

Department of Consumer Protection

At a Glance

MICHELLE H. SEAGULL, *Commissioner*

ARUNAN ARULAMPALAM, *Deputy Commissioner*

Established – 1959

Statutory authority - CGS Chap. 416, Section 21a-1

Central office – 450 Columbus Boulevard, Suite 901, Hartford, CT 06103

Number of employees (All Funds) – 253

Recurring operating expenses - \$21,665,730

General Fund Revenue - \$52,311,947

Transportation Fund Revenue - \$1,561,680

Organizational structure

Office of the Commissioner; Regulation of Food & Standards; Regulation of Drugs, Cosmetics & Medical Devices; Regulation of Alcoholic Liquor; Regulation of Occupational & Professional Licensing; Regulation of Public Charities; Regulation of Gaming; Investigations Division; License Services Division; Legal Services Office; Communications Office; Education and Outreach Office; Administrative Services Office; Operations Division (Technical Systems Unit and Complaint Center)

Mission

The mission of the Connecticut Department of Consumer Protection (DCP) is to ensure a fair and equitable marketplace as well as safe products and services for consumers in the industries that it regulates

Statutory Responsibility

The Department of Consumer Protection is a regulatory agency that protects citizens from physical injury and financial loss that may occur as the result of unsafe or fraudulent products and services marketed in Connecticut. The extent of the Department's regulatory oversight is unique in that its jurisdiction dovetails frequently with that of other Connecticut state agencies. The Department is responsible for enforcing numerous significant consumer protection laws, including but not limited to the Connecticut Unfair Trade Practices Act (CUTPA), the Liquor Control Act, the Connecticut Pure Food, Drug & Cosmetic Act, the Connecticut Weights & Measures Act, and

the Connecticut State Child Protection Act. The Department, which also regulates legalized gaming, Connecticut's Medical Marijuana Program (MMP) and many occupational trades and professional services, must be able to mobilize staff at any time in order to respond quickly and effectively to a food, drug, product safety, or economic crisis affecting Connecticut's marketplace or its residents.

Public Service

The Department of Consumer Protection continues to fulfill its mandate to protect Connecticut consumers through numerous enforcement and education channels. Public service provided by the Department during Fiscal Year 2020 included the following activities:

Regulating Alcoholic Liquor

- Through its Liquor Control Division, the Department worked to protect the health and safety of Connecticut citizens by regulating all persons and firms involved in the distribution, sale, and dispensing of alcoholic liquor in order to prevent sales to minors and intoxicated persons, guarantee product integrity and ensure that licensed premises are safe and sanitary.
- Department staff conducted inspections and investigations to ensure compliance with the provisions of state laws and regulations pertaining to the manufacture, importation, sale, and dispensing of alcoholic liquor.
- The Department investigated alleged violations of the State Liquor Control Act and consumer complaints involving alcoholic liquor that included: the sale of alcohol to minors and intoxicated persons; improper pricing and labeling; violations of regulations regarding live entertainment; trade practice violations; and purchases of alcoholic liquor from prohibited entities.
- Department staff collaborated with state and municipal police officers to conduct joint actions to enhance enforcement of underage drinking laws. These included alcohol compliance operations that utilized minors recruited and trained by local police agencies.
- The Department continued to increase its use of online services for permittees and applicants, allowing for temporary permits and renewals of liquor permits to be conducted online.
- The Department provided training and education to more than 425 law enforcement officers, liquor retailers and community members in strategies to deter access of alcoholic liquor to underage persons.
- All supervisors are now state-approved trainers for CT liquor laws & regulations.
- The Department took an active role in working with the Governor's office and the legislature in streamlining the liquor control permitting process by removing outdated and underutilized permits, and creating permits more conducive to today's marketplace.

