



MEMORANDUM

TO: All DCF Staff
FROM: Commissioner Vanessa Dorantes
DATE: June 25, 2020
SUBJECT: Additional COVID-19 Testing on 7/1/2020

Level 1 staff working at either Solnit Facility, Careline and Regional Office Investigations again have the availability to take part in voluntary COVID-19 testing.

Pre-registration for this asymptomatic staff testing is required and no walk-ins will be accepted.

We must have at least 75 staff register or the tests will not be administered.

Level 1 staff who have **current symptoms** should **NOT** sign up for this but rather use the established protocols-- (please contact HR for the rapid testing protocol)

Pre-Registration process:

- + Priority Employees who are Level 1 (working at Solnit(s), Careline or investigations)
- + Can have a test administered on Wednesday **7/1/2020 between 2:00 p.m. and 3:00 p.m.**
- + **Location:** Solnit North address is 36 Gardner Street in East Windsor, Connecticut. The site has a limited test capacity so preregister by 12:00 p.m. Friday to secure your spot!
- + The needed pre-registration information is as follows:
 - o Your Name
 - o Last 3 digits of your Social Security Number
 - o Your primary office location
 - o E-mail Address
 - o Date of Birth
 - o Gender
 - o Home Address
 - o Telephone number

Designated Level 1 staff identified above who wish to participate in this priority testing should e-mail the information above to Gloria.Jones@ct.gov by Friday at 12:00 p.m.

If you have any questions, please contact Ms. Lorraine Dupre at Lorraine.Dupre@ct.gov