

ITEM NO. 2236-E

**Subject:** Extension of Certain Benefits to Department Heads Exempt from  
Classified Service

**Effective:** January 1, 2015

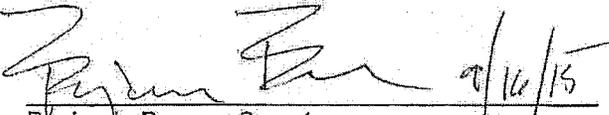
As defined by Section 4-5 of the Connecticut General Statutes, a department head is exempt from the classified service and as such, is not subject to a "working test" as defined by subsection (27) of section 5-196 of the Connecticut General Statutes.

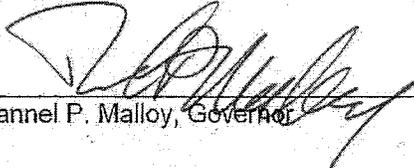
As set forth in Section 4-7 of the Connecticut General Statutes, a department head is subject to a selection process during which work and conduct is assessed to determine whether appointment is merited. Accordingly, a department head is considered to have permanent status for the purpose of being eligible to use earned vacation leave and personal leave pursuant to Section 5-250 of the Connecticut General Statutes. Additionally, such department head who is a member of the armed forces of the state or any reserve component of the armed forces of the United States and is required to undergo field training is eligible for a leave of absence with pay for the period not exceeding three calendar weeks pursuant to subsection (c) of Section 5-248 of the Connecticut General Statutes. The department head becomes eligible for these benefits upon the date either house of the General Assembly confirms such department head's nomination in accordance with Section 4-7 of the Connecticut General Statutes.

Approved by:

Date:

  
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Melody A. Currey, Commissioner  
Department of Administrative Services

  
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Benjamin Barnes, Secretary  
Office of Policy and Management

  
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Dannel P. Malloy, Governor