Regulating Drugs, Cosmetics & Medical Devices

- The Department's Drug Control Division worked to protect the health and safety of Connecticut residents by regulating all persons and firms involved in the distribution of drugs, cosmetics and medical devices.
- Through the Drug Control Division, the Department investigates alleged diversion of controlled substances by practitioners in both pharmacies and healthcare facilities, conducted pharmacy inspections and responded to consumer complaints regarding prescription errors. In collaboration with the federal Drug Enforcement Administration (DEA) and the Food and Drug Administration (FDA), the Drug Control Division investigated sales and distribution of controlled substances.
- Department staff assisted local law enforcement, the Connecticut Attorney General's Office,

the federal Department of Health and Human Services (HHS), the Federal Bureau of Investigation (FBI), the federal Food and Drug Administration (FDA), the Connecticut office of the United States Attorney and the DEA in investigating and adjudicating cases of drug fraud in the state.

- Staff performed compliance inspections of all Drug Control licensees and registrants -- either as opening inspections, routine inspections, special inspections, or closing inspections. The Department continued operating and upgrading the Prescription Monitoring Program (PMP), which protects public health and safety by requiring prescribers and pharmacists to access a patient's prescription history to help identify patterns of misuse, diversion and/or abuse. Law enforcement and regulatory personnel also have access to the program to assist with investigations related to doctor shopping, pharmacy shopping and fraudulent activity. The program conducted education and outreach to the general public on prescription drug abuse, safe storage and disposal of prescription medication and taking medications safely.
- Staff monitored compliance agreements of pharmacists in a probationary program due to drug addiction. The Department also oversaw the compliance of the various police departments' canine labs which involves the licensing of the labs as well as assisting with the canines used to detect drugs.
- In its regulatory and operational oversight of the Medical Marijuana Program, the Department implemented online registration procedures for patients, physicians and caregivers, and conducted all compliance and investigative functions of the program. The Medical Marijuana Program now has over 44,000 patients, four producers, and eighteen dispensaries. Medical marijuana is now available for use in 38 debilitating conditions (2 new conditions were approved in 2020), including ten conditions for patients under 18 years old. Additionally, there were system improvements made that provided a more efficient response time for patients in the program, and also reduced staff costs.
- The Department posted on its website the answers to frequently asked questions from students, applicants, registrants and members of the pharmacy industry. Sample inspection reports and email addresses were also added online, to improve and simplify interactions with registrants and consumers. In response to COVID-19 the Drug Control Division wrote various guidance documents, assisted with the identification and writing of executive orders and implementation orders. The Division also implemented "Live Chat" to assist the public and registrants communicate with the Division
- The Department conducted presentations to professional and community organizations and presented at state and national pharmacy conferences and seminars.
- The Department expanded the Controlled Substance Medication Drop Box Program, which it has operated for several years. Currently, 101 drop box programs are operating in municipalities across the state and recently pharmacies began participating in the program as well. To date, more than 225,000 pounds of medication have been destroyed through this program.
- Department staff continued to assist the Centers for Disease Control and Prevention (CDC) and Department of Public Health in managing the Chempak program for hospitals and first responders, and in the storage and dissemination of strategic medication. The Division also continued to assist the FDA in dissemination of drug recall notices to prescribers, pharmacists and pharmacies via an electronic list-serve.
- The Department continued to house the Board Administrator for the Commission of Pharmacy and the Medical Marijuana Board of Physicians.
- The Drug Control Division now is responsible for the registration of Hemp Manufacturers and has received and approved eighteen (58) applications since the passage of the law.

Regulating Food, Standards and Product Safety

Through the Food, Standards and Product Safety Division, the Department enforces packaged and manufactured Food laws, Weights and Measures laws and Product Safety laws with a specific mandate to protect public health in the commerce of food and product safety. The Division also enforces weights and measures law in Connecticut to ensure a fair, honest and open marketplace for the commerce of commodities.

The Department administered the grant funded quality improvement program related to food safety inspections – “Manufactured Foods Regulatory Program Standards” in collaboration with the Food and Drug Administration (FDA), with a particular focus on ensuring that food safety inspections done by State inspectors are equivalent to those completed by FDA inspectors. This ensures that consumers in Connecticut as well as those consumers of food products produced in Connecticut are protected from food related injury or illness. The program also prepares staff and the regulated public for the requirements under FSMA. This year the Food program was recognized for achieving full conformance with the Standards by FDA.

