

State of Connecticut
Employee Review Board
450 Columbus Boulevard
Hartford, CT 06103

Minutes of Meeting of May 22, 2017

IN ATTENDANCE: Dennis C. Murphy, chair; David B. Beizer; Mathew Borrelli; Jon P. Fitzgerald; Emanuel Psarakis; Victor Schoen. The meeting opened at 9:00 a.m.

Mr. Beizer moved approval of the minutes of the meeting of April 5, 2017, seconded by Mr. Borrelli. Approved Unanimously

A discussion was had concerning the current cases pending.

A discussion was had concerning the processing of cases. The following was discussed with approval:

The Panel should agree on three dates for the hearing and the parties are asked to select one.

Two weeks before the hearing, the parties are to share with each other and the Panel all proposed exhibits, and the number and identity of the witnesses.

Should any cases be cited in post-hearing briefs, the parties are to attach copies of the case decision.

In the briefs, the parties should include proposed findings of fact.

Mr. Psarakis offered to present the Arbitrator's pre-hearing request form to the parties as used by the American Arbitration Association.

The meeting adjourned at 10:02 a.m.