

1. CALL TO ORDER

2. ATTENDANCE

3. APPROVAL OF CAS MINUTES

- a. Draft CAS Minutes of December 10, 2014

4. COMMUNICATIONS

- a. Correspondence 12/23/14 Eric Nelson CAS Correspondence re 2012 IRC adoption & sealed roof deck specifications

ACTION: _____

- b. Correspondence 1/5/15 Diane Harp Jones CAS Correspondence re single, unified family of codes

ACTION: _____

- c. Correspondence 1/5/15 Alan Lagocki, AIA CT CAS Correspondence re single, unified family of codes

ACTION: _____

- d. Correspondence 1/5/15 William Ethier, Home Builders & Remodelers Association CAS Correspondence re single, unified family of codes

ACTION: _____

- e. Correspondence 1/2/15 Paul Brady, ACEC/CT CAS Correspondence re single, unified family of codes

ACTION: _____

- f. Correspondence 1/5/15 Christopher Laux CAS Correspondence re single, unified family of codes

ACTION: Requests opportunity to give brief presentation

- g. Correspondence 1/5/15 Milton Gregory Grew CAS Correspondence re single, unified family of codes

ACTION: _____

5. OLD BUSINESS

- a. Proposed Code Change **001-FSC** – 2012 NFPA Standard 101 (Life Safety Code). Oral presentation by Michael Sinsigalli scheduled on 1/7/15.

- b. Status of OSBI Reviews of the 2012 Family of Codes:

1. 2012 International Building Code

- i. OSBI review completed except for:

1. OPA coordination with IBC Chapter 11, IBC Chapter 34 and ICC/ANSI A117.1-2009.
2. OSBI coordination with OSFM on International Fire Code and Connecticut State Fire Safety Code.
3. CT amendments associated with the above reviews by CAS/OSBI pending.

- ii. CT amendments to date reviewed by CAS/OSBI, OSBI preparing second DRAFT CT SUPPLEMENT (up to Chapter 3 of IBC).

1. CAS review of second DRAFT CT SUPPLEMENT pending.

2. ICC/ANSI A117.1-2009 Standard on Accessible & Usable Buildings and Facilities
 - i. OSBI review completed except for OPA coordination with IBC Chapter 11 and Chapter 34.
 - ii. CT amendments review by CAS/OSBI pending.
- c. OSBI Update on Second Draft Connecticut Supplement Status.
- d. OSFM Update on IFC and Connecticut State Fire Safety Code Status.

6. NEW BUSINESS

7. ADJOURNMENT

Next meeting is set for **January 14, 2015 at 1:30 p.m.** in room **532**, 165 Capitol Avenue, Hartford.

KEY: IBC - International Building Code	IMC - International Mechanical Code
IECC - International Energy Conservation Code	IPC - International Plumbing Code
IEBC - International Existing Building Code	IRC - International Residential Code
IFC - International Fire Code	NEC - National Electric Code

CHECKLIST FOR REGULATIONS

1. Draft regulations, statement of purpose and fiscal note.
2. Obtain approval of agency head.
3. Send to Governor's office and OPM for preliminary approval. (No deadline for approval, previous Administration required 3 to 5 months.)
4. Upon receipt of approval of Governor's office/OPM, schedule hearing, prepare notice for Connecticut Law Journal (publication cycle: 2 weeks from notice submittal to publication, plus 30 days to hearing) and send copies to interested persons or groups. Also, prepare and submit small business fiscal note (PA 09-19) and analysis under 4-168a to Department of Economic and Community Development/Commerce Committee. Copy legislative committee of cognizance on hearing notice. (DRAFT MAY NOT BE DISSEMINATED, NOR MAY THE PUBLIC COMMENT PROCESS BE COMMENCED UNTIL GOV./OPM APPROVAL IS RECEIVED.)
5. Conduct public hearing or solicit public comment, review comments, revise regulations as appropriate and inform commenter's of actions taken.
6. Prepare certification documents for agency head's signature and submit with final regulation draft to the Office of the Attorney General for review for legal sufficiency. (AG has 30 days by statute.)
7. Upon approval of the AG's office, file 1 original and an electronic copy with the standing Legislative Regulations Review Committee. (Committee of cognizance and fiscal analysis also get copies.) If filed by deadline of the first Tuesday of the month, item will be considered at the following month's meeting, with is held the fourth Tuesday of the month.
8. If regulation approved the first time (there's a less than even change of this happening), regulation becomes effective upon filing with the Secretary of the State's office or a date certain that the agency has specified on the certification form that is attached as the final page of the regulation.
9. If rejected the first time through (committee will reject if it desires to add or change language, believes the agency has exceeded its statutory authority or if there are too many copy-editing-type issues). Corrections are made and the drafts are submitted to the AG before returning to the committee.

ADDENDUM – A motion of 2/3 vote must be made to add the following:

4. COMMUNICATIONS

h. Correspondence
1/6/15

Gina Scumaci,
CT Association of
Plumbing, Heating &
Cooling Contractors
CAS

Correspondence re single,
unified family of codes

ACTION: _____

i. Correspondence
1/6/15

Raymond Steadward, Jr.
CT Business Officials
Association
CAS

Correspondence re single,
unified family of codes

ACTION: _____