This year we also received an additional grant amount to work with our partners to establish a food safety rapid response team.

- Staff conducted inspections of food-processing plants, warehouses, retail food stores, bakeries, nonalcoholic beverage plants, frozen dessert plants, vending machine locations, apple juice and cider plants. The Department is working diligently to fulfill the Department’s inspection mandate under the State’s Uniform Food and Drug Act to protect the public health in the intra-state commerce of food.
- The Department responded to 52 traffic and highway accidents involving food and beverage products. The inspections are done in order to ensure that contaminated/adulterated foods were not distributed to the public. The Division responded to 638 complaints from consumers related to food, weights and measures, and product safety.
- Staff inspects gasoline stations, heating oil dealers and all weighing and measuring devices used in commerce, such as retail store scales, motor truck scales, petroleum meters and home delivery truck meters.
- The Department checked packaging, labeling, unit pricing, price accuracy scanning and advertising of food and other consumer commodities, produce sampling, restaurant menus, advertisements and gasoline station price signs to ensure that the contents and quality were represented correctly.
- Pursuant to a Memorandum of Understanding with the U. S. Department of Agriculture, the Agency conducts effectiveness checks on meat and poultry recalls that affected Connecticut.
- Staff worked cooperatively with the Departments of Motor Vehicles and Public Safety on the Commercial Vehicle Safety and Inspection program, ensuring the accuracy of portable truck scales used in the State’s highway safety enforcement programs to prevent overweight trucks from posing a threat to the driving public and damage to the State’s highways and roadways.
- The Agency supervised inspection work performed by municipal sealers of weights and measures in Waterbury, Danbury, New Haven, Bridgeport, Norwalk and Stamford.
- The Department continues to maintain unconditional recognition from the U.S. Department of Commerce, National Institute of Standards and Technology for the State Metrology Laboratory.

- Staff from the Division participates in the Connecticut Fuel and Generator Task Force and Traffic Incident Management task force and task forces for packaging and labeling for the National Conference on Weights and Measures and the Manufactured Food Regulatory Standards Program.
- Product Safety is responsible for enforcing the furniture and bedding sales requirements, and the State Child Protective Act regulating children's products such as toys. Product safety also regulates other product safety items. Bedding and furniture have become increasingly important owing to the resurgent issue of bed bugs in our State and the perceived toxicity of fire retardants. There were 308 toy/complaint inspections and 67 bedding inspections conducted last year.

Additionally, staff accomplished the following:

- Continued to maintain a list of toxic substances that should not exist in children's products in cooperation with the Department of Public Health, the Department of Energy and Environmental Protection and Trinity College. The list is published on the DCP website.
- Thirty-six recall effectiveness checks in cooperation with the United States Consumer Product Safety Commission, ensuring that recalled items are removed from store shelves.

Performing Investigations, Protecting Against Fraud and Resolving Complaints

- Through the work of the Investigations Division, the Department investigated a variety of cases that resulted in criminal, civil and administrative actions, primarily under the Connecticut Unfair Trade Practices Act, the Home Improvement Act, the Homemaker Companion Act, the Solicitation of Charitable Funds Act, occupational and professional licensing among many others. This includes 29 referrals made through a specialized program with the Office of the Attorney General for criminal violations of the Home Improvement Act. Moreover, 35 cases were referred to the Office of the Chief State's Attorney for criminal violations of occupational licensing statutes.
- Investigators continue to work cooperatively with the Department of Public Health and Department of Social Services' Protective Services for the Elderly, to make certain homemaker companion agencies were properly carrying out contracted services and not working beyond the scope of their registration. Through multi-agency collaboration, elderly clients who were victimized by unscrupulous caregivers were able to receive continuous care and remain in a safe environment.
- Occupational Trades inspectors increased the number of construction site inspections. These inspections ensured that workers were properly credentialed for the work being performed. As a result of license compliance checks, the Inspectors issued 157 Assurance of Voluntary Compliance settlements.
- Consumer Fraud Investigators received training on virtual currency and blockchain technology. This is to keep current with cutting edge currency used in fraudulent transactions. As society moves away from traditional forms of payment, such as checks, credit cards and cash, it is important to understand how virtual currency affects the marketplace as it relates to frauds and scams.
- Consumer Fraud Investigators attended Facebook for Law Enforcement symposium. Investigators were trained to identifying fake pages and profile impersonations on Facebook Marketplace. This newly developed partnership with Facebook's Fraud and Legal units enables investigators to expedite case resolutions and reduce financial harm to unsuspecting patrons.
- Home Improvement Investigators assisted several law enforcement agencies with resolving

