

## Region 4 Advisory Council Voting Members Meeting

May 20, 2014  
Hartford DCF Office  
250 Hamilton Street  
Hartford, CT

**Voting Members Present:** Becker, Sarah; Blue, Terrence; Bryden, Liz; Caban-Hernandez, Janier; Carroll, Tim; Farinella, Ivy; Farrell, Alice; Glynn, Hector; Hunter, Colinda; Jefferson, Tina (DCF); Johnson, Wayne (DCF); Kearney, Diane; Landolina, Beth (DCF) Lau, Christine (DCF); Lebron, Nick(DCF); Little, Lorna; Parkinson, Alana; Robles, Josie; Roundtree, Regina; Schiessl, Kathy; Velez, Maritza (DCF); White, Jeanette (DCF);

**Voting members absent:** Arciniegas, Milly, Perez, Salina, Stone, Martha, Wilson, Beresford, Johnson, Winston, Batsie, Deb, Brown, Sophia

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The DCF Region 4 RAC meeting was held at the Hartford DCF office from 12:00 PM - 2:00 PM. This meeting is for the Voting Members & DCF Staff.

### Overview of Meeting

The primary purpose of the meeting was to discuss the process to move recommendations to implementation.

- Work was completed to get voting committees' sub committees established
- Recommendations presented to the Department and to get feedback from the Department.
- Committee comes up with ideas and action steps
- When ready to present to the RAC team fill out the cover sheet & send electronically to Regina, Beth, Ivy or Wayne and they will get it on the agenda
- Executive committee group met and thought some of the committees had recommendation and are ready to implement
- RAC does not want to hold up the process but it needs to be brought to RAC first, may need to revise the process
- When voting members are ready to hand off, DCF should be ready to implement
- DCF should report back (within 6, 9 or 12 months) to RAC on how what has been implemented is working.
- Voting will be to accept and bring to DCF for implementation
- After recommendation is brought to the RAC meeting then voting members will meet and vote at the following voting members meeting
- A vote can be taking after a RAC meeting if enough voting members are present depending on how much is on the agenda and urgency of recommendation.
- Co-leads of a committee can email Regina, Beth, Wayne and Ivy, who will email the voting members to put on their agenda

- Wait time from presentation to voting should be 2 months maybe 3 unless urgent.
- No presentations can be brought directly to voting member meeting; it has to go before the whole RAC 4 membership.
- Cover sheet to be revised to include a box for Regional or Statewide, RAC cannot accept recommendations for Statewide implementation but Chris Lau will bring it to Executive management for review
- Cover sheet to be revised in case members reject the recommendation, to add an urgency box on the form and change the name of the form (Regina will make the modifications to the sheet)
- A flow sheet on how an idea becomes a recommendation and how it gets implemented will be revised by Regina.
- A template for recommendations will be created by Regina. (?? Did we decide there would be a separate page for the recommendation or part of the cover sheet?)
- All three (or two) documents will be sent out to the voting members prior to the next RAC meeting.
- Committee should answer the question of how this recommendation will benefit children and families before bringing this to the membership
- The DCF representative that is on the committee should approach Chris Lau before surveying staff or doing anything that could impact any DCF staff
- Beth and Wayne will email their assigned standing committees to see how they are progressing

## Regional Integrated Network of Care

### Connect grant-Tim Marshal presented on Act 13-178 last meeting

- Waiting for staff feedback
- Grant will move us to develop a Regional Network of Care
- Can RAC support LSC and not duplicate the meetings?
- How to get providers to come to the RAC meetings?
- RAC on the org chart for RNC as former, LSC has the same members
- Network of Care could include a few members from each commission
- All of the Commissioner are on the steering committee
- Keep RNC on the next agenda
- Work with Systems of Care leaders to validate what they have done and let them know this has more resources-PD Robledo will play a big role in this
- CHDI manages the grant to make sure benchmarks are met. The contract is \$1,000,000 per year for six years
- Would like RAC to continue to advise DCF and play a role in RNC
- Nick will send 35 page contract to voting members
- Regional Administrator Chris Lau will get more information from the Steering Committee

The Region 4 RAC voting members meeting was adjourned at 2:00 P.M.

Submitted by,  
Terry Hall