

STATE OF CONNECTICUT  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
STATE MARSHAL COMMISSION  
450 Columbus Blvd., Suite 1504, Hartford, CT 06103  
Tel. 860-713-5372 Fax. (860) 622-2938  
Meeting is in North Plaza Meeting Room J at 4:30 p.m.

Minutes  
STATE MARSHAL COMMISSION MEETING  
April 27, 2017

Members present: Chairperson W. Martyn Philpot, Jr., Esq., Mildred Torres-Ferguson (via teleconference call), Honorable Lisa K. Morgan, Robert P. LaTorraca (via teleconference call), Tracy L. Dayton, Esq. (via teleconference call), and Michael Desmond (via teleconference call). Also present were ex-officio members Julianne Ingham and Keith Niziankiewicz (non-voting), Staff Director Jeffrey Beckham, and Staff Attorney Jennifer Y. Montgomery. Tracy L. Dayton, Esq. left the meeting during executive session. Vice-Chairperson Michael Cronin, Esq. and Sarah Fryxell, Esq. were not present.

Also present for the public portion of the meeting were State Marshals Elizabeth Ostrowski, Kevin McNeill, Arthur Quinn, III, Travis Romano, Greg Woodruff, and Luis Menendez.

Chairperson W. Martyn Philpot, Jr., Esq. called the meeting to order at 4:40 p.m.

1. Minutes: March 23, 2017 meeting

The Commission, after a motion by Robert P. LaTorraca., seconded by Tracy Lee Dayton, Esq., voted 5-0 to adopt the minutes from the March 23, 2017 meeting. Honorable Lisa K. Morgan abstained.

2. POSTC Training

a. State Marshal Liability Insurance

Jeffrey Beckham raised a request by the POSTC Academy that the Academy be added as an additional insured in the state marshal liability policies due to the capias and firearms training it is providing to the state marshals. He noted that when the new Use of Force Policy was adopted, the insurance companies added additional state insureds without issue. Attorney Montgomery noted that there are two insurance companies that provide liability policies to the marshals. Security First added the additional insureds with no additional cost. The Russell Agency did so with minimal cost. The ex-officios had no comment. W. Martyn Philpot, Jr., Esq. noted that the office should so proceed.

b. New Capias Unit members

Attorney Beckham noted that Capias Unit marshals are not up for capias training until 2019, as they just had training last spring and summer. He noted that the office is inclined to permit marshals to take the requisite training on their own to join the Capias Unit prior to 2019 with the understanding that they must take the training again at POSTC in 2019 so that they are on the appropriate three year training cycle. Ex-Officio Niziankiewicz inquired whether this would include firearms training. Attorney Beckham noted that it would not and POSTC should be providing that training later this year. Ex-Officio Niziankiewicz further inquired whether the Commission would permit marshals to take firearms training on their own

and Attorney Beckham noted that the current Use of Force Policy does not so permit. Attorney Montgomery noted that there is currently legislation which seeks to increase Capias Unit participation.

### 3. Anonymous or Verbal Complaints

W. Martyn Philpot, Jr., Esq. led a brief discussion regarding the Commission policy to not entertain or investigate anonymous or verbal complaints. He noted that there had recently been a number of these types of anonymous or verbal communications about marshal conduct. He noted that this was not the appropriate complaint process and such complaints are insufficient to result in an investigation. Complaints must be formally presented in writing with a signature. Attorney Beckham noted that the office does not have the resources to conduct investigations outside of the complaint process. Ex-officio Julianne Ingham inquired whether this would include complaints from the public or from another marshal. Chairperson Philpot indicated that it would include both types of complaints. He noted the need for a formal written complaint. Attorney Montgomery noted that the Commission will initiate a complaint based on a referral from law enforcement or another state agency where the office receives a piece of writing such as an investigative report or police report. Without more, the Commission does not proceed. Honorable Lisa K. Morgan inquired whether the Commission should put something on the website indicating this process. Attorney Montgomery noted that there are FAQs on the website detailing the complaint process which indicate that complaints must be on the Commission complaint form and otherwise are not accepted.

Deliberations were proposed for executive session pursuant to Sections 1-200 and 1-225 of the Connecticut General Statutes to discuss the appointment, performance, evaluation, health or dismissal of a public officer. The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Tracy Lee Dayton, Esq., voted 6-0 to enter executive session. State Marshals Elizabeth Ostrowski, Kevin McNeill, Arthur Quinn, III, Travis Romano, Greg Woodruff, and Luis Menendez left the meeting at this time.

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Mildred Torres-Ferguson., voted 5-0 to return to the public record. No votes were taken in executive session.

### 4. Complaints

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Michael Desmond, voted 5-0 to dismiss the following files:

File No.	Name
16-17	Ramos/Copertino
16-18	Marques/Soucie
16-20	Lundgren/Kemp
16-21	In re Rosado
16-24	Norwich DPW/Lakowsky
16-26	Scoland/Nikola, N.
16-27	Coleman/Rice
16-28	Cohen/Cipriano
17-08	Moore/Glassman

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Michael Desmond, voted 5-0 to find probable cause for a hearing in the following files:

16-07	Dalton/Barnes
16-23	Faulkner/Fry

5. Administrative Dismissals

The Commission, after a motion by Robert P. LaTorraca, seconded by Michael Desmond, voted 5-0 to administratively dismiss the following files:

File No.	Name
16-25	Swift/White
16-39	Franklin/White
16-45	Dowler/White
16-48	Narowski/White
16-52	Adelman/White
16-65	Adelman/White
15-02	In Re Cappiello, Jr.
15-83	In Re Cappiello, Jr. (R.O. Duty)
15-92	Reyes/Cappiello, Jr.
16-35	Rivera/Cappiello, Jr.
16-36	Hooks/Cappiello, Jr.
16-43	Allen/Cappiello, Jr.
16-44	Nadeau/Cappiello, Jr.
17-12	LaFlamme-DiMatteo/Cappiello, Jr.
17-14	Marino/Cappiello, Jr.
17-15	Kersey/Cappiello, Jr.
15-27	In Re DiFiore (Audit filing)
16-55	In Re DiFiore (Annual Fee)
16-29	Gyadu/Dominic
16-33	In Re DiFiore (Liability Ins.)

6. Resignation

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Robert P. LaTorraca, voted 5-0 to accept the resignation of the following marshal:

Name	County
Abraham Glassman	Hartford

The Commission, after a motion by Honorable Lisa K. Morgan, seconded by Robert P. LaTorraca, voted 5-0 to adjourn the meeting at 6:08 p.m.