



CTsource Enable Pop-Ups and Browser Settings (Updated January 4, 2021)

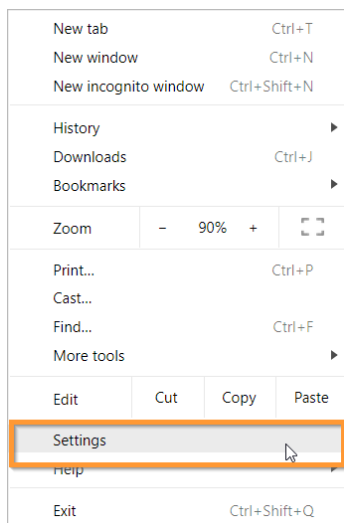
Enabling Pop-ups in the following Browsers:

1.1 Enabling Pop-ups in Chrome

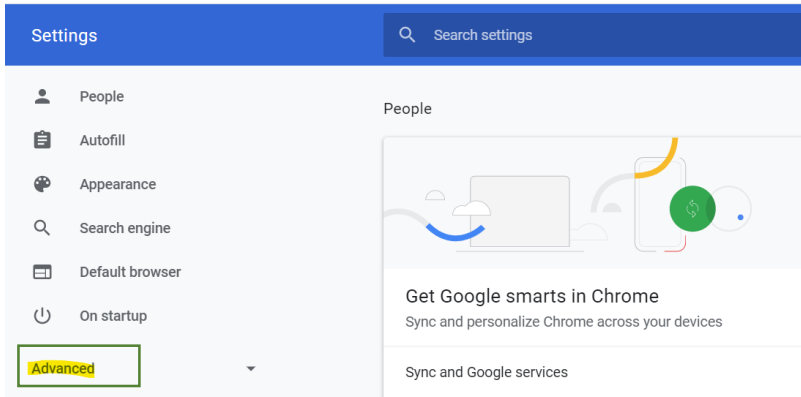
1. Open Chrome.
2. In the top-right corner, click the Chrome menu.



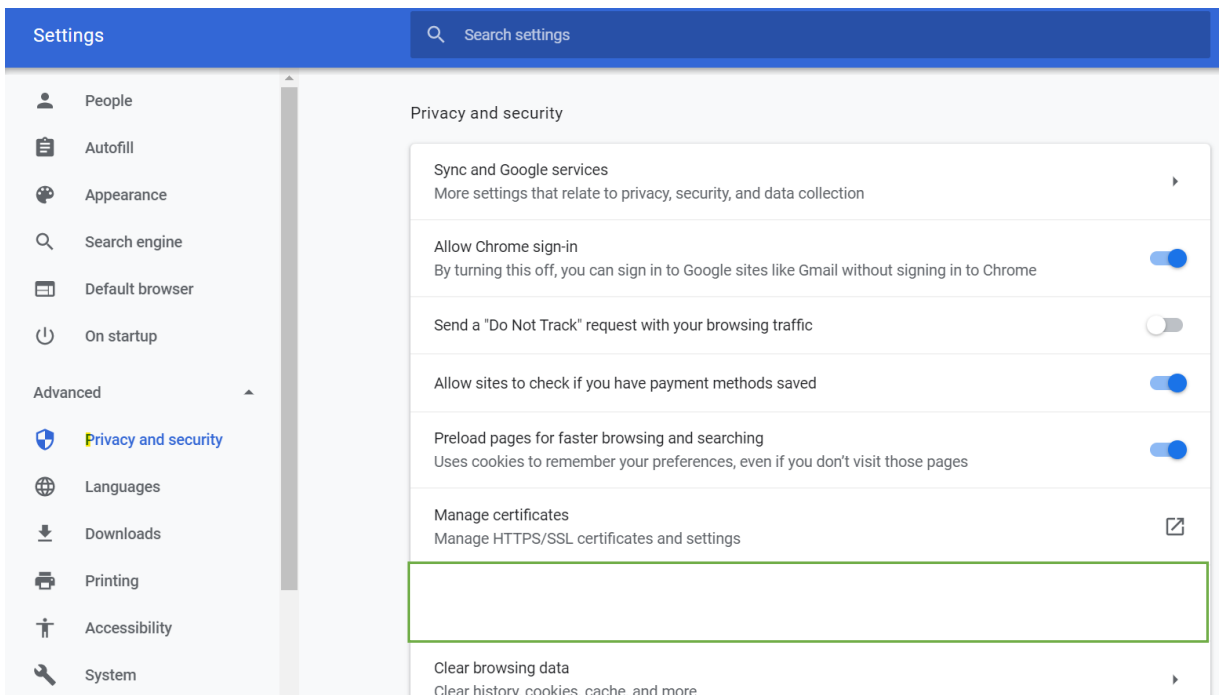
3. Click Settings.