storm-chaser scams, driveway paving scams and other contractor fraud. Homeowners paid deposits to unscrupulous contractors for renovation work and in many cases; none of the work was performed.

- The division Director and the Home Improvement supervisor serve as Intelligence Liaison Officers to the Connecticut Intelligence Center (CTIC). CTIC is Homeland Security's intelligence fusion center focused on counter terrorisms and intelligence gathering in Connecticut.
- Investigators inspected 195 Mobile Home Park communities for licensing and regulatory compliance.
- In order to address emerging challenges of fraud detection and prevention, the division's staff received training certifications from International Association of Financial Crimes Investigators (IAFCI), National White Collar Crime Center (NW3C), Association of Certified Fraud Examiners (ACFE), New England State Police Information Network (NESPIN) and Association of Certified Anti-Money Laundering Specialists (ACAMS)

Complaint Center

- The Department's Complaint Center responded to 9,971 calls and 3,385 online chats, as well as responded to 3,645 written consumer complaints during the year. Through facilitation of the complaints, the Complaint Center helped recover more than \$350,000 in value for consumers. The most common complaints were with home improvement contractors; licensed tradesmen and professionals; telecommunications, cable and utility companies; general retail stores, both online and in-store; warranty providers; funeral homes; bills by medical providers; homemaker-companion agencies, health clubs; and broad scams of every type and delivery mechanism. With the beginning of the pandemic, we also saw an increase in complaints about price gouging.

Regulating Gaming

- The DCP Gaming Division is responsible for regulating legalized gambling in the State of Connecticut which includes lottery, casino, off track betting and sealed ticket commerce that collectively generated revenue of \$628,579,663. This was accomplished through a rigorous program of monitoring, inspecting, auditing, investigations, licensing safeguards designed to ensure integrity of the gaming process and protect the interests of players and the public at large.
- Lottery Operations: Monitored lottery commerce for compliance and integrity in all aspects of operations to include instant and terminal based games, drawing operations, promotions, multi state games, technical testing, and conducting liaison with gaming system and ticket printing vendors. This comprehensive program of regulation resulted in a transfer of \$370,000,000 to the general fund.
- Casino Operations: Monitored slot machine and cage operation integrity through detailed audit and technical inspection of video facsimile slot machines resulting in slot machine contribution to the General Fund which was approximately \$255,239,484.
- Off Track Betting (OTB)/Pari-Mutuel Operations: Monitored OTB operations across 15 locations throughout Connecticut as well as authorized online wagering and out of state hub operations that coordinated racing events all over the world. Collected and disbursed OTB contributions totaling \$3,054,163 to the general fund.
- OTB/Municipal Contributions: In addition to General Fund disbursement, DCP Gaming Division also collected and disbursed OTB share to Municipalities hosting OTB facilities (FY 2019) - \$2,138,591.

