

## Region 4 Advisory Council Voting Members Meeting

August 25, 2015  
Hartford DCF Office  
250 Hamilton Street  
Hartford, CT

**Members Present:** Deb Bastie, Alice Farrell, Hector Glynn, Bernetta Henry, Corey Jacobs, Giselle Jacobs, Wayne Johnson (DCF), Beth Landolina (DCF), Nick Lebron, Natalia Liriano (DCF), Lorna Little, Donna Maitland-Ward (DCF), Alana Parkinson, Kathy Schiessl, Martha Stone, Linda Trigilio, Rosemary Wieworka (DCF), Beresford Wilson

**Voting Members Absent:** Becker, Sarah; Blue, Terrance; Brown, Sophia; Caban-Hernandez, Janier; Carroll, Tim; Farinella, Bryan Flint, Ivy, Hunter, Colinda; Johnson, Winston; Kearney, Diane; Perez, Selina; Robles, Josej;

The DCF Region 4 RAC meeting was held at the Hartford DCF office from 12:00 PM - 2:00 PM. This meeting is for the voting membership & DCF Staff.

### Overview of Meeting

The overview of the meeting was an orientation of RAC, outreach & engagement, presentation from DCF and what they need from the RAC, a SAC update and annual report and the Adolescent bill of rights.

### Introductions

- Welcome new voting members to their first VM meeting

### Minutes review

- Motion to accept the minutes by Alana Parkinson
- 2<sup>nd</sup> by Beresford Wilson-all in favor

### RAC membership

- RAC by-laws handout given
- Work to establish system of services to the Region
- Members to make recommendations to DCF
- Full meetings alternate monthly with Voting member meetings
- Meeting are held on the 3<sup>rd</sup> Tuesday of the month from 12-2PM

- 21 Voting members-51% should be filled by people who live in the region and salary must be under 50% derived from DCF
- Attendance: If you miss 3 consecutive meeting or 50% of the meetings it will be considered your resignation
- This year the by-laws maybe amended

### Outreach and Engagement

- We want families to be able to bring issues and concerns to the RAC and to engage in conversations
- Maybe we can use the form that Manny (FAVOR) uses for the system of care
- This form has been vetted through FAVOR, the legal department at DCF
- Maybe make a resource list –there is one currently that DCF has with 20 programs listed
- Bring the form to the subcommittee
- Try to connect families with services or system issues
- Manny to send the form to the Voting members only
- Training: provide opportunities to families or anyone-NECA Network of Care Agent of Transformation
- Beresford brought up that training is free through the Connect grant
- There is 5 modules in this training: Leadership, Policy, Conflict Resolution, Family Engagement and Process of Change
- Martha Stone asked if any of this Agent of Transformation training could be used for the youth advisory board (YAB). Beresford answered “yes”
- Jeanette White asked if a school social workers can take this training too? Beresford answered “yes”
- Beresford will send a flyer to Terry for distribution to the RAC

### Presentation

- Case planning is an area that DCF struggles with
- CQI teams meets to help DCF with strategic plan
- Administrative Case Review Instrument (ACRI), Multidisciplinary Evaluation (MDE) and Region Resource Group (RRG) consults are all part of the strategic plan
- Could DCF make sure that the caregiver is invited to the MDE consult
- DCF is taking a sample of cases to see if the RRG consults are being done-an internal review is in place
- What can the RAC do to help DCF reach these goals?
- Martha suggested that the clinical consult should be done within 30 days-this can be brought to the CQI team
- Kathy Schiessl attended the Children Residing Safely at Home CQI meeting
- RAC needs to be clear on the goals and addressing them

- Any RAC member can attend a CQI meeting

### SAC update

- Resources needed from SAC?
- Any issues that RAC would want brought to the committee
- Money is approved for the next fiscal year
- The retreat is on September 14<sup>th</sup>-we have 4 slots
- Deb has new gas cards

### Action Items

- Chris Lau to send the presentation to the Voting Members
- Invite the CQI leads to the next Voting Member meeting
- Citizen review table-does anyone want to engage?
- Nick to follow up with Susan to attend the next full RAC meeting

Motion to adjourn by Beresford Wilson and 2<sup>nd</sup> by Hector Glynn

The Region 4 RAC Voting membership meeting was adjourned at 2:00 PM

Submitted by,  
Terry Hall