4. Scroll to the bottom of the Settings Sidebar and select **Advanced**.



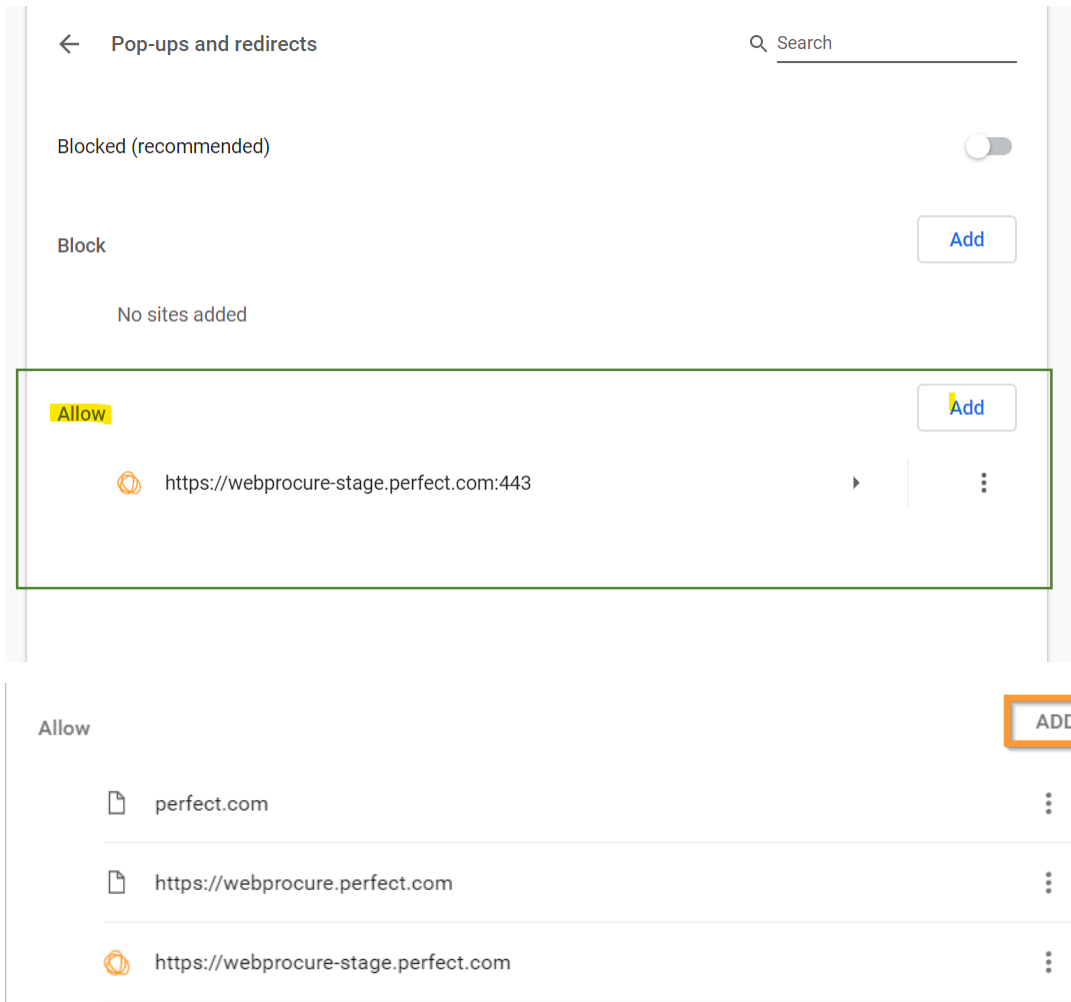
5. Under "Privacy and security," select **Site settings**.



