



## **BUILDING CODE TRAINING COUNCIL MEETING**

### **September 24, 2013 Minutes**

Chairman Loos called the meeting to order at 2:00 p.m.

#### **Members present:**

Building Members Mary Ann Basile, Joseph Cassidy, Thomas DiBlasi, William Ferrigno, Robert Kiely, Daniel Loos, Thomas Manning, Mark Mastropasqua, Michael Musco, Eric Schoonmaker

Office of Education and Data Management Craig Russell, Douglas Schanne, Jim Quish & Beth Potts

Introductions were provided. A quorum was present.

**Approval of April 9, 2013 Minutes:** A motion was made and seconded to approve the minutes. All in favor. No discussion. Motion carried.

There were no communications.

The meeting began with **Staff Reports**.

#### **OFFICE OF EDUCATION AND DATA MANAGEMENT (OEDM)**

Doug Schanne reviewed the accomplishments of the office including statistical information for career development, testing, administration; outside credit applications, fire pre-certification programs, vehicle fire school, and the Design & Trades conference. The Fall Pre-Cert Code & Hazmat Module started September 4<sup>th</sup> and the Fire Investigation Module started on September 10<sup>th</sup>. He also reported that Save the Date notifications for the CBOA/CFMA conference on November 26, 2013 were sent.

#### **OFFICE OF STATE BUILDING INSPECTOR**

Joe Cassidy reported the 2013 amendment was not adopted for October 1, 2013 due to an administrative glitch. The 2012 code adoption subcommittee is on target for mid 2015. The website has been updated and is now more user-friendly. He also officially welcomed Mark Mastropasqua to the committee.



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The meeting then moved to **Old Business**.

Craig Russell provided a status update for the Pre-Licensure Working Group including program objectives, project schedule, addition of instructional experts and test bank revisions. He also provided a summary of information collected from Survey Monkey.

The meeting then moved to **New Business**.

Doug Schanne reviewed the proposed Spring 2014 Career Development Schedule. MaryAnn Basile expressed a concern that classes are filling up quickly. She suggested scheduling classes in larger venues, even if there is a cost for the venue. A discussion regarding availability of venues followed.

A motion was made and seconded to adjourn. All in favor. Motion carried. Meeting adjourned at 2:55p.m.

**Confirmation of next meeting:** Joint Training Council, Wednesday, October 16, 2013, 2pm.

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Daniel Loos, Chair

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