INSTRUCTIONS AND INFORMATION:
Off-Site Farm Winery Sales and Tasting Permit Application

PLEASE READ ALL INSTRUCTIONS AND INFORMATION BEFORE COMPLETING
APPLICATION.  APPLICATION WILL NOT BE ACCEPTED IF INCOMPLETE OR IF ANY
REQUIRED DOCUMENT IS MISSING.

Fees and Form of Payment:
The “Off-Site Farm Winery Sales and Tasting Permit” is included in the application package. Checks and/or
money orders should be made payable to “Treasurer, State of Connecticut” in the amount of $350.00, and must
accompany this application. The application filing fee of $100.00 is included in the total fees and is not
refundable.

The Application Process
**Once we are in receipt of your complete and correctly executed application and filing fee, the application will be
reviewed by the department. You must have an active manufacturer permit for a farm winery to be eligible for this
permit.**

Definitions
Permittee – The permittee for the manufacturer permit for a farm winery is the applicant for this liquor permit. The
permittee is a person designated as the representative of the backer for the permit premises. The permittee must be able to
read and understand English. The permittee can be the owner/backer of the business that holds the permit.

Backer – An individual or legal business entity that owns the business to which the liquor permit is issued.

Authorized Backer Representative – An individual who is legally authorized by the nature of the position held (i.e.
corporate officer) in the business, or through a power of attorney to sign documents and make decisions related to the liquor
permit.

Definition of Permit – Public Act 14-189 An off-site farm winery sales and tasting permit shall authorize the sale and
offering of free samples of wine manufactured from the farm winery during a total of not more than seven events or
functions per year held pursuant to a temporary liquor permit issued pursuant to section 30-35 of the general statutes, a
charitable organization permit issued pursuant to section 30-37b of the general statutes or a nonprofit corporation permit
issued pursuant to section 30-37h of the general statutes, at locations outside the manufacturer permit for a farm winery
holder's permit premises, provided such holder:

1. Notifies the Department of Consumer Protection, on a form prescribed by the Commissioner of Consumer
   Protection, not less than five business days prior to the date of the event or function, of the date, hours and
   location of each event or function,
2. Sells only wine by the bottle at the event or function, and
3. Is present, or has an authorized representative present, at the time of the sale of any bottle of wine or the offering
   of a free sample of wine from the farm winery at the event or function. An off-site farm winery
   sales and tasting permit shall be valid for a period of one year from the date of issuance. The annual fee for such
   permit shall be two hundred fifty dollars. There shall be a one-hundred-dollar nonrefundable filing fee for any
   such permit.
APPLICATION INSTRUCTIONS AND DOCUMENTS REQUIRED FOR AN OFF-SITE FARM WINERY SALES AND TASTING PERMIT APPLICATION TO BE ACCEPTED

APPLICATION FOR OFF-SITE FARM WINERY SALES AND TASTING PERMIT
Complete the one-page application.

Completing the Application

Current Farm Winery Business Information
Item #1 through #7 – Complete these items including permit number for farm winery, permittee name, trade name of business, farm winery address, and contact information.

Authorized Representative of Backer
Items #8 and #9 The permittee listed in #2 of the application must sign #8. The backer/owner or authorized backer representative must sign #9.

OFF-SITE FARM WINERY SALES AND TASTING LOCATION REQUEST FORM
The holder of an off-site farm winery sales and tasting permit may may sell the wine it manufactures and conduct tastings at up to seven (7) licensed charitable and/or non-profit events a year. For each location of an off-site sale or tasting, the holder of the farm winery permit must fill out a separate “Off-Site Farm Winery Sales and Tasting Location Request Form” (DCPLC – Off-Site Farm Winery Sales and Tasting Location Request form).