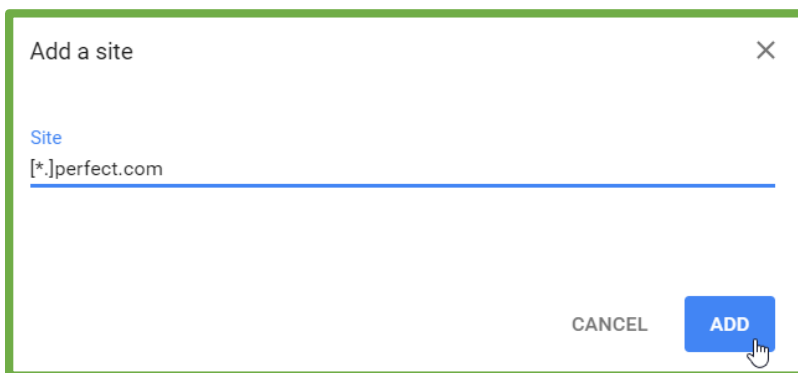
6. Select **Popups and Redirects**



7. In the Allow section, select **ADD**

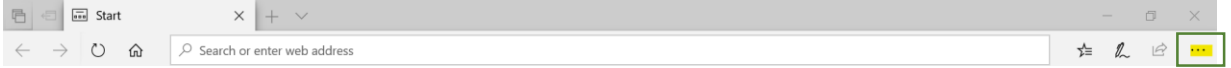


8. Add `[*.]perfect.com` as a trusted site.

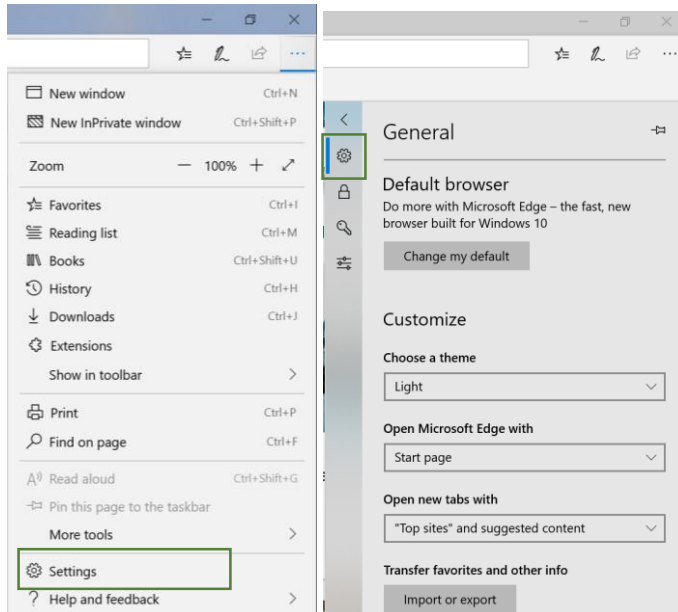


1.2 Enabling Pop-ups in Edge

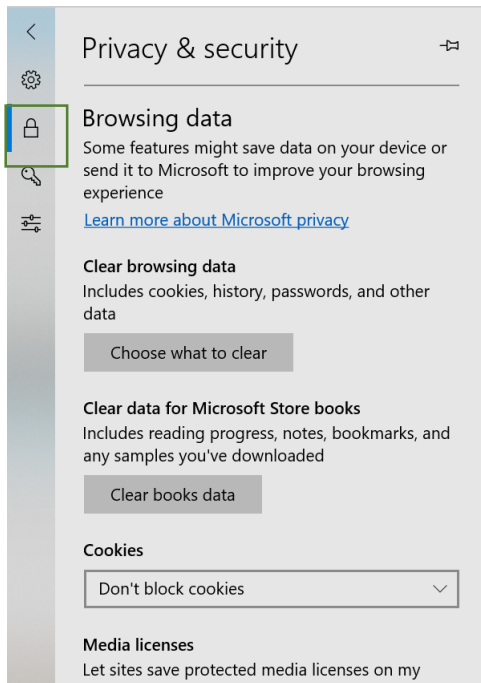
