

## BOARD OF LANDSCAPE ARCHITECTS

*Tel. No. (860) 713-6145*

August 27, 2007

State of Connecticut  
Department of Consumer Protection  
Occupational & Professional Licensing Division  
165 Capitol Avenue  
Hartford, Connecticut 06106

The Board of Landscape Architects held a regular meeting on June 12, 2007, which was called to order by Chairman Vincent C. McDermott at 9:39 AM in Room No 121 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

### **Board Members Present:**

Paul E. Courchaine	Board Member
Robert W. Hammersley	Board Member
Vincent C. McDermott	Chairman
Shavaun Towers	Board Member
Stephen Wing	Board Member

### **Board Members Not Present:**

Dickson F. DeMarche	Board Member
Maureen B. Connolly	Public Member

### **Others Present:**

Robert M. Kuzmich	Board Administrator/DCP
Peter R. Huntsman	Assistant Attorney General

Note: The administrative functions of this Board are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, call Richard M. Hurlburt, Director, at (860) 713-6135.

## **1.) Old Business**

1A. Minutes of the March 13, 2007 meeting of the Board; for review and approval. Mr. Courchaine noted that on page three, paragraph one, fourth line, after the name "McDermott", insert the word "said". *The Board voted, unanimously, to approve the minutes as amended herein. (Wing/Courchaine).*

1B. Continuation of discussion regarding the audit of Ms. Vikki A. Reski's continuing education contact hours submission for the time period August 1, 2004 through July 31, 2006. Mr. Kuzmich gave the Board copies of a revised list of continuing education activities submitted by e-mail to Mr. Schwane from Ms. Reski. The Board reviewed and discussed these activities in detail. Upon completion, *the Board voted, unanimously, to accept an additional 15 continuing education credits from this new list giving Ms. Reski a total of twenty eight (28) approved contact hours of continuing education activity. In addition, the Board agreed that four (4) contact hours will be applied as credit for the continuing education submission due July 31, 2008. (Courchaine/Wing)*

1C. Continuation of discussion of proposed changes to the Regulation for the practice of landscape architecture to incorporate the use of electronic seals from Mr. Steven J. Schwane and of other proposed changes as suggested by Board review. Mr. Kuzmich distributed hard copies of website information referenced by other States and used in their regulations for this subject matter. He stated that the Department Information-Technology people did not see the relevance of this material to this Boards proposed regulations.

## **2.) New Business**

2A. Appearance before the Board by Mr. Peter J. Miniutti concerning the audit of his continuing education contact hours submission for the time period August 1, 2004 through July 31, 2006. It is noted that Mr. Miniutti was not present at today's meeting. Mr. McDermott advised the Board, on behalf of Mr. Schwane, that a Compliance Meeting was held in which Mr. Miniutti did say that he would comply with the required CEU's by a certain deadline and not much discussion beyond that. Mr. Miniutti's request to be here today to talk about continuing education in the broader sense and how, moving forward, what would be appropriate for Professors in terms of their research and other activities they do. He suggested that the Board table this issue until Mr. Miniutti decides to show up.

2B. Letter from Mr. Mark K. Morrison, dated February 20, 2007, concerning his request for a waiver of the Continuing Education Requirements for the period August 1, 2004 through July 31, 2006. The Board read this letter and discussed grounds they have used in the past for waivers of the CE requirement. Mr. Hammersley noted that there is no documentation of Mr. Morrison's personal activity in his firm's activities and is somewhat skeptical. Mr. Courchaine noted that regardless of his divorce, the licensee could have made other arrangements for childcare since he listed this issue as a hardship. Ms. Towers stated that she believes an extension of time to complete the CE requisite is in order and not a complete waiver of them. Mr. Wing noted that he is not at all sympathetic in light of the fact that he has run his high profile firm during this period. Mr. McDermott is not very sympathetic either although he is sympathetic to the issue of being a caregiver to his mother. He noted that the divorce issue doesn't hold water in light of the fact that his business partner that have gone through the same thing and although it was difficult, he managed to get by.

The Board noted that they will give him credit for the ASLA convention he attended in 2006 provided that he provide documentation for the same and approved three credits for his CTASLA activities. Mr. McDermott suggested that the Board consider granting Mr. Morrison an extension until the end of this summer to make up the rest of the continuing education credit.

*After extensive discussion, the Board voted unanimously to grant Mr. Morrison an extension of time to complete the C/E requirement concluding August 31, 2007.*

*They gave him 3 Contact Hours credit for the CTASLA activities detailed in his letter. In addition, they granted him credit for the 2006 ASLA Convention he attended depending on the amount of credit he claims and activities he participated in for the same. Further, the Board will instruct him to assess his C/E credit for this activity and deduct this, along with the 3 credits mentioned above, from the 24 total Contact Hours required for the current CEU time period. The balance of hours is due by August 31, 2007, as stated above.  
(Courchaine/Hammersley)*

2C. Request from CLARB for a review of their course content, as taken from CLARB's latest Task Analysis, for consideration of Continuing Education Credit based upon the same. Mr. McDermott explained that this is an effort by CLARB and that he is on a companion committee this which is trying to develop courses around these subject matters. The Committee that developed this list was established to what subject matter constitutes health safety and welfare and to also serve those jurisdictions who want this list to assist in their pre-approval of courses offered by other people besides CLARB.

CLARB is now asking the Board to review this list and note to them subjects the Board deems not appropriate. This list is the successor to the list used by the Board in 1998 to establish the foundation for continuing education subject matter. It was noted that the Content Code 1.2.8 should read "*Aspects of Therapeutic Design*" and not "*Therapeutic Aspects of Design*". It was noted by Mr. McDermott that the subject matter listed under "Values and Ethic in Practice" are the only subjects that truly address the "Welfare" aspects of the public since the majority of continuing education is aimed at the health and safety aspects.

