to that effect.

### **Discussion: Length of time as a Provisional Licensed Appraiser**

The Commission will continue discussion on this matter at the July meeting.

## **SCHOOL AND COURSE APPLICATIONS**

### **ACEI dba Calypso Continuing Education**

A Brief Historic Stroll Through America's Architecture  
for Appraisers (on-line)

7 hrs CE

### **Appraisal Institute**

Valuation of Conservation Easements

18 hrs CE

Online Residential Site Valuation & Cost Approach

14 hrs CE

Online Cool Tools: New Technology for Real Estate Appraisers

7 hrs CE

Online General Appraiser Report Writing and Case Studies

18 hrs CE

Online Comparative Analysis

7 hrs CE

Valuation in Challenging Markets

18 hrs CE

General Appraiser Site Valuation & Cost Approach

18 hrs CE

Advanced Income Capitalization – Synchronous (on-line)

35 hrs PL

Advanced Income Capitalization – Synchronous (on-line)

18 hrs CE

### **Connecticut Real Estate Academy**

7 Hour USPAP Update

7 hrs CE

Identity Theft in Real Estate and Appraisal

3 hrs CE

Understanding the Residential Appraisal Process and New Forms

3 hrs CE

Home Safety Concerns in Real Estate and Appraisal

3 hrs CE

Mortgage Lending Practices in Today's Real Estate Market

3 hrs CE

Tax Assessment of Real Estate and Revaluations

3 hrs CE

Environmental Issues in Real Estate Practice

3 hrs CE

Connecticut Foreclosure Sales and Short Sales

3 hrs CE

Title Searching Basics for Realtors and Appraisers

3 hrs CE

### **Dynasty School**

Appraisal Review of Residential Properties (on-line)

7 hrs CE

Residential Report Writing & Case Studies (on-line)

15 hrs PL

Real Estate Finance (on-line)

18 hrs PL

Real Estate Finance (on-line)

30 hrs PL

**Greater Hartford Association of Realtors**

How Did Mortgage Financing Get Here 3 hrs CE

**Lee Institute**

2012-2013 15-Hour National USPAP Course 15 hrs PL

**McKissock, LP**

The Green Guide to Appraising 7 hrs CE

Modern Green Building Concepts (on-line) 6 hrs CE

**Middlesex Shoreline Real Estate School**

How Did Mortgage Financing Get HERE? 3 hrs CE

**New Haven Real Estate School**

Environmental Health Issues in Real Estate 3 hrs CE

Appraised Property Value: Fact or Fiction 3 hrs CE

Most Valuable Properties in the USA 3 hrs CE

Water, Water Everywhere 3 hrs CE

Water, Water in My Backyard 3 hrs CE

It was moved by Commissioner Tetreault, Commissioner Hagearty 2<sup>nd</sup>, and the motion carried unanimously to approve the above schools/courses as marked. Dynasty School courses: Real Estate Finance (18 hrs PL) and Real Estate Finance (30 hrs PL) are approved subject to staff approval.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

None

**ADJOURN**

It was moved by Commissioner Hagearty, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to adjourn the meeting at 11:00 a.m.

Respectfully submitted,

Robin Washbond  
Commission Secretary

**The next meeting of this Commission is scheduled for Wednesday, July 10, 2013 at 8:30 a.m. – Room 119**