1. Open Edge.
2. In the top-right corner, click the Settings and More menu.



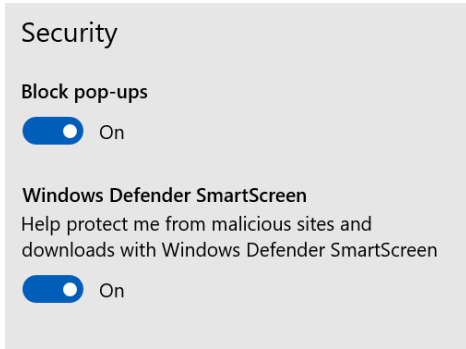
3. Click Settings. Brings up General



4. Select the Lock to Get to Browser Security Settings



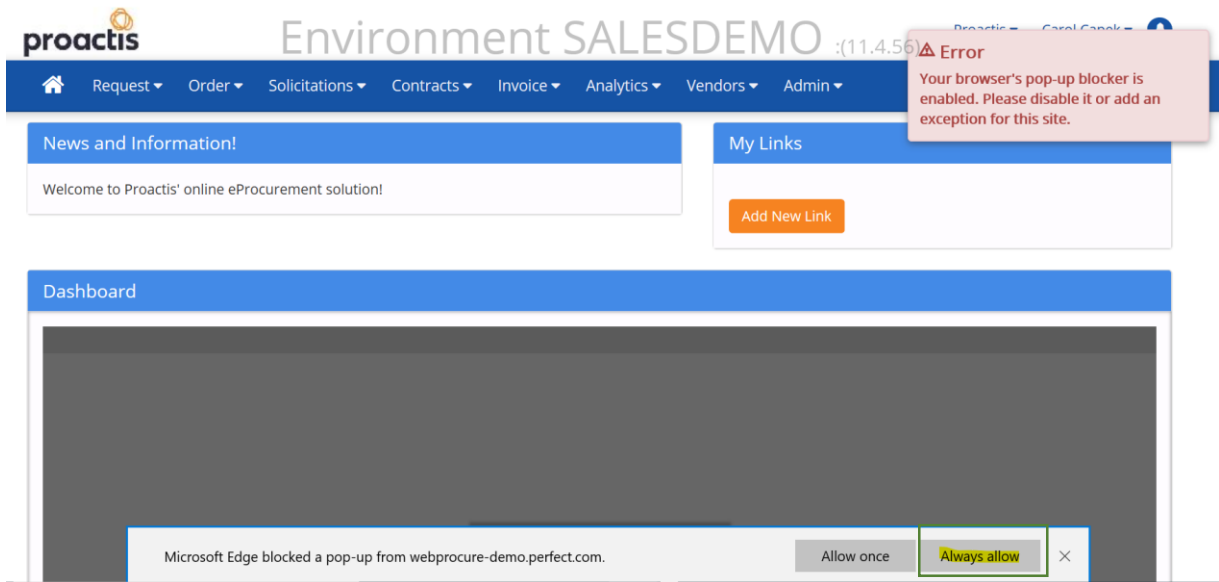
5. Scroll down to **Popups**



To Unblock pop-ups turn “off”

