

Memorandum

To: Jennifer Frazier, Supervising Accountant

cc: Commission on Human Rights and Opportunities - Contract Compliance Unit
Jolita Lazauskas, Director of Fiscal and Administrative Services

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 21, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Department of Administrative Services

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$ 858,003,550
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$ 286,500,688
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$ 71,625,172
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$ 17,906,293

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The agency is reminded of the requirement to report quarterly on any expenditures made against the capital improvement funds indicated in the annual goals report submitted.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

Attachment

FY22 DEPT. OF ADMINISTRATIVE SERVICES

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 858,003,550	\$ 2,235,316	\$ 86,394,698	\$ 3,748,057	\$ 479,124,790	\$ 571,502,862
Budget Available for Small Contractor Program	\$ 286,500,688	Notes or Comments:				
Annual SBE Goal	\$ 71,625,172					
Annual MBE Goal	\$ 17,906,293					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 858,003,550	\$ 2,235,316	\$ 86,394,698	\$ 3,748,057	\$ 479,124,790	\$ 571,502,862
Budget Available for Small Contractor Program	\$ 286,500,688	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 71,625,172					
Annual MBE Goal	\$ 17,906,293					

Memorandum

To: Paul Felix, Fiscal Administrative Supervisor
Board of Firearm Permit Examiner c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit Frank P. Blando, Esq., Chairman

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 22, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Board of Firearm Permit Examiner

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$	121,745
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$	24,026
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$	6,007
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$	1,502

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

Attachment

FY22 BOARD OF FIREARM PERMIT EXAMINER

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 121,745	\$ -	\$ 96,719	\$ -	\$ 1,000	\$ 97,719
Budget Available for Small Contractor Program	\$ 24,026	Notes or Comments:				
Annual SBE Goal	\$ 6,007					
Annual MBE Goal	\$ 1,502					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 121,745	\$ -	\$ 96,719	\$ -	\$ 1,000	\$ 97,719
Budget Available for Small Contractor Program	\$ 24,026	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 6,007					
Annual MBE Goal	\$ 1,502					

Memorandum

To: Paul Felix, Fiscal Administrative Supervisor
Office of the Child Advocate c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit
Sarah Eagan, Child Advocate

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 27, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Office of the Child Advocate

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$	828,433
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$	41,588
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$	10,397
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$	2,599

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

FY22 OFFICE OF CHILD ADVOCATE

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 828,433	\$ -	\$ 780,710	\$ -	\$ 6,135	\$ 786,845
Budget Available for Small Contractor Program	\$ 41,588	Notes or Comments:				
Annual SBE Goal	\$ 10,397					
Annual MBE Goal	\$ 2,599					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 828,433	\$ -	\$ 780,710	\$ -	\$ 6,135	\$ 786,845
Budget Available for Small Contractor Program	\$ 41,588	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 10,397					
Annual MBE Goal	\$ 2,599					

Memorandum

To: Paul Felix, Fiscal Administrative Supervisor
Department of Consumer Protection c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit
Michelle H. Seagull, Commissioner

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: October 8, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Department of Consumer Protection

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$ 28,754,394
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$ 721,754
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$ 180,439
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$ 45,110

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

FY22 DEPT. OF CONSUMER PROTECTION

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 28,754,394	\$ 3,869,281	\$ 16,099,249	\$ 1,331,044	\$ 6,733,066	\$ 28,032,640
Budget Available for Small Contractor Program	\$ 721,754	Notes or Comments:				
Annual SBE Goal	\$ 180,439					
Annual MBE Goal	\$ 45,110					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 28,754,394	\$ 3,869,281	\$ 16,099,249	\$ 1,331,044	\$ 6,733,066	\$ 28,032,640
Budget Available for Small Contractor Program	\$ 721,754	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 180,439					
Annual MBE Goal	\$ 45,110					

Memorandum

To: Jay Yasensky, Associate Accountant
Department of Agriculture c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit
Bryan Hurlburt, Commissioner

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: October 8, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Department of Agriculture

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$ 26,719,195
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$ 168,215
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$ 42,054
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$ 10,513

