

PAID FAMILY MEDICAL LEAVE INSURANCE
Policy and Personnel Committee Meeting

Minutes

Friday, February 21, 2020

A meeting of the **Policy and Personnel Committee** (the "Committee") was held on February 21, 2020 at 200 Folly Brook Blvd, Wethersfield, CT. 06109, Conference Room 217.

1. Attendance:

Participating Voting Members: Daryle Dudzinski, Henry Zaccardi, and Eva Bermudez Zimmerman (telephone).

Absent: Rich Duffy and Paul Potamianos.

[Executive Director Andrea Barton Reeves was also present (telephone).]

2. Call to Order / Roll Call:

Noting the presence of a quorum, Daryle Dudzinski, Chairperson of the Committee, called the meeting to order at 11:05 am.

3. Approval of Minutes:

The February 13, 2020 minutes were approved by committee.

4. Review objective for draft 'Plan of Operations':

Committee reviewed the contents for the plan and agreed to separate the two categories 'Operations' and 'Personnel' into two separate documents. Committee reviewed the components of the Operations component, discussed possible changes and designated individuals for such modification. Further, the personnel component, as a separate document will be revised by Henry, with support and info from Andrea.

5. Committee reviewed three-month deliverables:

Committee reviewed the three-month deliverables outlined by Andrea and agreed to accept such assignment/timeline as a committee goal.

Deliverables: (1) Draft the Authority Plan of Operations; (2) Provide Authority Staffing Model for Board's review / approval; and (3) Prepare work on standards for private plans.

6. New Business:

None

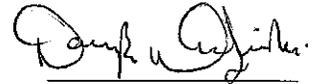
7. **Schedule Next Meeting:**

Committee agreed to meet March 6, 2020 11:30a - 1:30pm at the CT Department of Labor, 200 Folly Brook Blvd, Wethersfield, CT 06109, Conference Room 217.

8. **Adjournment:**

Upon a motion, the committee voted unanimously in favor of adjourning the February 21, 2020 meeting at 12:06 pm.

Respectfully submitted,



Daryle Dudzinski

Chair of Policy and Personnel Committee