Completing the Form

Location of Off-Site Charitable/Non-Profit Event
Items #1 and #2 - Please fill out your current Farm Winery license number and provide the name of your Farm Winery (Doing Business As)
Items #3 and #4 - Please fill out the active temporary liquor permit number issued by this department to the charitable and/or non-profit organization where you will conduct your sales and tasting. Also, provide the name of the event and sponsor organization
Items #5 and #6 – Please complete the name and address of the off-site charterable and/or non-profit event you will be attending.
Items #7 and #8 – Please provide the date of the event and its hours of operation.

Approval/Certification of Local Officials
Item #9- The representative of the licensed temporary liquor permit holder must certify that the farm winery has been invited to sell its wine and provide tastings at this particular charitable/non-profit event.
Items #10 and #11 – The local Zoning official and Town Clerk located in the jurisdiction where by the charitable/non-profit event is being held are required to sign this form before Department approval.
APPLICATION FOR OFF-SITE FARM WINERY SALES AND TASTING PERMIT

Please print clearly or type the information entered on this application. An application filing fee of $100.00 and permit fee of $250.00 is required. Please submit the total required fee of $350.00. Check and/or money order should be made payable to “Treasurer, State of Connecticut” and must accompany this application. The application filing fee of $100 is non-refundable. Return your completed application, documentation and appropriate fee to:

Department of Consumer Protection, License Services Division, 165 Capitol Avenue, Hartford, CT 06106

CURRENT FARM WINERY BUSINESS INFORMATION

1. Permit Number for Farm Winery:  
2. Permittee Name: 

3. Trade Name (DBA Name)

4. Business Address  
   City  
   State  
   Zip Code

5. Business Telephone Number  
6. Business Fax Number  
7. Business Email Address

AUTHORIZED REPRESENTATIVE OF BACKER

8. Permittee Certification (To be signed by permittee applicant)

   I certify that the information provided in this application is true to the best of my knowledge.

   Signed by Permittee Applicant

   X

   Date

9. Backer Certification (To be signed by backer or the authorized representative of the backer)

   I certify that the information provided in this application is true to the best of my knowledge and that the permittee applicant identified in this application is designated as my principal representative on the premises for which this application is being submitted.

   Signed by Backer or Authorized Representative of Backer

   X

   Date

   Print name of Backer or Representative

   Title of Backer or Representative
# OFF-SITE FARM WINERY SALES AND TASTING LOCATION REQUEST FORM

## LOCATION OF TEMPORARY EVENT

<table>
<thead>
<tr>
<th>1. Permit Number for Farm Winery:</th>
<th>2. Trade Name of Farm Winery being Invited:</th>
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<tr>
<th>3. Temporary Permit Number</th>
<th>4. Name of Temporary Event and Sponsor Organization</th>
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<tr>
<th>5. Event Location (Street Address)</th>
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<thead>
<tr>
<th>6. City</th>
<th>7. Date of Event</th>
<th>8. Hours of Operation</th>
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## APPROVAL/CERTIFICATION OF LOCAL OFFICIALS

**9. Temporary Liquor Permit Authorization:** I certify that as an authorized representative of the licensed Temporary Liquor Permit event identified above, the above named Farm Winery has been invited to sell wine at our charitable event identified in #4 and during the dates and times allowed by law.

Signature of Temporary Permit Representative X

Print Name __________________________________________

Title of Official ___________________________________ Date _____ / _____ / ______

**10. Zoning Authority Approval:** I certify that I am familiar with the zoning ordinances and bylaws of the city/town identified in item #5 of this application and they do not prohibit the sale of alcoholic beverages under the type of liquor permit/establishment identified in this application.

Signature of Zoning Official X

Print Name __________________________________________

Title of Official ___________________________________ Date _____ / _____ / ______

**11. Certification of Town Clerk:** The town in which the business identified in item #6 of this application is to be operated, has no ordinance restricting the hours of sale of alcoholic liquors beyond those set forth in State law except as indicated in the box below. (If none, please enter “NONE”)

Additional Restrictions:

Signature of Town Clerk X

Date _____ / _____ / ______