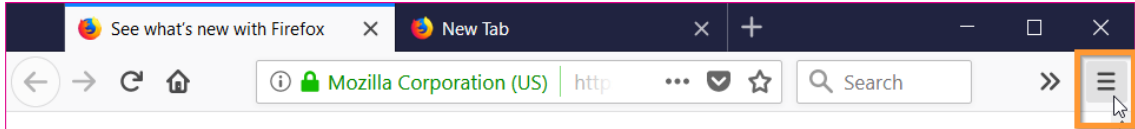
6. OR when go to the sites below add exception to Always Allow Popups:

- i. <https://webprocure.perfect.com>
- ii. <https://webprocure-stage.perfect.com>
- iii. <https://help.perfect.com>

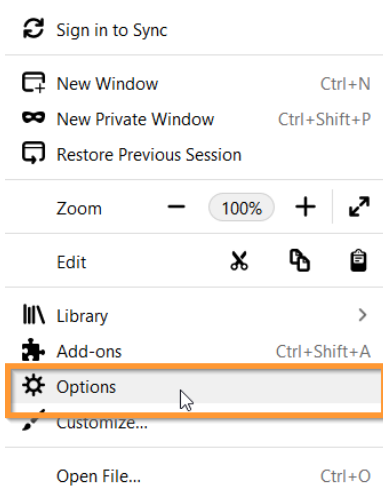


1.3 Enabling Pop-ups in Firefox

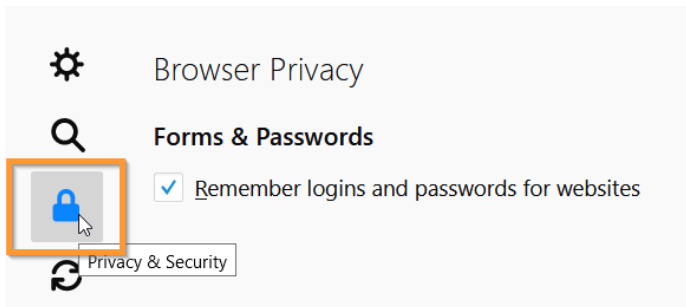
1. Open Firefox.
2. Select the browser menu option.



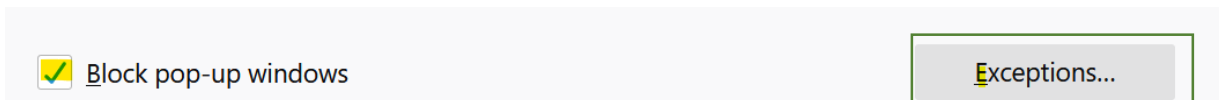
3. Click Options.



4. Click the **Privacy & Security** icon.



5. Scroll down to the **Permissions** section. Make sure that **Block pop-up windows** is activated (checkbox).



6. Select the **Exceptions** button beside the **Block pop-up windows** checkbox.
7. Enter each of the websites below into the Allowed Websites list.
 - i. <https://webprocure.perfect.com>
 - ii. <https://webprocure-stage.perfect.com>
 - iii. <https://help.perfect.com>

Allowed Websites - Pop-ups

You can specify which websites are allowed to open pop-up windows. Type the exact address of the site you want to allow and then click Allow.

