

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
July 11, 2012**

The meeting was called to order by Christopher Italia, Chairman, at 8:32 a.m. in Room-119 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)
Sean T. Hagearty (Cert. Gen. App. - 2nd District)
Norris Hawkins (Public Member - 1st District)
John Parda (Public Member - 5th District)

Francis Buckley, Jr. (Cert. Gen. App. - 2nd District)
(Attended meeting by conference call)

Commission Members Absent: Nicholas J. Tetreault (Cert. Gen. App. - 3rd District)
Gerald Rasmussen (Cert. Gen. App. - 4th District)

Commission Vacancies: One Public Member

Commission Counsel Present: Alan Ponanski, Assistant Attorney General

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond
Laura O'Malley - Intern
Matthew McCandless - Intern

Public Present: Jonathan Kloss Roland Hicks
Bruce Hunter

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Agency Web site: www.ct.gov/dcp **Division E-Mail:** DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Hagearty, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the minutes of the June 13, 2012 CT Real Estate Appraisal Commission meeting.

CHRO

Roland Hicks

It was moved by Commissioner Italia, Commissioner Hagearty 2nd, and the motion carried unanimously to allow Mr. Hicks to continue with the application process to obtain his Provisional License and he is to reappear before the Commission in one year for review of his progress. Mr. Hicks must notify the Department of any change of sponsor within 7 days.

LEGAL

2010-741 / William Henry

After discussion, it was moved by Commissioner Italia, Commissioner Parda 2nd, and the motion carried unanimously to request that Mr. Henry appear before the Commission at the September 12, 2012 meeting at 10:00 a.m., and he must submit to the Department of Consumer Protection all materials previously and currently requested no later than August 15, 2012. If Mr. Henry fails to appear at the September 12, 2012 meeting, the Commission shall proceed to a hearing for suspension of his license. Commissioner Francis Buckley recused himself from this matter.

2011-412 / Motion for Reconsideration

This matter was tabled to the September 12, 2012 meeting.

2012-65

It was moved by Commissioner Hagearty, Commissioner Buckley 2nd, and the motion carried unanimously to have the respondent in this matter, and his son, appear before the Commission at the September 12, 2012 meeting to address the complaint, and provide to the Commission the last twelve (12) appraisals signed by the respondent.

OLD BUSINESS

1. Continuing Education Audit

Intern Matthew McCandless provided an update to the Commission regarding the status of the CE audit and reported that 319 licensees responded out of the 361 audit letters that were mailed. Of the 319 responses 40 had outstanding requirements due, 10 paid the fine and 3 voluntarily surrendered their licenses.

2. Changes to Current Regulations

Examiner Linda Kieft-Robitaille reported on the status of the Department's review/update of the Appraisal Regulations.

3. PSI – CT Certified General/Residential Appraiser Exam Results

The Commission reviewed the exam statistics for the period of January 1, 2012 through July 1, 2012.

APPLICATIONS FOR APPROVAL

1. Jonathan Kloss – RCR applicant appeared before the Commission seeking approval of samples

It was moved by Commissioner Italia, Commissioner Parda 2nd, and the motion carried unanimously to approve the samples.

2. William Roma, RCR – Seeking reinstatement of license

It was moved by Commissioner Hagearty, Commissioner Parda 2nd, and the motion carried unanimously to direct DCP staff to use their discretion in assisting Mr. Roma in filing his application. Mr. Roma must compile a log of past and current work and provide 6 new appraisals for demonstration purposes only and Commission review.

3. Sarah Miller – RCG applicant seeking approval of logs and sample selection

It was moved by Commissioner Hagearty, Commissioner Parda 2nd, and the motion carried unanimously to approve the logs.

SCHOOL AND COURSE APPLICATIONS

Appraisal Institute

Marketability Studies: Advanced Considerations and Applications	7 hrs CE
2012 Annual Meeting Sessions, Day 1	2 hrs CE
2012 Annual Meeting Sessions, Day 2	6 hrs CE
2012 Annual Meeting Sessions, Day 3	6 hrs CE
Uniform Appraisal Dataset Aftereffects: Efficiency vs. Obligation	7 hrs CE

Massachusetts Board of Real Estate Appraisers

Breakfast with the Experts: Current Market Conditions	3 hrs CE
Covering All the Bases in Residential Reporting (on-line)	7 hrs CE
Appraising 2-4 Family and Multi-Family Properties	7 hrs CE
Appraising Easements	7 hrs CE

McKissock, LP

Appraising in a Post-HVCC World 4 hrs CE
How to Analyze & Value Income Properties (on-line) 6 hrs CE

It was moved by Commissioner Hagearty, Commissioner Hawkins 2nd, and the motion carried unanimously to add the following schools/courses to the agenda:

Allterra Group, LLC

2012 Keynote/Valuation Visionaries 6 hrs CE
2012 Appraiser Town Hall Meeting/Re-Engineering the Appraisal Process 6 hrs CE

Appraisal Institute

Online Using Your HP12C Financial Calculator 7 hrs CE
Thinking Outside the Form 7 hrs CE
Online Real Estate Appraisal Operations 4 hrs CE
Advanced Concepts and Case Studies 18 hrs CE
Analyzing Tenant Credit Risk and Commercial Lease Analysis 7 hrs CE
Condemnation Appraising: Principles and Applications 18 hrs CE
Online Apartment Appraisal – Concepts and Applications 16 hrs CE

Dynasty School

Real Estate Finance (on-line) 18 hrs CE

It was moved by Commissioner Hagearty, Commissioner Italia 2nd, and the motion carried unanimously to approve the above schools/courses as amended.

ADJOURN

It was moved by Commissioner Hagearty, Commissioner Hawkins 2nd, and the motion carried unanimously to adjourn the meeting at 10:05 a.m.

Respectfully submitted,

Robin Washbond
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, September 12, 2012 at 8:30 a.m. – Room 126