- Keno/Tribal Contributions: DCP Gaming Division serves as conduit to monitor and ensure compliance of Keno share distribution to Tribal casinos, which in FY 2019 amounted to \$9,149,620.
- Sealed Tickets Operations: DCP Gaming Regulates, licenses and monitors sealed ticket industry by vetting tickets prize structures, labeling, truth in advertising and design. Additionally, background investigations are conducted as part of suitability inquiries for licensing of printers and distributors. These efforts yielded approximately \$370,000 in annual contribution in the form of license fees and taxes to the general fund.
- Lottery Retailer/OTB Facility Inspections: Gaming Division completed 4,377 gambling regulation inspections and visits through unannounced and random basis to ensure compliance with all State statutes and regulations related to gaming, and to educate agents on State statutes and regulations related to Lottery.
- Lottery Drawing Operations: DCP Gaming Lottery Drawing Officers and Gaming Regulation Officers managed 2,966 lottery drawings to ensure the integrity of the games.
- Casino Employee Gaming License Investigations: The Department assured that only suitable individuals worked in Connecticut's gaming industry by coordinating and conducting appropriate background checks before licensing, registering, or issuing permits to individuals, organizations, and vendors to be employed by, or contracted with, gaming licenses or permittees within the State, including those businesses authorized to sell lottery tickets. Through these efforts, the Department processed 11,146 active licenses for Connecticut's tribal casino operations. These included, for FY 2019, 3,771 for Foxwoods Casino and 5,504 Mohegan Sun Casino active licenses.
- Gaming Enforcement Investigations: The Gaming Division conducted a total of 280 investigations and monitored gaming operations to ensure that all gambling activities were consistently conducted in a fair and honest manner, and to detect and prevent fraudulent gaming activity. These efforts resulted in 7 arrests.
- Change/Modification/New Game vetting and approval: The Gaming Division evaluated and approved changes or modifications to wagering systems and related equipment to ensure the integrity of lottery games and operation of Off-Track Betting. Examples included new game technology such as Fast Play Lottery game, over 50 new instant scratch games (which were also forensically examined), and numerous new promotional programs such as Keno/Instant Ticket Parties, Second Chance drawings, and OTB Sports Trivia contests.
- Chronic Gamblers Support: The Department supported treatment and rehabilitation for chronic gamblers through public awareness activities and by ensuring that funding for such programs is provided pursuant to Section 17a-713(b) of the Connecticut General Statutes.

Issuing Licenses, Permits and Registrations

- In FY 20, the License Services Division efficiently and accurately processed more than 264,000 licenses, permits and registrations in 238 different categories, resulting in over 52 million dollars in revenue.
- The Division first offered Online Reinstatement in the spring of 2019. We have now offered Online Reinstatement to 172 license types and have received over 1,700 online submissions in FY 20.
- In April 2020, we offered certain DCP licensees the ability to terminate their subordinates online. Real estate brokers, for example, have terminated 533 of their salespeople online from April 1, 2020 to present. This process no longer involves DCP staff intervention. In addition, automated emails have been configured that acknowledge the termination to the supervisor and advise the supervisee of their termination.
- In April 2020, the Division offered an online process for a salesperson to transfer their sponsorship from one broker to another. The process also includes an online payment

process thus reducing mail in transfers and giving the licensee a more efficient and timely transaction. We have had 485 transfer applicants take advantage of this process since the beginning of April 2020.

- In March 2020, in effort to expand usage of the online application for liquor brands, the Division provided illustrated step by step online application instructions. In addition, amendments to the online application allowing private labels to be filed resulted in a dramatic increase of online usage. The Division saw the online usage rise from 53% to 77% as a result of these changes.

Regulating Occupational & Professional Licensing

Through the Occupational & Professional Licensing Division, the Department administered professional licensing procedures that ensured that only qualified, competent individuals were licensed in the occupational trades and in several professional licensing categories. The Occupational and Professional Licensing Division ensures that applicants for Building and Construction related licensure examinations possess the required education, training and specific knowledge within such licensed scope of work. The Division also administers the Real Estate and Real Estate Appraisal related licensure examinations and investigations. Division staff conducts continuing education audits of individual licensee's or registrants within the occupations of: Real Estate, Real Estate Appraisal, Registered Interior Designers, Landscape Architects, Home Inspectors, Electricians and Plumbers.

- The Department enforced laws governing just under 115,000 licensees in 173 credential types and administered nationally standardized examinations.

