

STATE INSURANCE & RISK MANAGEMENT BOARD

Special Meeting

May 18, 2018

9:30 A.M.

Susan M. Donatelli
10/3/18

On May 18, 2018, a special meeting was held.

Chairperson Donatelli presided.

The following members were in attendance:

State Insurance & Risk Management Board

Ms. Susan M. Donatelli, Chairperson
Mr. Seth T. Mahler, Vice Chairperson
Mr. Richard Boccaccio
Mr. George A. Dagon
Mr. Stephen Fontana
Mr. Daniel J. Friedman, via phone
Mr. Wallace J. Irish
Ms. Marjorie F.B. Lemmon, via phone
Mr. Patrick Mahon
Mr. Michael T. McCormack
Ms. Martha Carlson, Deputy Comptroller, via phone

Mr. Chris T. Poulos was unable to attend.

Department of Administrative Services/Insurance and Risk Management Board

Ms. Daria J. Cirish, Risk Manager
Ms. Eileen G. McNeil
Ms. Toni Fatone
Atty. Erin Choquette
Atty. Jeffrey Beckham

Office of the Agent of Record

Mr. Fred Tanguay, Senior Vice President
Ms. Doreen Lessard

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Chairman Donatelli called the meeting to order at 9:33 A.M.

1) Legal Assistance that D.A.S. can provide to SIRMB

Attorney Erin Choquette and Jeffrey Beckham, D.A.S.'s attorneys, introduced themselves to the Board and provided an overview of legal services they provide to the Board. Attorney Choquette advised that they are a resource to the Board regarding legal matters. She noted that if an issue is beyond the scope of their authority, they would refer to the Attorney General's Office.

2) Presentation Regarding FOIA Requirements

Attorney Beckham reminded the Board of attendance requirements and voting requirements. He stated that no votes can be conducted by email. A Board vote must be done in person or by phone. Emails should not be used to conduct Board business since it is in violation of FOIA.

Attorney Beckham stated that the Board could go into Executive Session for matters that the Board wants exemption from FOIA (i.e. confidential information). Going into Executive Session is up to the discretion of the Chair.

3) Discussion Regarding Possible Request for Legal Opinion

Ms. Donatelli informed the Board that since she was newly appointed as the Chair she met with D.A.S. Commissioner Currey as well as with three Assistant Attorneys' General to see what resources they both could offer to the Board. Upon her meeting with the Assistant Attorneys' General, she mentioned that the Board had some questions regarding sovereign immunity. They offered to come to the June Board meeting to be available to answer any questions the members may have. Ms. Donatelli said after the June meeting, should the Board still have unanswered questions and want to pursue requesting a legal opinion, they could do so.

After a lengthy discussion, a motion was made by Mr. Fontana, seconded by Mr. Dagon and unanimously

VOTED: To reconsider sending a letter to the Attorney General's Office seeking an opinion until the Assistant Attorneys' General come to the June Board meeting to answer the Board's questions.

Mr. Irish requested that the draft letter be sent to the Assistant Attorneys' General prior to the June Board meeting.

Ms. Donatelli distributed a draft "Rules of Conduct" to each Board member for discussion at the June Board meeting.

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Mr. Irish requested a copy of the Board's attendance records for the past two years.

A motion was made by Mr. Mahler, seconded by Mr. McCormack and unanimously

VOTED: The meeting be adjourned. The meeting adjourned at 10:29 A.M.