

**STATE OF CONNECTICUT  
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION  
Minutes of Meeting  
January 9, 2013**

The meeting was called to order by Christopher Italia, Chairman, at 8:30 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)  
Sean T. Hagearty (Cert. Gen. App. - 2<sup>nd</sup> District)  
Gerald Rasmussen (Cert. Gen. App. – 4<sup>th</sup> District)  
Nicholas J. Tetreault (Cert. Gen. App. - 3<sup>rd</sup> District)  
Norris Hawkins (Public Member - 1<sup>st</sup> District)  
Francis Buckley, Jr. (Cert. Gen. App. - 2<sup>nd</sup> District)

Commission Members Absent: John Parda (Public Member - 5<sup>th</sup> District)

Commission Vacancies: One Public Member

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille  
Vicky Bullock  
Robin Washbond  
Laura O'Malley

Public Present: None

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

**Agency Web site:** [www.ct.gov/dcp](http://www.ct.gov/dcp)    **Division E-Mail:** [DCP.OccupationalProfessional@ct.gov](mailto:DCP.OccupationalProfessional@ct.gov)

## **MINUTES OF PREVIOUS MEETINGS**

It was moved by Commissioner Hawkins, Commissioner Tetreault 2<sup>nd</sup>, and the motion carried unanimously to approve the minutes of the December 12, 2012 CT Real Estate Appraisal Commission meeting.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

None

## **NEW APPLICANTS**

### **Julianna Jankowski – Request to waive course requirements for Provisional License**

After discussion, the Commission requests that Ms. Jankowski complete an AQB course matrix, matched with an outline of her related courses, including detailed curriculum descriptions.

## **SCHOOL AND COURSE APPLICATIONS**

### **American Society of Farm Managers and Rural Appraisers**

Introduction to Appraisal Review (A360)	14 hrs CE
Appraisal Review Under USPAP (A370)	18 hrs CE
Appraisal Review Under Uniform Appraisal Standards for Federal Land Acquisition (A380)	16 hrs CE
Advanced Rural Case Studies (A400)	18 hrs CE
Advanced Appraisal Review Case Studies (A390)	16 hrs CE

### **McKissock, LP**

REO & Foreclosures (on-line)	5 hrs CE
Basic Appraisal Procedures (on-line)	30 hrs PL
Basic Appraisal Principles (on-line)	30 hrs PL

### **Appraisal Institute**

Online Real Estate Finance, Statistics, and Valuation Modeling	15 hrs PL
Online Real Estate Finance, Statistics, and Valuation Modeling	15/14 hrs CE
Online Basic Appraisal Procedures	30 hrs PL

### **Massachusetts Board of Real Estate Appraisers (MBREA)**

Advanced Residential Applications and Case Studies	15 hrs PL
Advanced Residential Applications and Case Studies	14 hrs CE
Religious Properties – Valuation Issues	7 hrs CE
Residential Appraisal Review	7 hrs CE

**It was moved by Commissioner Tetreault, Commissioner Hagearty 2<sup>nd</sup> , and the motion carried unanimously to approve the above schools/courses as marked.**

It was moved by Commissioner Tetreault, Commissioner Hagearty 2<sup>nd</sup>, and the motion carried unanimously to add '*Old Business*' to the agenda.

### **OLD BUSINESS**

#### **William Henry / 2010-741**

This matter was tabled.

#### **Garry Brooke / 2012-65**

After discussion, the Commission decided that Mr. Brooke must submit to DCP all materials previously requested by January 31, 2013 and that he appear at the February 13, 2013 meeting.

#### **Public Hearing concerning the proposed Appraisal Management Companies Regulations**

Attorney Vicky Bullock reported to the Commission that the Department is evaluating all comments and making the necessary changes to the Appraisal Management Companies regulations. Some major concerns included: what statutory authority the Department has in reference to customary fees, the BPO language, and how the language is interpreted as to whether or not an appraisal company has to comply with USPAP. The Department's internal review is expected to be completed within the next few weeks.

### **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

None

### **ADJOURN**

It was moved by Commissioner Hagearty, Commissioner Hawkins 2<sup>nd</sup>, and the motion carried unanimously to adjourn the meeting at 9:03 a.m.

Respectfully submitted,

Robin Washbond  
Commission Secretary

**The next meeting of this Commission is scheduled for Wednesday, February 13, 2013 at 8:30 a.m. – Room 126**