

## MINUTES

### ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

**NOVEMBER 29, 2018**

The meeting was called to order by Acting Chairperson John DeRosa on Thursday, November 29, 2018 at 9:06 a.m. at 450 Columbus Boulevard, Hartford, CT, 06103 in Hearing Room J.

Members Present: John R. DeRosa, Jr., Elevator Craftsman,  
Acting Chairperson  
Michael Griffin, Elevator Craftsman  
Peter Kalousdian, Unlimited Contractor  
Todd Johnston, Public Member  
Dale Clayton, Public Member

Members Absent: Paul Farnsworth, Unlimited Contractor  
Thomas J. O'Reilly, Unlimited Contractor

Board Vacancies: Public Member

DCP Board Staff: Karen Layman, License & Application Analyst

Board Council Present: None

Others Present: Clifford Bullock, Bullock Access  
Annie Bullock Brough, Bullock Access  
Gil LaClair, IUEC Local 91

**Note:** The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director at (860) 713-6135 or Fax: (860) 706-1255.

**Agency Website:** [www.ct.gov/dcp](http://www.ct.gov/dcp) **Division E-Mail:** [dcp.occupationalprofessional@ct.gov](mailto:dcp.occupationalprofessional@ct.gov)

## **MINUTES FROM PREVIOUS MEETING:**

The Board reviewed the draft minutes of the August 16, 2018 Elevator Installation, Repair, and Maintenance Work Examining Board meeting and voted to approve as written.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

None

## **DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:**

1. The Investigations Division reported that there are no complaints or cases against any elevator trades at this time, therefore, they will not be attending today's meeting.

## **OLD BUSINESS:**

### 1. Residential Stair Lift Technician License (RSL) Statutes and Regulations

Residential Stair Lift License Statutes and Regulations were available for the Board's review, per the Board's request at the August 16, 2018 meeting.

Mr. DeRosa provided an overview of the origination of the Residential Stair Lift Technician License, as follows: The Department introduced a bill proposing a new limited license for chair lifts in 2016. Mr. Derosa stated that he and other board members were opposed to the initial recommended criteria for this license, as they felt that the requirements should be more stringent in order to protect the public health, safety, and welfare of Connecticut citizens. Therefore, the Board made recommendations for proposed minimum on the job training and related instruction hours, and other changes in the language, which are outlined in a document dated 12-04-16. (Mr. Derosa provided a copy of this document for the Board's review) Mr. DeRosa noted that the Department did not include these proposed minimum standards in the regulations that were adopted in 2017.

The Board reviewed the current Statutes and Regulations. After this review, Mr. DeRosa and Mr. Clayton requested that the Department provide the following documentation at their next meeting:

- Criteria the Department is using for approval of applications
- Copies of all training programs that have been submitted and approved by the Department
- List of RSL licenses approved since January 2016

**NEW BUSINESS:**

1. 2019 Schedule for Board, Commission, and Council Meetings

Note: Additional dates to be added when the Board is called in for formal hearings to be held.

**Board so noted.**

2. Elevator examination updates for R1 and R2 PSI exams effective 12/13/2018

**Board so noted.**

3. PSI Exam Report - The Board requested that a PSI exam report be provided at the next Board meeting.

**CORRESPONDENCE:**

None

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

1. Mr. Johnston inquired about the term of his assignment to the Board. Mr. DeRosa informed him that members serve at the pleasure of the Governor, and that he will remain a member until such time that either he receives notification from the Office of the Governor that his term is ending, or that he resigns voluntarily.

2. Mr. Clayton suggested that the Board consider reviewing Chapter 393, Statute 20-331, Examining Boards, which defines the make-up of board members such as how many contractors, public members, etcetera, are required. Mr. Clayton suggested that the Board consider proposing to remove a public member position and replace it with a limited contractor (R-5) position. Mr. Clayton stated that a member with the expertise in limited license types would be an asset to the board. The Board will discuss this at their next meeting.

There being no further business, the meeting adjourned at 10:00 a.m.

Respectfully submitted,

Karen Layman,  
License and Applications Analyst

**2019 MEETING SCHEDULE:**

- March 28, 2019
- June 20, 2019
- September 19, 2019
- December 12, 2019