

STATE OF CONNECTICUT
DEPARTMENT OF ADMINISTRATIVE SERVICES
STATE MARSHAL COMMISSION
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Meeting Was Conducted Remotely Using Microsoft Teams

DRAFT MINUTES
STATE MARSHAL COMMISSION MEETING
June 24, 2021

Commissioner Skyers-Thomas, Vice Chairperson, called the meeting to order at 5:06 p.m. Staff Attorney Sousa advised the participants that the proceedings were being recorded.

Vice Chairperson Skyers-Thomas confirmed all members and persons in attendance, and verified that a minimum 5 voting member quorum was present.

Members present/participating remotely: Vice-Chairperson Shirley Skyers-Thomas; Bryan Cafferelli; Michael Desmond (via telephone); John Vamos; Salvatore Vitrano; Ex-officio (non-voting) Member State Marshal Thomas Burke; and Staff Attorney Thomas J. Sousa, Jr. (non-voting).

Members Absent: Commissioner Hon. Susan Connors; Commissioner Mildred Torres-Ferguson, Ex-officio (non-voting) Member State Marshal Lisa Stevenson; Staff Director Doug Moore (non-voting).

Guests/Members of the public present/participating: State Marshal Arthur Quinn; Katherine Camera (via telephone).

Topics:

1. Commissioner Salvatore Vitrano: Commissioner Skyers-Thomas, Acting Chairperson, introduced Commissioner Vitrano to his first State Marshal Commission meeting. Commissioner Vitrano was recently appointed by Speaker of the House, Matthew Ritter. Commissioner Skyers-Thomas invited Commissioner Vitrano to address the meeting. Commissioner Vitrano stated he was excited to be a member of the commission and looked forward to working with the state marshals.

2. Minutes: April 22, 2021 Regular Meeting:

The Commission, after a motion by Commissioner Cafferelli, seconded by Commissioner Vamos, unanimously voted to adopt the minutes of the April 22, 2021 regular meeting.

3. New Marshal Class/Appointment Process: Attorney Sousa provided an update on the plans for a projected upcoming class of new marshals. Goal is to announce the openings in late 2021, and run a class in early 2022. Class size is expected to be 24-30 candidates. The State Marshal Advisory Board was asked for input regarding a target number of new marshals for each county; and to identify existing state marshals who are willing to serve as field training officers for the new marshal applicants. A lengthy discussion then took place regarding administrative recruitment procedures, applicant qualification requirements, and the examination and interview processes. The intent is for the commission and advisory board to be provided an opportunity to review, and comment on, the advertisement before it goes out to the public.

A discussion also took place concerning changes to the State Marshal Commission Regulations. Acting Chairperson Skyers-Thomas tasked Staff Attorney Sousa with researching, and reporting back to the commission on, the procedural process and timeline for making changes/updates to state regulations.

Commissioner Cafferelli reported that, based on his experience, changes to state regulations will generally take more than a year to complete.

4. State Marshal Manual Update: Attorney Sousa summarized the progress being made by the state marshal manual working group. The working group's next meeting is scheduled for August 4, 2021.

5. Appeal Dismissal: A party name search of the Judicial Branch website shows that the Attorney General's motion was granted in former State Marshal Karpovich's civil case, and the appeal appears to have been dismissed on jurisdictional grounds.

6. Complaint Files

Following an earlier executive session review and discussion, Commissioner Vitrano moved to approve the Proposed Final Decisions, as indicated, of the following complaint files; seconded by Commissioner Cafferelli, the motion passed unanimously:

17-59	Goldsmith v. Kraimer	Dismiss the Complaint
19-31	Abbott v. Winik	Dismiss the Complaint
19-32	Golanski v. Kehaya	Dismiss the Complaint
19-38	Valentino v. Zaniewski	10 Day Suspension (concurrent w/ 19-44)
19-44	In Re Zaniewski	10 Day Suspension (concurrent w/ 19-38)

7. Retirement/Resignation/Inactive/Death Updates

Commissioner Cafferelli moved to approve Litchfield State Marshal David Carey's request to retire effective June, 17, 2021 and issue him a retired badge. Seconded by Commissioner Vamos, the motion passed unanimously.

Commissioner Cafferelli moved to approve New Haven State Marshal Robert L. Green's request to retire effective June 30, 2021 and, provided he return his regular badge to the commission, to issue him a retired badge. Seconded by Commissioner Vamos, the motion passed unanimously.

Commissioner Vitrano made a motion to extend New Haven State Marshal Kruger's temporary inactive status for medical issues through June 30, 2021, seconded by Commissioner Vamos, the motion passed unanimously.

8. Contract Renewal With Outside Auditors

Staff Attorney Sousa provided an update on the ongoing contract renewal negotiations with the Whittlesey firm, for outside audits of state marshal client trust accounts.

9. Administrative Updates:

Staff Attorney Sousa provided an update on the status of the new investigator staff position; the annual state marshal eLicense renewal process; and range qualification firing in October.

Ex-officio State Marshal Burke raised concerns with the liability insurance reporting requirement being moved from July 1st to October 1st. There is a possibility that some state marshals might allow their liability insurance to lapse during the July through October period. Following a lengthy discussion on the subject, Commissioner Cafferelli made a motion to require state marshals provide proof of insurance to the commission by July 31, 2021. Seconded by Commissioner Vitrano, the motion passed unanimously.

The Commission, after a motion by Commissioner Cafferelli, seconded by Commissioner Vamos, unanimously voted to adjourn the meeting.

The meeting was adjourned by Commissioner Skyers-Thomas at 6:29 p.m.