

STATE OF CONNECTICUT  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
STATE MARSHAL COMMISSION  
450 Columbus Blvd., Suite 1403, Hartford, CT 06103  
Tel. 860-713-5372 Fax. (860) 622-2938  
Meeting is in North Plaza Meeting Room J at 4:30 p.m.

MINUTES  
STATE MARSHAL COMMISSION MEETING  
April 25, 2019

Members present: Chairperson W. Martyn Philpot, Jr., Esq., Michael Desmond (via teleconference call), Mildred Torres-Ferguson (via teleconference call), Honorable Lisa K. Morgan (via teleconference call) and Bryan Cafferelli, Esq. (via teleconference call). Also present were Staff Director Douglas J. Moore, Staff Attorney Jennifer Y. Montgomery and ex-officio members (non-voting) Julianne Ingham (via teleconference call) and Keith Niziankiewicz. Shirley Harrell, Esq. and John Vamos were not present.

Chairperson W. Martyn Philpot, Jr., Esq. called the meeting to order at 4:44 p.m.

First Business

1. Minutes: March 28, 2019 meeting

The Commission, after a motion by Mildred Torres-Ferguson, seconded by Bryan Cafferelli, Esq., voted 4-0 to adopt the minutes from the March 28, 2019 meeting. Honorable Lisa K. Morgan abstained from the vote as she was not present for the March 28, 2019 meeting.

Old Business

2. Legislative Update - Service on Designated Agent at  
Department of Corrections

Ex-Officio Julianne Ingham provided a brief update about the ongoing issue of individual capacity service on a designated agent at the Department of Corrections. She reported that she, the state marshal association lobbyist Brian Anderson, and State Marshal Brian Mezick had met with Attorney General Tong. He was very receptive to a legislative change permitting service on an agent and wants to organize a meeting with representatives at the Attorney General's office and the Department of Corrections. She indicated that the fix may not be accomplished this session due to the late date but noted that it would likely be accomplished next year.

New Business

3. No Service Made - Return of Service Template

Ex-Officio Julianne Ingham presented a template developed by State Marshal Brian Mezick, Secretary/Treasurer and Legislative Liaison of the State Marshal Association, for use when state marshals are returning papers to an inmate after service was unable to be made. This was an attempt to better communicate with inmates regarding the reason papers have been returned and to assist when claims are made against marshals for defective service. Attorney Montgomery noted that, while the Commission does not typically mandate the use of forms, the Commission has traditionally incorporated templates into the state marshal manual. She indicated that this template would be appropriate for inclusion when the

manual is updated in the fall. Ex-Officio Keith Niziankiewicz inquired whether Anthony Bento had reviewed the form. Ex-Officio Ingham indicated that he had and he had thought it was great.

[Deliberations proposed for executive session pursuant to Sections 1-200 and 1-225 of the Connecticut General Statutes to discuss the appointment, performance, evaluation, health or dismissal of a public officer]

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Mildred Torres-Ferguson, voted 5-0 to enter executive session.

The Commission, after a motion by Mildred Torres-Ferguson, seconded by Honorable Lisa K. Morgan, voted 5-0 to return to the public record. No votes were taken in executive session.

#### 4. Proposed Decisions

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Bryan Cafferelli, Esq., voted 5-0 to adopt the findings of fact, findings of law, and disposition in the Proposed Final Decision of the Oversight Committee in the following matter:

<b>File No.</b>	<b>Name</b>	<b>Proposed Disposition</b>	<b>Oversight Committee</b>
15-88	In Re Poeti	14 Day Suspension	Shirley Harrell, Esq.

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Mildred Torres-Ferguson, voted 5-0 to adopt the findings of fact, findings of law, and disposition in the Proposed Final Decision of the Oversight Committee in the following matter:

<b>File No.</b>	<b>Name</b>	<b>Proposed Disposition</b>	<b>Oversight Committee</b>
17-19	Quinn-Poeti	30 Day Suspension	Shirley Harrell, Esq.

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Mildred Torres-Ferguson, voted 5-0 to adopt the findings of fact, findings of law, and disposition in the Proposed Final Decision of the Oversight Committee in the following matter:

<b>File No.</b>	<b>Name</b>	<b>Proposed Disposition</b>	<b>Oversight Committee</b>
18-23	In Re Poeti	7 Day Suspension	Shirley Harrell, Esq.

#### 5. Complaints

The Commission, after a motion by Bryan Cafferelli, Esq., seconded by Mildred Torres-Ferguson, voted 5-0 to find probable cause for a hearing in the following file:

<b>File No.</b>	<b>Name</b>
18-66	Tondel/Lakowsky

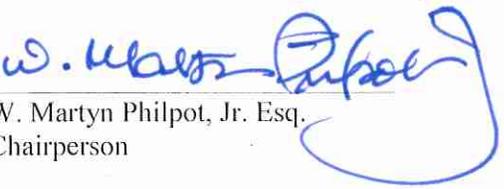
The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Mildred Torres-Ferguson, voted 5-0 to dismiss the following files:

<b>File No.</b>	<b>Name</b>
18-58	Miller/Foldy
18-63	Rodriguez/Palladino
18-67	Gallagher/Poppiti

The Commission, after a motion by Bryan Cafferelli, Esq., seconded by Mildred Torres-Ferguson, voted 5-0 to adjourn the meeting.

The meeting was adjourned at 5:13 p.m.

Minutes were adopted by the State Marshal Commission at its June 20, 2019 meeting

  
W. Martyn Philpot, Jr. Esq.  
Chairperson