The administrative functions of the Boards, Commissions, and Councils are carried out by the Occupational and Professional Licensing Division for the following:

- State Board of Accountancy
- Plumbing and Piping Work Examining Board
- Heating, Piping, Cooling and Sheet Metal Work Examining Board
- Electrical Work Examining Board
- Elevator Craftsman Work Examining Board
- Fire Protection Sprinkler Work Examining Board
- Automotive and Flat Glass Work Examining Board
- Home Inspector Licensing Board
- Architectural Licensing Board
- State Boards of Examiners for Professional Engineers and Land Surveyors
- State Board of Landscape Architects
- Real Estate Commission
- Real Estate Appraisal Commission
- Mobile Manufactured Home Park Council

Legal, information technology, communications and outreach/education functions likewise supported the mission of the Department during FY 2020:

- Through its Legal Division, the Department enhanced enforcement of consumer protection laws by effectively resolving issues of concern with persons and establishments it regulates. These initiatives included 267 compliance meetings, 133 formal hearings/administrative complaints,

138 formal hearing decisions, 239 Settlement Agreements, Consent Decrees and Stipulations, 6 Assurances of Voluntary Compliance, 8 subpoenas/civil investigative demands, and 0 Declaratory Ruling were issued.

- The Department processed and provided monetary restitution to consumers who were financially damaged in the areas of home improvement, new home construction, real estate and health club closings. Specifically: 125 consumer claims were processed from the Home Improvement Guaranty Fund resulting in \$1,059,467.62 paid; 6 claims processed from the New Home Contractor Guaranty Fund with \$147,956.27 ordered paid; and 0 consumer claims were processed from the Health Club Guaranty Fund; and 0 consumer claims were processed from the Real Estate Guaranty Fund. In addition, in FY 2020, the Guaranty Funds collectively contributed a total of \$2,533,010.71 to the State's General Fund. Throughout 2019, the Agency's new vehicle arbitration ("Lemon Law") program ordered (approximately) \$2.85 million in restitution to 106 consumers.
- The Department's Education and Outreach unit developed and hosted the State's sixth Cross-Cultural Communication Symposium with over 200 attendees, representing the state's business, nonprofit and direct service communities, in addition to members of law enforcement and other state agencies. This symposium is intended to provide skills and knowledge to those in state agencies and nonprofits who are charged with reaching out to the public, especially underserved communities, in order to assure that every resident of Connecticut has the knowledge of and access to nonprofit and state services.
- Staff continued to write a bi-monthly consumer column for the state's only newspaper translated into both Spanish and Portuguese. In addition, we now contribute a monthly consumer awareness column in the state's largest Polish language newspaper. We also represent the Department on several commissions and boards that address services to underserved and marginalized audience. Staff represents the Department on the Emergency Support Function (ESF)-15 for Public Communications within the State's Unified Command Structure, and in the ESF-15 Diverse Communities Task Force to understand and address the needs of underserved residents, as well as on a subcommittee that responded to the immediate and long term needs of those displaced to Connecticut by hurricanes in Puerto Rico and other Caribbean islands. Staff also serve on the Trafficking in Persons Council, Jump \$tart Board, the Lt. Governor's Council on Women and Girls, and the Coalition for Elder Justice Steering Committee.
- The Department continued to inform and educate the public by developing print and web materials on numerous issues related to consumer protection, and to the industries this Department regulates. This includes a Career in the Trades Guide, and a Funeral Service contracts guide.
- The Department developed a guide for home improvement contractors, a guide for consumers who may be eligible for the Lemon Law program, a fact sheet for consumers who may need to hire a homemaker companion, and a fact sheet to help families avoid dangerous chemicals in their children's toys. This year the Department also produced a guide to encourage women to enter the skilled trades.
- The Department news releases and announcements about its initiatives, investigations, recall and scam alerts, and other consumer issues resulted in over 1,000 unique print and broadcast news stories in local, statewide and national publications. Most of the news stories simultaneously appeared online, on local, state or national news media websites, thus remaining accessible to the public.
- The Department continued to enhance its ability to provide important consumer information via social media through Facebook, Twitter, YouTube, and Instagram.

