

# **STATE OF CONNECTICUT**

TEL. NO. (860) 713-6135

## **AUTOMOTIVE GLASS WORK AND FLAT GLASS WORK EXAMINING BOARD**

### **SPECIAL MEETING - OCTOBER 5, 2017**

#### **\*DRAFT MINUTES\***

A scheduled special meeting of the Department of Consumer Protection, the Automotive Glass Work and Flat Glass Work Examining Board, and other interested members of the industry and public was held on October 5, 2017 at 1:00 pm in Training Room A, 2nd Floor, South Building, 450 Columbus Boulevard, Hartford, CT 06103.

Board Members present: Edward J. Fusco (*Unlimited Journeyman- Flat Glass Work*)  
Jennifer Russell-Vanasse (*Unlimited Contractor-Flat Glass Work*)  
Frank Pitrone (*Unlimited Contractor-Automotive Glass Work*)  
Carl Von Dassel (*Unlimited Contractor- Flat Glass Work*)

Board Members not present: Brian Blank (*Public Member*)  
Daniel Kulas (*Public Member*)  
David A. Wills (*Public Member*)  
John A. Wisniewski (*General Contractor- Auto Glass Work*)

DCP Staff Present: Robert M. Kuzmich, License/Applications Specialist, DCP  
Richard M. Hurlburt, Director, DCP  
Julianne Avallone, Director, DCP  
Leslie O'Brien, Director, DCP  
Paulette Annon, Staff Attorney, DCP

Others Present: Joseph Fazzino, IUPAT, DC 11  
Jason Werthman, IUPAT, DC 11  
John Fussell, Attorney, IUPAT  
Kimberly Glassman, FFC of CT  
Norbert Oliveira, LU 1333  
Timothy Stricker, IUPAT  
Jessica Olander, CGDA  
John Bailey, CGDA  
Kevin McMahon, CGDA

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860) 706-1202.

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**Topic of discussion:** Drafting of a Flat Glass Regulation regarding defining pre-glazed or preassembled windows or doors in residential or commercial buildings.

**Reference:** Chapter 393 of the Connecticut General Statutes

**Sec. 20-330. Definitions.**

**Sec. 20-340. Exemptions from licensing requirements.**

The meeting was called to order by Ms. Julianne Avallone at 1:10 PM.

Ms. Julianne Avallone introduced herself and requested all present do the same asking that each person note their name and who they represent.

The circumstances prompting today's special meeting were to discuss why the Automotive and Flat Glass Board's original proposed regulations submitted on April 10, 2017 by Richard Maloney into the electronic regulations system were revised by the department in a memorandum dated July 24, 2017.

Ms. Avallone addressed the Board noting that the methods by which the definition of pre-glazed has changed over time. She also spoke to the proposed regulations and that they were reviewed and revised after a meeting between her department along with Kimberly Glassman-Director of the Foundation for Fair Contracting of Connecticut, Joseph Fazzino from IUPAT, DC 11 and Jason Werthman from IUPAT, DC 11 on June 23, 2017.

Ms. Avallone also noted that the memorandum on July 24, 2017 prompted a meeting on August 29, 2017 between herself, department members: Paulette Annon, Leslie O'Brien, Richard Hurlburt, and Kimberly Glassman-Director of the Foundation for Fair Contracting of Connecticut; Joseph Fazzino from IUPAT, DC 11; Norbert Oliviera from IUPAT, DC 11; Jason Werthman from IUPAT, DC 11; Kevin McMahon from CGDA; and Edward Fusco, Board Member, relating to their concerns regarding the departments revised definition of pre-glazed or preassembled glass wall partitions amending the regulation language. At that meeting, the resolution was that the Board and all other interested parties present their comments and concerns to the Department by the end of September 2017 for further consideration at today's meeting. She noted that the Department has not received anything to date.

Ms. Jennifer R. Vanasse stated that board did not feel it needed to rewrite the April 10, 2017 definition and reiterated the board's unanimous stance on the regulations previously submitted on April 10, 2017. She also noted that the departments definition of "Pre-glazed and Preassembled" found in the July 24, 2017 memo would have several unintended consequences.

Ms. Vanasse reemphasized the boards commitment to working in collaboration with Department as shown in the minutes dating back to 2009 explaining that the work between the Board and staff from the Department has resulted in clear definitions for "Pre-glaze" and "Flat Glass Work" submitted on April 10, 2017. Ms. Vanasse explained that the Departments staff asked the board in 2009 to draft a definition of "Pre-Glaze" and "Flat Glass Work" that was clear and concise to be used by the Departments' field Inspectors to help clarify the scope of the flat glass trade. She also read aloud a timeline of the work performed by the Board and the Department and expressed concern as to why it had been nine years with no results.

2009 – The Department asked the board to develop a detailed draft what "pre-glazed" means to aid in the Department's investigations.

2010 – The Board appointed a subcommittee to initiate drafting "Pre-Glazed" definition and work with the Department's attorney signed to the Board, along with Attorney General's Office.

2011 – The Board unanimously voted on the definition of "Pre-Glazed"

April 19, 2011 – Robert Kuzmich, the Department's License and Application Specialist, requested that the unanimously accepted definition be submitted to the Department process for regulatory change.

2014, April 7<sup>th</sup> – The Board makes a formal inquirer on the status of the Definition submitted in 2011.

2014, April 25<sup>th</sup> – The Board addressed concerns from Mr. Maloney regarding complaints his division received. The Board cited the definition they had developed with the Department to assist investigators in the field.

2014, August 28<sup>th</sup> – The Board and Department staff which included a director, attorney, supervisor, and inspectors met for an informational session on assisting field staff on administering their enforcement duties.

2015, January 23<sup>rd</sup> – The Board reviews a draft of a definition worked out with a member of the Board and Department staff.

2015, July 24<sup>th</sup> – The Board reviews the final draft of the Definition of "Flat Glass Work" The unanimously approved definition was e-mailed to Department staff.

2017, April 10<sup>th</sup> – The Board submits for a second time an unanimously approved definition for “pre-glazed or Preassembled”

Ms. Vanasse brought samples of glass and a pre-glazed window to demonstrate the difference between flat glass and pre-glazed. A lengthy discussion between all parties ensued. Mr. Von Dassel presented articles with respect to safety and injuries related to glass walls.

Ms. Avallone stated that the Department will take under advisement all information received from today’s meeting and further discussion would be had at the next board meeting on November 17, 2017.

The meeting concluded at 2:11 PM.

Respectfully submitted,

Robert M. Kuzmich, R.A.  
License and Applications Specialist