Address of website

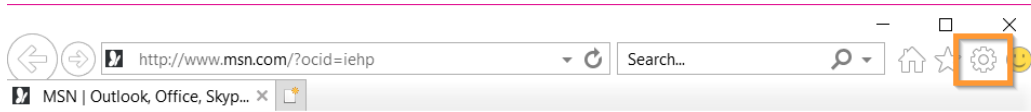
Allow

Website	Status
https://help.perfect.com	Allow
https://webprocure-stage.perfect.com	Allow
https://webprocure.perfect.com	Allow

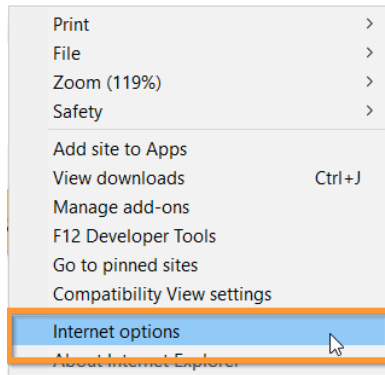
8. Select the **Save Changes** button.

1.4 Enabling Pop-ups in Internet Explorer (IE is not recommended)

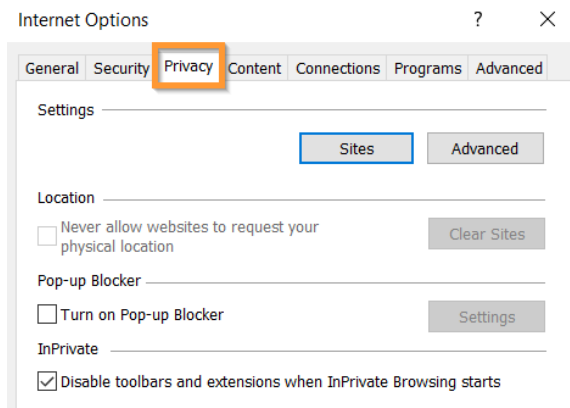
9. Open Internet Explorer.
10. Click on **Tools** icon in the upper right corner of the screen.



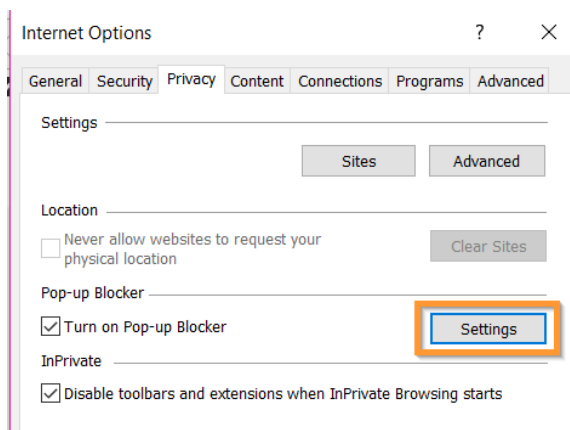
11. Select **Internet options**.



12. Select the **Privacy** tab.

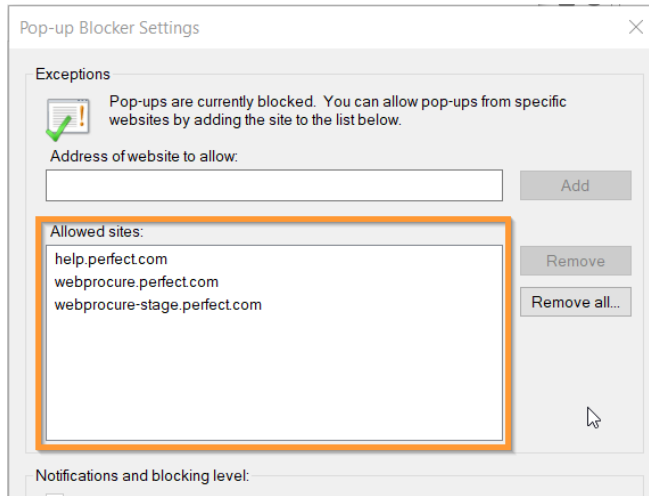


13. In the Pop-up Blocker section, select the **Settings** button.



14. Add the following web addresses to the list of **Allowed sites**:

- i. help.perfect.com
- ii. webprocure.perfect.com
- iii. webprocure-stage.perfect.com



15. Select the **Close** button.

16. Select the **OK** button.