- The Department continues to be a leader in efforts to address specific consumer scams directed at immigrants and refugees in the state. In addition, the department worked on a regular basis with the FTC to bring federal programs to the state level. We expanded our work to include other governmental organizations in our efforts to communicate to all underserved audiences. We also expanded our education and outreach partnerships with other state agencies. We continue to work on issues of elder abuse through our involvement on the Coalition for Elder Justice Steering Committee.
- Department staff presented and distributed print information at conferences, seminars, and professional and community programs, and engaged in speaking engagements to educate the public on issues relating to privacy, identity theft, fraud, food safety, home improvement, homemaker companion aides, real estate, and financial literacy. Audiences reached included food sanitarians, home builders, home improvement professionals, homeowners, home buyers, professional trades groups, business leaders, senior citizens and students.
- As a member of the Coalition for Elder Justice in Connecticut, the Department collaborated with other public and private stakeholders to address issues of financial fraud and other abuses affecting older residents in the State.
- The Department is a member of the Trafficking in Persons Council, working with other state agencies, law enforcement and nonprofits to develop laws and policy that protect vulnerable populations that may be targeted by traffickers. Our casino agents have been trained in how to spot suspicious behavior and respond in the proper manner.

Improvements/Achievements 2019 – 2020

During Fiscal Year 2020, the Department of Consumer Protection realized numerous improvements and achievements.

- The Department engaged in a Results-Based Accountability review of our Agency to determine the true impact of the work being performed and developed the following result statement (goal): “Consumers and businesses are properly prepared to interact in those marketplaces overseen by DCP.” As a result of this process, a number of performance measures have been developed and are now being tracked on an annual basis.
- The Department’s Complaint Center launched a live chat function on our website. This has led to a reduction in phone calls and has allowed employees to interact with multiple members of the public at the same time.
- The Department continues to host interns from colleges and universities all over the country in its intern program, bringing in students to learn from and contribute to the Department’s mission and goals.

Equal Employment Opportunity Reporting Requirement

The Department of Consumer Protection is firmly committed to the principles and objectives of equal employment opportunity for all individuals. The Department's full-time Equal Employment Opportunity Manager, Jennifer Taplin, coordinates and monitors the Department's programs and ensures compliance with the Americans with Disabilities Act, Title II and Title VII of the Civil Rights Act, the Fair Employment Practices Act, state Affirmative Action regulations and Contract Compliance laws, and other applicable laws. The Department is an Affirmative Action/Equal Employment Opportunity employer and has undertaken numerous steps this past year to effectuate equal opportunity in its hiring, promotions, trainings and other employment-related duties, as well as in the provision of the programs and services that fall under the Department’s authority. Information concerning these activities would be too voluminous to relate here but are detailed in the Department’s recent Affirmative Action Plan, approved by the Commission on Human Rights and

Opportunities. The Department did not knowingly do business with any bidder, contractor, sub-contractor, supplier of materials, or licensee who discriminates against members of any class protected under C.G.S. Sec. 4a-60 or 4a-60a.

The DCP Equal Employment Opportunity Unit partners with our participating client agencies to assure that agency programs are fair and equitable, provide equal employment opportunity, and comply with state and federal laws and guidelines. These assurances are fulfilled by: Preparing and implementing affirmative action plans; collaborating in the selection and hiring process; providing a process for complaints of discrimination; and educating staff of their rights and obligations in affirmative action laws.

The Equal Employment Opportunity Manager is responsible for DCP's State Affirmative Action Plan and serves as the DCP Equal Employment Officer, reporting directly to the DCP Commissioner, Michelle H. Seagull for this function. The EEO Manager directs and administers all aspects of the DCP EEO/AA program including developing strategic affirmative action programs; interpret and administer pertinent laws and regulations; investigate complaints of discrimination made against the agency and report findings to the Commissioner and or designee; offers remedies on any discriminatory conduct that occurs; and counsels staff on equal employment opportunity matters. The unit prepares materials and conducts training to heighten knowledge of equal employment opportunity laws and affirmative action goals. The Equal Employment Opportunity Manager also serves as the agency's ADA coordinator.

- In Fiscal Year 2019-2020, 56.7 percent of the Department's employees were female and 43.3 percent were male, with the following composition: 68.5 percent white, 16.5 percent black, 10.2 percent Hispanic, and 4.8 percent Asian.