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

FY22 DEPT. OF AGRICULTURE

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page-3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 26,719,195	\$ 7,678,536	\$ 3,803,093	\$ 532,317	\$ 14,573,314	\$ 26,587,260
Budget Available for Small Contractor Program	\$ 131,935	Notes or Comments:				
Annual SBE Goal	\$ 32,984					
Annual MBE Goal	\$ 8,246					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page-3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 26,719,195	\$ 7,678,536	\$ 3,803,093	\$ 532,317	\$ 14,537,034	\$ 26,550,980
Budget Available for Small Contractor Program	\$ 168,215	Notes or Comments: The exemptions for Item IT Consultant Contract, SID 10020 (\$17,550 Covendis) and IT Consultant Contract, SID 35127 (\$18,730 Covendis) were not approved. There are second tier S/MBE spending opportunities available for this service. Covendis is reporting the second tier spending which can be reported on your Quarterly S/MBE spending reports.				
Annual SBE Goal	\$ 42,054					
Annual MBE Goal	\$ 10,513					

Memorandum

To: Paul Felix, Fiscal Administrative Supervisor
Judicial Review Council c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit
Attorney Scott Murphy/ Acting Executive Director

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 22, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Judicial Review Council

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$	138,078
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$	25,877
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :		6,469
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$	1,617

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

FY22 JUDICAL REVIEW COUNCIL

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 138,078	\$ -	\$ 110,876	\$ -	\$ 1,324	\$ 112,201
Budget Available for Small Contractor Program	\$ 25,877	Notes or Comments:				
Annual SBE Goal	\$ 6,469					
Annual MBE Goal	\$ 1,617					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 138,078	\$ -	\$ 110,876	\$ -	\$ 1,324	\$ 112,201
Budget Available for Small Contractor Program	\$ 25,877	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 6,469					
Annual MBE Goal	\$ 1,617					

Memorandum

To: Paul Felix, Fiscal Administrative Supervisor
Judicial Selection Commission c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit
Charles E. Tiernan, III Chairperson

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 22, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Judicial Selection Commission

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$	96,315
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$	29,065
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$	7,266
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$	1,817

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

FY22 JUDICIAL SELECTION COMMISSION

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 96,315	\$ -	\$ 65,079	\$ 697	\$ 1,474	\$ 67,250
Budget Available for Small Contractor Program	\$ 29,065	Notes or Comments:				
Annual SBE Goal	\$ 7,266					
Annual MBE Goal	\$ 1,817					

AMOUNTS APPROVED BY DAS PER REVISION FROM AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 96,315	\$ -	\$ 65,079	\$ 697	\$ 1,474	\$ 67,250
Budget Available for Small Contractor Program	\$ 29,065	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 7,266					
Annual MBE Goal	\$ 1,817					

Memorandum

To: Michael Proscino, Accounting Careers Trainee
Office of the Lieutenant Governor c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 28, 2021

Re: FY 20201-2022 Small/Minority Business Goal Report
Office of the Lieutenant Governor

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$	713,510
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$	25,786
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$	6,447
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$	1,612

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

Attachment

FY22 OFFICE OF LIEUTENANT GOVERNOR

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 713,510	\$ -	\$ 664,444	\$ 18,060	\$ 5,220	\$ 687,724
Budget Available for Small Contractor Program	\$ 25,786	Notes or Comments:				
Annual SBE Goal	\$ 6,447					
Annual MBE Goal	\$ 1,612					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 713,510	\$ -	\$ 664,444	\$ 18,060	\$ 5,220	\$ 687,724
Budget Available for Small Contractor Program	\$ 25,786	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 6,447					
Annual MBE Goal	\$ 1,612					

Memorandum

To: Michael Proscino, Accounting Careers Trainee
Office of the Governor c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 28, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Office of the Governor

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$	6,256,725
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$	314,032
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$	78,508
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$	19,627

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

Attachment

FY22 OFFICE OF THE GOVERNOR

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 6,256,725	\$ 3,002,938	\$ 2,668,440	\$ 17,750	\$ 253,564	\$ 5,942,692
Budget Available for Small Contractor Program	\$ 314,032	Notes or Comments:				
Annual SBE Goal	\$ 78,508					
Annual MBE Goal	\$ 19,627					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 6,256,725	\$ 3,002,938	\$ 2,668,440	\$ 17,750	\$ 253,564	\$ 5,942,692
Budget Available for Small Contractor Program	\$ 314,032	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 78,508					
Annual MBE Goal	\$ 19,627					

Memorandum

To: Paul Felix, Fiscal Administrative Supervisor
State Contracting Standards Board c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit David L. Guay, Executive Director

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 21, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
State Contracting Standards Board

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$	203,053
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$	14,500
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$	3,625
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$	906