It was noted that this information is in the Public Domain and it was suggested that this list be given to the Connecticut Chapter of the *American Society of Landscape Architects* for use by their members in assisting them with continuing education.

Mr. Kuzmich will e-mail CLARB and tell them that this Board will accept for C.E. credit courses with content drawn from the knowledge and tasks on this list. He will also ask CLARB if the list in its present form is ready for distribution and if not, when it is, can the Board pass this list along to other associations and on the Department's website.

2D. Update from Legal Department regarding any Board issues. Mr. Schwane was not present today due a meeting conflict with the Board of Examiners for Professional Engineers and Land Surveyors that required his attendance.

2E. E-Mail from Mr. Tony DiRocco, received May 3, 2007, concerning the scope of Landscape Architecture. The Board acknowledged receipt of this information and agrees, in principle, with its content. Mr. McDermott clarified that Landscape Architects can specify concrete reinforcement within in a limited scope; generally structures not exceeding 4 feet in height thereby limiting injury if the same failed. It was noted that no response by the Board is necessary.

2F. Application of Mr. Zachary D. Comstock for licensing by written examination; Mr. Comstock is applying with a *CLARB Council Record (No.4054)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards*. ***Upon completion of a thorough review, the Board voted, unanimously, to approve his application. (Towers/Wing)***

2G. Application of Mr. John J. Hammer for licensing by written examination; Mr. Hammer is applying with a *CLARB Council Record (No.4126)* and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards*. ***Upon completion of a thorough review, the Board voted, unanimously, to approve his application.***

*(Hammersley/Courchaine) It was noted that Mr. McDermott recused himself from the vote*

2H. Application of Mr. Timothy P. Houlihan for licensing by written examination; Mr. Houlihan is applying with a CLARB Council Record (No.6673) and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* ***Upon completion of a thorough review, the Board voted, unanimously, to approve his application.*** (Towers/Wing)

2I. Application of Ms. Brook McKee for licensing by written examination; Ms. McKee is applying with a CLARB Council Record (No.4053) and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* It was noted by Mr. Kuzmich that the Department received the documentation from CLARB for this applicant but, to date, has not received her Department application. He put this application on the agenda for the Board to decide its disposition. ***Mr. Wing asked how the Board can really act without an application? Mr. McDermott agreed and after careful consideration, the Board voted, unanimously, to table any further action on her application until such time as it is complete including the Department's application.*** (Wing/Towers)

2J. Application of Mr. Mark J. Novak for licensing by written examination; Mr. Novak is applying with a CLARB Council Record (No.6249) and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* ***Upon completion of a thorough review, the Board voted, unanimously, to approve his application.*** (Towers/Wing)

2K. Application of Ms. Kanittha Tongsri for licensing by written examination; Ms. Tongsri is applying with a CLARB Council Record (No.2789) and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* ***Upon completion of a thorough review, the Board voted, unanimously, to approve her application.*** (Towers/Wing)

2L. Application of Ms. Patricia B. VanBuskirk for licensing by written examination; Ms. VanBuskirk is applying with a CLARB Council Record (No.2412) and has passed the *Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards.* ***Upon completion of a thorough review, the Board voted, unanimously, to approve her application.*** (Towers/Wing)

2M. Application of Ms. Melissa Yip for licensing by written examination; Ms. Yip is applying with a CLARB Council Record (No.3613) and has passed the Landscape Architect Registration Examination with the Council of Landscape Architectural Registration Boards. Upon completion of a thorough review, the Board voted, unanimously, to approve her application. (Towers/Wing)

2N. Updated list of applications processed for licenses subsequent to the December 12, 2006 meeting of the Board. The Board acknowledged this information.

<b>Name</b>	<b>Method of Licensure</b>	<b>Dept. Approval Date</b>
Einhorn, William H.	Waiver of Exam; CLARB Council Certificate No. 6572; New York	April 26, 2007
Loeffler, III, Richard W.	Waiver of Exam; CLARB Council Certificate No. 6503; New York	May 3, 2007
Wheeler, Benjamin P.	Waiver of Exam; CLARB Council Certificate No. 6377; Ohio	March 19, 2007
Whitehouse, Stephen C.	Waiver of Exam; CLARB Council Certificate No. 4541; New York	March 30, 2007

2O. "CHRO Reviews" CHRO CRITERIA PER SECTION 46a-80; none before the Board. It was noted by Mr. McDermott that there are no applications before the Board today.

2P. Any correspondence and/or business received in the interim.

1. Mr. McDermott updated the Board regarding the status of the Board's legislation. The Board's Bill was recorded out of the General Law Committee favorably deleting the retired/emeritus status which was the second time this deletion was made by the legislature. The Judiciary Committee ran out of time before recording out. They tried, unsuccessfully to attach this Bill to another but failed. Mr. McDermott is frustrated with the Board's attempts to get this Bill passed. They have been batting their heads against the wall for a long time when there does not seem to be any urge on the part of the legislature to push this legislation through. Senator Collapetro from the General Law Committee is really been trying to aid this Bill as a favor to Mr. McDermott and the Board. Maybe next time around the bother may take the position of "why bother". He also added there is not any "groundswell" from the licensee's who would benefit from this legislation noting the Connecticut Chapter of ASLA's lobbyist who pushed the Bill yet Mr. McDermott was the only person who testified in favor. What message does that say?

***The meeting adjourned at 10:35 AM. The next regular meeting of the Board is scheduled for Tuesday, September 11, 2007, 9:30 AM, Room 121, State Office Building, 165 Capitol Avenue, Hartford, Connecticut.***

Respectfully submitted,

Robert M. Kuzmich, R.A.  
Board Administrator

