# 2022
## May 2—11

**First two weeks in May**

Office of Education and Data Management
Department of Administrative Services

# SPRING
## Career Development Schedule

The Office of Education and Data Management (OEDM) will offer all Spring 2022 career development classes online. However, at this time our LMS will not be ready until early May, so we will continue with the same registration process for early May as in previous semesters. **The remaining May and June classes will be held through our LMS.**

Each three-hour Webinar Series will be broken down into two 90-minute sessions, each session will be offered one morning and one evening. You can choose the time of day that's best for you; mix morning and evening sessions if you like. Each webinar session attended will be worth 1.5 CEUs.

To register and get the link to the Webinar, email **lisa.rochester@ct.gov** prior to two business days before the training. Email:
1. Your first and last name
2. ETC number (*first three letters of your last name, last four digits of your social security number*)
3. Title(s) of the **webinar series** you wish to attend.

| May 2—11, 2022 Career Development Schedule | | |
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| **Morning Webinar Series—Tent Inspections: Outdoor Dining Case Study/Mike Sinsigalli and Tim Mikloiche** | | **Both** |
| W, May 4 | 9 am—10:30 am | Session 1: Overview of the Use of Tents |
| W, May 11 | 9 am—10:30 am | Session 2: Case Study of Tents Used for Outdoor Dining |
| **Evening Webinar Series—Tent Inspections: Outdoor Dining Case Study/Mike Sinsigalli and Tim Mikloiche** | | **Both** |
| M, May 2 | 6 pm—7:30 pm | Session 1: Overview of the Use of Tents |
| M, May 9 | 6 pm—7:30 pm | Session 2: Case Study of Tents Used for Outdoor Dining |
| **May 2—11, 2022 Career Development Seminar Content** | | |

**Tent Inspections: Outdoor Dining Case Study**

This webinar series will present the requirements of the Connecticut Fire Safety Codes and Connecticut State Building Codes regarding the inspection of tents and temporary structures used for outdoor dining as a result of the COVID 19 virus and a case study of outdoor dining in local jurisdictions. Discussion will involve the applicable provisions of the code and challenges maintaining code compliance of these structures. The first session will cover an overview of the events leading to the increased use of tents for outdoor dining, basic building and fire code requirements for tents used for outdoor dining and common code compliance issues that resulted in the increased use of tents. The second session will provide a case study of tents used for outdoor dining in local jurisdictions, the coordination code inspection and permit requirements between local building and fire officials along with common code compliance issues when electrical power and heating is used in these venues. This session will conclude with a discussion of frequently asked questions a municipal building or fire official may receive from the local business owners and operators on the use of tents for dining. *Instructors: Tim Mikloiche, Building Official, West Hartford and Mike Sinsigalli, Fire Marshal, Windsor Locks*

**How to Register**

This month two webinar series will be offered; each webinar series has two sessions and each session will be offered one morning and one evening. You can choose which time of day works best for you; mix morning and evening sessions if you like.

Email the name of the **webinar series** you wish to attend, your first and last name, and your ETC number to:
**lisa.rochester@ct.gov**
**You must send your email prior to two business days before the class, otherwise you will not be registered and will not get the link to the seminar.**

One week before the training, Lisa will send you a link that will admit you to all morning and evening sessions of the webinar series you selected. She will also forward a sheet with technical tips for working with Blackboard Collaborate, OEDM's video conferencing software.

**On the Day of Training**

To participate in an OEDM webinar, you'll need an internet connection with Google Chrome, Edge, Firefox or Safari browser.

If you attended OEDM webinars last semester, just log in fifteen minutes before the start of the training.

If this is your first time using Blackboard Collaborate, log in to the training 30 minutes early to make sure you have no technical issues. The latest you can log in for a technical check is ten minutes prior to the start of class; for morning classes log in by 8:50 a.m., for evening classes log in by 5:50 p.m.

**Once you've logged on, type your first and last name and ETC number into the Chat.** You can reach the Chat by clicking on the purple tab in the lower right corner of the screen. **This is how we will track attendance.**

**Schedule and Handouts**

The Career Development schedule and handouts can be found on our website.

You are encouraged to have the appropriate Code book(s) at the training.

**Online Credit Lookup**

Get your training report at
https://biznet.ct.gov/OEDMPublic

**Acknowledgements**

The Office of Education and Data Management would like to thank our volunteer instructors who donate their expertise and time on behalf of a safer Connecticut.

*Code training programs are made possible through the Code Training and Education Fund. Revenue for the fund comes from assessments on building permit construction values.*