



**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
**OFFICE OF EDUCATION AND DATA MANAGEMENT**

**BUILDING CODE TRAINING COUNCIL**

Friday, March 9, 2017  
9 a.m., Room 224  
Cromwell Town Hall

**MINUTES:**

**1. Call to order**

Daniel Loos, Council Chairman, called the meeting to order at 9:04 AM and reviewed the meeting agenda. At that time he requested member introductions and took meeting attendance.

**2. In Attendance:**

- a. Members: Daniel Loos, David Jolley, Mark Mastropasqua, N. Warren (Pete) Hess III, Eric Schoonmaker, Arnie DeLaRosa, Michael Musco, Young moo Sohn, Ph.D.
- b. State: Joseph Cassidy, Bonnie Becker, Douglas Schanne

**3. Communications**

At the request of the chair, Bonnie Becker discussed the letter of appointment for the Building Code Training Council

- Dannel Malloy, Governor, appointed W. Warren “Pete” Hess III, Mayor, Borough of Naugatuck

Her discussion continued with Board of Control Appointment letters for the following individuals.

- Len Fasano, Senate Minority Leader, appointed Tim Tharau
- Joe Aresimowicz, House Majority Leader, appointed Mark Mastropasqua
- Melody Currey, DAS Commissioner, appointed Alan Lagocki

Chairman Loos led a brief discussion on council vacancies and communications that may be needed to fill those positions. This led to a brief discussion on pending legislation that was tabled for later in the meeting.

**4. Staff Reports**

**a. Office of Education and Data Management.**

- i. Bonnie Becker, Director of OEDM, first thanked Dave Jolley and the Town of Cromwell for hosting the council meeting. She then presented the report for OEDM noting a break from past traditions of listing statistics on presentations, attendance, training and licensure/certification to provide the council with more of the working knowledge of OEDM current operations and focus.
- ii. Staffing: Bonnie discussed the changes in OEDM Staffing with her promotion to Director and the retirement of two trainers. Although two trainer positions have been posted to be refilled, she has made a series of changes to better utilize the remaining seven staff members.
- iii. Ongoing Initiatives: With the reduced staff, OEDM is still providing the ongoing pre-licensure training for building officials and certification training for the fire officials. This spring the PTLP class will finish on May 11, 2017.



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- iv. The State Webpages are in the process of being revamped. OEDM Webpages will be included in this revision that will focus on user function and less on individual office operations.
- v. Continuing education initiatives: Bonnie discussed the breakdown on the education offering that OEDM is working on to provide quality programs for local officials including monthly career development classes, Special Offerings, OEDM On-Line, Auditing of Fire Certification and building licensure classes and general outside credit options. The ICC on-line class development contract for 3 programs have been delayed by ICC once again.
- vi. Mark Mastropasqua provided a brief overview of the Special Offering Course on HVAC Systems to be scheduled for later this spring.
- vii. Conferences: Bonnie announced that the Design and Trades Conference has been cancelled this year. The CBOA/CFMA Conferences will be scheduled for the fall.

#### **b. Office of State Building Inspector**

- i. Joe Cassidy addressed the new 2018 State Building Code based on the 2015 ICC- Codes. The Codes and Standards committee are currently reviewing and drafting the new state codes. These should be submitted for administrative approval in July of 2017 with adoptions sometime between January and March of 2018.
- ii. New address: Joe informed the committee that that OEDM, OSBI and OSFM have been moved to the 13<sup>th</sup> floor of 450 Columbus Blvd. in Hartford from Capitol Avenue.
- iii. General information: Joe discussed staffing of OSBI with retirements and backfilling positions has remain fairly level. Governor has requested another statewide 10% reduction from all agencies including DAS that may lead to potential future layoffs. The Trainer positions have been advertised and should be filled in the coming months, due to the special funding of OEDM.
- iv. General discussions followed on revitalization of the training councils and current funding.

#### **5. Old Business - None**

#### **6. New Business**

- a. Review of Bylaw Updates: Bonnie Becker facilitated a review of the council's bylaws and proposed updates.
- b. Meeting Schedule: Council Members agreed to meet quarterly with three meetings of the council per year plus one joint council meeting each year with the Fire Marshal Training Council.
  - i. May 11<sup>th</sup>
  - ii. September 14<sup>th</sup>
  - iii. December 14<sup>th</sup>
  - iv. January TBD
- c. Career Development Topic Prioritization: Doug Schanne discussed the listed career development topics and requested that the council members review and prioritize the topics on this list. He asked that council members submit their recommendations by Friday March 24<sup>th</sup>.

#### **7. Adjournment**

- a. Bonnie Becker thanked the council members for attending and noted that the next meeting



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will be May 11, 2017.

- b. Danial Loos adjourned the meeting.

*Daniel J. Loos* BB

Daniel J. Loos, Chairman  
Building Code Training Council