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

Attachment

FY22 STATE CONTRACTING STANDARDS BOARD

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 203,053	\$ -	\$ 142,750	\$ 22	\$ 45,781	\$ 188,553
Budget Available for Small Contractor Program	\$ 14,500	Notes or Comments:				
Annual SBE Goal	\$ 3,625					
Annual MBE Goal	\$ 906					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 203,053	\$ -	\$ 142,750	\$ 22	\$ 45,781	\$ 188,553
Budget Available for Small Contractor Program	\$ 14,500	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 3,625					
Annual MBE Goal	\$ 906					

Memorandum

To: Jay Yasensky, Associate Accountant
State Library c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit Deborah Schander, State Librarian

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 13, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Connecticut State Library

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$ 18,043,279
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$ 91,733
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$ 22,933
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$ 5,733

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small/Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

Attachment

FY22 CONNECTICUT STATE LIBRARY

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 18,043,279	\$ 5,292,242	\$ 5,623,262	\$ 872,585	\$ 6,163,457	\$ 17,951,546
Budget Available for Small Contractor Program	\$ 91,733	Notes or Comments:				
Annual SBE Goal	\$ 22,933					
Annual MBE Goal	\$ 5,733					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 18,043,279	\$ 5,292,242	\$ 5,623,262	\$ 872,585	\$ 6,163,457	\$ 17,951,546
Budget Available for Small Contractor Program	\$ 91,733	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 22,933					
Annual MBE Goal	\$ 5,733					

Memorandum

To: Paul Felix, Fiscal Administrative Supervisor
Office of the Victim Advocate c/o Department of Administrative Services

CC: Commission on Human Rights and Opportunities - Contract Compliance Unit
Natasha M. Pierre, Esq., State Victim Advocate

From: Meg Yetishefsky, Program Manager, Supplier Diversity Program

Date: September 28, 2021

Re: FY 2021-2022 Small/Minority Business Goal Report
Office of the Victim Advocate

This memo is to inform you that the DAS, Supplier Diversity Unit has received your agency's FY21-22 S/MBE goal report outlining the agency adopted budget and subsequent funds available for S/MBE purchases for FY21-22.

As indicated in CGS, 4a-60g, "twenty-five percent of the total value of the annual budget for all contracts (including construction, rehabilitation, or rehabilitation of public buildings, the construction and maintenance of highways and the purchasing of goods and services) shall be set-aside for Small Businesses and of that computed amount, twenty-five percent must be awarded to Minority Businesses Enterprises."

A review of the agency submission has indicated the following:

Line 1: Total Agency Adopted Budget for FY 22 :	\$	436,678
Line 2: Amount Available for S/MBE program : (after allowable deductions/exemptions)	\$	29,200
Line 3: 25% of Line 2 - total set aside for Small/Minority Business Enterprise :	\$	7,300
Line 4: 25% of Line 3 - total set aside for only Minority Business Enterprise :	\$	1,825

The Department of Administrative Services, Supplier Diversity Unit has approved several of the agency requested exemptions. However, Please Note: legislation will be implemented on October 1, 2021. The new legislation will broaden the industries eligible for Small/Minority Business certification therefore decreasing the allowable exemptions next fiscal year.

The commitment of each state agency and political subdivision to set aside opportunities for Small/Minority Businesses will assist in the economic growth of the Connecticut Small Minority Businesses community.

The DAS, specifically the Supplier Diversity Unit will continue to offer the training needed to each state agency and political subdivision to facilitate the compliance of their annual S/MBE goal. The DAS, Supplier Diversity representative assigned to your agency is Stan Kenton. Questions regarding the agency Small/Minority Business goal report should be directed to Stan Kenton at Stanley.Kenton@ct.gov or (860) 713-5241.

FY22 OFFICE OF THE VICTIM ADVOCATE

AMOUNTS REQUESTED BY AGENCY

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 436,678	\$ -	\$ 392,166	\$ 1,547	\$ 13,766	\$ 407,479
Budget Available for Small Contractor Program	\$ 29,200	Notes or Comments:				
Annual SBE Goal	\$ 7,300					
Annual MBE Goal	\$ 1,825					

AMOUNTS APPROVED BY DAS

DESCRIPTION		Page-2 Federally Funded Expenditures	Page -3 Non-Purchasing Budgeted Exp.	Page-4 Statute Required Budgeted Exp.	Page-5 Requested Exemptions	Total Deductions + Exemptions
Total Agency Adopted Budget	\$ 436,678	\$ -	\$ 392,166	\$ 1,547	\$ 13,766	\$ 407,479
Budget Available for Small Contractor Program	\$ 29,200	Notes or Comments: Approved as submitted.				
Annual SBE Goal	\$ 7,300					
Annual MBE Goal	\$ 1,825					