

PAID FAMILY MEDICAL LEAVE INSURANCE
Policy and Personnel Committee Meeting

Minutes

Thursday, January 30, 2020

A meeting of the **Policy and Personnel Committee** (the "Committee") was held on January 30, 2020 at 200 Folly Brook Blvd., Wethersfield, CT 06109.

1. Attendance:

Participating Voting Members: Daryle Dudzinski, Richard Duffy (by Phone), Henry Zaccardi, and Eva Bermudez Zimmerman

Absent: Paul Potamianos

2. Call to Order:

Noting the presence of a quorum, Daryle Dudzinski, Chairperson of the Committee, called the meeting to order at 2:15pm.

3. Intro of Committee Members:

Committee members present introduced: Paul Potamianos, Eva Bermudez Zimmerman, Richard Duffy, Henry Zaccardi, and Daryle Dudzinski

4. Approval of Minutes:

Not Applicable - first meeting.

5. Review Responsibility of Committee:

Daryle Dudzinski gave a brief overview of the committee's role and responsibilities as described in 'resolution establishing standing committees'.

6. Plan Concepts for Personnel Administration, Operational, Monitoring and Compliance, and other required functions:

Daryle Dudzinski provided documentation as a hand-out: PA 19-25; "PFMLIA Responsibilities" deck-slide (prior) presentation from Erin Choquette; copy of PFMLIA Policies; and ctpost pertaining to WA State High-Volume Benefit roll-out, dated 1/30/2020.

Daryle Dudzinski provided a 'high-level' walk-through of PA 19-25, highlighting certain sections that would or could pertain to the committee's role and action. Daryle welcomed the PFML Executive Director Andrea Barton Reeves to the meeting, and offered her the opportunity to introduce herself to the committee.

7. New Business:

Committee agreed to focus on creating a draft 'plan of operations' and would meet the following week to begin such documentation / plan. Committee expects to receive concepts from other quasi-governmental agencies as a guidance (to be provided by Erin Choquette, DAS).

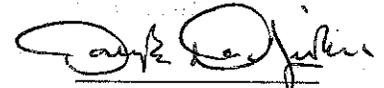
8. Schedule Next Meeting, Frequency:

Committee agreed to meet the following week (week of February 3-7, 2020) at the DOL. Potential date/time will be offered by Daryle Dudzinski to committee. Once determined, the next meeting and agenda will be provided to Erin Choquette / DAS to post for public view.

9. Adjournment:

Upon a motion, the committee voted unanimously in favor of adjourning the January 30, 2020 meeting at 3:43pm.

Respectfully submitted,



Daryle Dudzinski

Chair of Policy and Personnel Committee

February 7, 2020