



TO: AGENCY HEADS AND AGENCY PERSONNEL ADMINISTRATORS
DT: March 1, 2001
RE: Observance of Holidays - 2002

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ALAN J. MAZZOLA
Deputy Commissioner

The Holidays to be observed by the State in 2002 are:

Table with 3 columns: 2002, Holiday, Observed On. Rows include New Year's Day, Martin Luther King's Day, Lincoln's Birthday, Washington's Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day.

* The day which will be designated by the Governor as a day of Fasting and Prayer.

** The day which will be designated by the Governor as a day of Thanksgiving.

For 2003, the first Holiday will be January 1, 2003 – New Year's Day and will be observed on Wednesday, January 1, 2003.

Individual collective bargaining agreements are to be consulted to determine provisions concerning holiday compensation and/or compensatory time off for work performed on a holiday. Employees not covered by collective bargaining units shall receive holiday benefits in accordance with Section 5-254 of the General Statutes which states, "(a) Each full-time permanent employee in the state service shall be granted time off with pay for any legal holiday. If a legal holiday falls on a Saturday, employees shall be granted equivalent time off on the Friday immediately preceding such Saturday or given another day off in lieu thereof. The Commissioner of Administrative Services may issue regulations governing the granting of holiday time to other employees in the state service. (b) Any employee in the state service compensated on a hourly or per diem basis shall be entitled to time off with pay commensurate with any time granted by order of the Governor to salaried employees with pay. (c) No state employee shall be required to work any legal holiday solely by reason of the convening of the general assembly on such day."

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This memorandum has been added to the "Official Memoranda" Index on the DAS Website – Human Resources Services for your convenience.

Please share this information with your staff. Contact Shari Grzyb at (860) 713-5176 should you have any questions concerning this memorandum.

Alan J. Mazzola

ALAN J. MAZZOLA
DEPUTY COMMISSIONER

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