

**PAID FAMILY MEDICAL LEAVE INSURANCE**  
**Policy and Personnel Committee Meeting**

Minutes

Thursday, February 13, 2020

A meeting of the **Policy and Personnel Committee** (the "Committee") was held on February 13, 2020 at 450 Columbus Blvd, Hartford, CT. 06103, Conference Rooms C&D.

**1. Attendance:**

Participating Voting Members: Daryle Dudzinski, Henry Zaccardi, Eva Bermudez Zimmerman, and Paul Potamianos. Absent: Rich Duffy

[Executive Director Andrea Barton Reeves was also present]

**2. Call to Order / Roll Call:**

Noting the presence of a quorum, Daryle Dudzinski, Chairperson of the Committee, called the meeting to order at 11:00 am.

**3. Approval of Minutes:**

The February 7, 2020 minutes were approved by committee.

**4. Review objective for draft 'Plan of Operations':**

Committee prepared the table of contents for the plan, confirming that the two categories 'Operations and Personnel' will be the main component of plan. Paul will review concerns with severance payments, and offer guidance on that subject, Andrea will provide a mission statement for consideration into the plan, Daryle will seek guidance from DAS Attorney Choquette pertaining to PTO or other type of non-work paid time off for personnel, and if 'lobby and political' restrictions are to be included for personnel. Finally, the committee wanted to include a catch-all statement pertaining to collective bargaining rights supersede stated personnel matters within, whenever there is a competing concept.

**5. Committee reviewed quasi-governmental agency plans:**

Committee received the three provided plans for the quasi-governmental agencies, and is focused on the information within the 'Connecticut Innovations' plan. To be utilized in draft plan.

**6. New Business:**

Andrea developed and offered a three month task list, identifying key deliverables for committees, including the P&P committee. Members accepted the list and will incorporate into planning phases during the next meeting.

7. **Schedule Next Meeting:**

Committee agreed to meet February 21, 2020 11:00a – 1:00pm at the CT Department of Labor, 200 Folly Brook Blvd, Wethersfield, CT 06109, Conference Room 217.

8. **Adjournment:**

Upon a motion, the committee voted unanimously in favor of adjourning the February 13, 2020 meeting at 11:44 am.

Respectfully submitted,

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Daryle Dudzinski

Chair of Policy and Personnel Committee