

ITEM NO. 1713-E

**Subject:** Longevity for Executive Secretaries

**Effective:** September 1, 2011

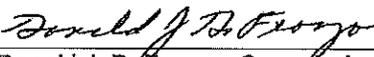
Item No. 1350-E provided authority to base longevity payments on salary grade CL 23 for Executive Secretaries.

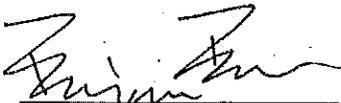
Effective September 1, 2011 Attachment A (Section B. Longevity) of the 2011 SEBAC Agreement applies to Executive Secretaries. Specifically:

**New employees** – No employee first hired on or after July 1, 2011 shall be entitled to a longevity payment; provided, however, any individual hired on or after said date who shall have military service which would count toward longevity under current rules shall be entitled to longevity if they obtain the requisite service in the future.

**Current employees** – Executive Secretaries shall not receive a longevity payment in October, 2011. Additionally, no service shall count toward longevity for the two (2) year period beginning July 1, 2011 through June 30, 2013. Effective July 1, 2013, any service accrued during that period shall be added to their service for the purpose of determining their eligibility and level of entitlement if it would have counted when performed.

Approved by:

 9/22/11  
Donald J. DeFronzo, Commissioner      Date  
Department of Administrative Services

  
Benjamin Barnes, Secretary      Date  
Office of Policy and Management