

**EXECUTIVE COMMITTEE**  
**GOVERNOR'S TASK FORCE ON JUSTICE FOR ABUSED CHILDREN**

February 4, 2015 – 2:00pm.  
 Department of Children and Families Central Office -- Hartford, CT

**Present:** S. Sedensky, T. Sneed, K. Clark, H. Bey-Coon, L. Cordes, K. Diaz, C. Diemar, M. Ornousky, B. Pellissier

**Guests:** Y. Young, B. Narkewicz

Agenda Item	Discussion ( <i>brief summary</i> )	Action ( <i>and by whom</i> )
Meeting called to order	Meeting called to order at 2:02PM	
Welcome	Brian Narkewicz from Troop L came to the meeting today. He is a supervisor in the troop, a faculty member for Finding Words, and advisory board Minimal Facts and a polygrapher.	
Approval of Minutes:	Approval of November 2015 minutes. Correction to change the to there on page 2 under MDT evaluation. State Police was removed from the membership section.	There was a motion to accept the minutes. <b>The motion was moved and properly seconded. The motion passed. M/S/P Bey-Coon/Diaz</b>
Budget:	<p>The Village budget was reviewed. Highlighted that we received a \$3,000 check which was reimbursement for a duplicate payment. This was added back to the Finding Words line item. In the current quarter, we will also receive a check from NRCAC who sponsored a portion of Jerri Sties and Lori Flugel's presentation in the amount of \$2514.40.</p> <p>The \$10,000 unencumbered funds from 2014-2015 are with DCF. We have re-allocated that to supplement the purchase of the colposcope for the Bridgeport satellite office for Yale. This invoice has already been paid(\$4,974) and is listed under Statewide Assessment on the Village budget. The remaining was re-allocated to the Training Line Item. Tammy is looking into how we can ensure that this amount is submitted back to the Village for inclusion in the budget.</p>	
Committee Reports:		
Executive Committee	<p>Funding Request: Law Enforcement Training around PEACE protocol. <b>\$17, 775</b> and would be all of the costs associated with the course for 50 officers. (<b>\$355.50</b> per person). The state police do not have a training budget and will have a 10 million dollar cut in the budget. This is endorsed by the International Association of Chiefs. Inquired regarding the feasibility of a Train the Trainers. There is a question regarding sustainability.</p> <p>The READ method has received a few challenges.</p> <p>POST brings in Bomack for the basic course and have not done an advance course in several years.</p>	<p>There was a suggestion of sending Brian and a municipal officer to the course and provide feedback.</p> <p>We will table the proposal until there is more information.</p>

Agenda Item	Discussion <i>(brief summary)</i>	Action <i>(and by whom)</i>
HART Update:	<p>HART Updates</p> <p>Data</p> <ul style="list-style-type: none"> <li>• Connecticut --133 referrals in 2015. 122 were females, 10 males and 1 transgendered youth --</li> </ul> <p>Trainings/Groups</p> <ul style="list-style-type: none"> <li>• A Foster Care Training is scheduled for staff on 2/26/16 and for parents on 4/30/16</li> <li>• Foster Care Model TOT training is scheduled for April 4th and 6th</li> <li>• Requests for our Introduction to CSEC/DMST training and we are to respond quickly to these request due to increased number of certified trainers Statewide.</li> <li>• Several regions will be offering My Life, My Choice groups over the next two months and participating in the MLMC Research Project</li> <li>• A letter was sent to all the Superintendents in the State related to training and prevention groups on human trafficking for their school districts. We have received several request for trainings for staff.</li> <li>• Boys Curriculum is finished ( only minor edits needed) and a TOT will be offered in the Spring</li> </ul> <p>Collaboration with Law Enforcement ( FBI and Homeland Security) and the United States Attorney's Office is occurring with an identified contact for human trafficking cases in each department.</p> <p>Conference</p> <ul style="list-style-type: none"> <li>• Planning for the conference continues. We received 19 workshop proposals and we are in the final stages of solidifying our presenters for the conference</li> <li>• We are seeking sponsorship donations to support the expenses of the Conference.</li> </ul>	
Finding Words Committee:	Donna Meyer is going into private practice but will participate on Finding Words in the near future.	
MDT Evaluation Committee:	<p>The evaluator has not been hired as of yet. However the supervisor of this position will be doing the evaluations.</p> <p>The evaluation forms have been updated and will be reviewed at the next meeting.</p> <p>April is the new cycle of evaluations.</p> <p>Standards and Best Practices have been updated and looking to have them finalized at an upcoming meeting.</p> <p>Members – Need to ensure that there is a commitment for prosecutors</p>	Perhaps Maureen and Steve can do a presentation at the States Attorney's meeting to discuss the need to have participation on MDTs and this committee.

Agenda Item	Discussion ( <i>brief summary</i> )	Action ( <i>and by whom</i> )
	to participate in this committee.	
Training Committee:	<p>There is about \$4,529.22 that has been encumbered for the Training.</p> <p><u>Minimal Facts</u>-- Co-chairs met with Tammy Sneed –Commissioner’s Appointee regarding the request from the advisory board regarding the making of the Minimal Facts protocol and training into DCF policy. Tammy presented this to the Commissioner who was on board with this and recognized the need for a clear approach to these types of cases. A meeting was done with Change Management and the discussion regarding Investigations policy which is currently under revision was had with regard to incorporating Minimal Facts as a sub section. Co-chairs submitted a draft of Minimal Facts Policy language and are awaiting final comments/needed revisions and final approval.</p> <p>We are working directly with the automated system DCF currently has with regard to electronically keeping track of training attendees and web based registration for both first responders and discoverers training.</p> <p>The first responders training is almost complete. These will be loaded onto flashdrives.</p> <p><u>NCATrak</u>- Everything is on hold due to budget for PIE has been cut.</p>	
Membership Committee:	<p>Member Vacancies – Vacancies remain. Parent representative has been approached and invited to the September meeting to further understand the commitment. Law Enforcement still continues to be an area to be filled.</p> <ul style="list-style-type: none"> <li>• State Police, Chief of Police Representative, Parent Representative</li> <li>• SDE will get a new commissioner</li> </ul> <p>Look for a parent advocacy group that might have a member who is interested. If there is a reimbursement issue, can we change the by-laws to allow for this?</p> <p>GTF Retreat Work Groups</p> <ul style="list-style-type: none"> <li>• Victim Services and Advocacy Group –There may be an MDT coordinator who would like to be a co-chair.</li> <li>• Forensic Group – Committee Update – Krystal Rich will be the new co-chair for this with J. Leventhal</li> <li>• MDT/CAC Group – Committee Update – ADD IN MINUTES</li> </ul>	<p>All Set with the Judge positions. Both Judge Carroll and Judge Conaway are on the GTFJAC.</p> <p>Parents Representative-- . If there is a reimbursement issue, can we change the by-laws to allow for this?</p>
GTF Coordinator Update:	CJA Application will be due in May 2016. The request for submissions has been sent to GTFJAC in February 2016.	Will send the Executive Committee a draft of the budget for 2016 CJA

Agenda Item	Discussion ( <i>brief summary</i> )	Action ( <i>and by whom</i> )
	CFSR CFSP and APSR	application.  Tammy will look to have someone from DCF come and discuss the CFSR and APSR with the task force.
CCA Coordinator	<p>Coordinator Updates</p> <p>New Britain: CMHA has hired a new coordinator. Jessica Grant started in January and will attend the next GTF meeting.</p> <p>Stamford: Jessie Boyd- Doe resigned at the end of January but will continue to assist the team until a new director is hired.</p> <p>Training/Education</p> <p>NRCAC- CCA will partner with NRCAC to host a facilitator training specific to the MDT coordinators. This training will take place in the spring.</p> <p>OMS- The centers began using OMS on January 1, 2016. So far we have received 34 surveys filled out by caregivers and the initial feedback of the surveys seems to be positive ( see attached). The MDT survey, which will serve as the new ALL Team Survey, will be administered to all teams by the end of March.</p> <p>Results Based Accountability (RBA): The MDTs worked to create performance measures for the RBA report card. All data for the measures will come from NCAtrak or the new Outcome Measurement Surveys.</p> <p>CAC/MDT: CCA has partnered with the Digital and Media Design Department at UCONN to create a short video illustrating what CACs/MDTs. This video will also bring general awareness child abuse.</p>	
Old Business:		
New Business:	<p>Connecticut State Budget- Many sexual assault services were zeroed out and place in a general fund. SANE were zero funded as well.</p> <p>March GTFJAC Meeting Agenda- Budget, CJA application, 2 year Special Committee on Sex Offenders</p> <p>CFSR, CFSP, and APSR – June Meeting</p> <p>Additional NCA Standard updates</p>	
Announcements:		<p>There was a motion to adjourn which was moved and properly seconded.</p> <p><b>Pellissier/Cordes M/S/P The motion passed.</b></p>

Respectfully Submitted,

Kristen M. Clark  
GTFJAC Coordinator