



MEETING
AGENDA/MINUTES

DATE	WEDNESDAY, DECEMBER 17, 2008,
TIME	1:30-3:00 PM
LOCATION	@ DOIT Room 7060
PHONE	(CONFERENCE CALL INFO AND PASS CODE - N/A)

MEETING SUBJECT	INFORMATION AND TELECOMMUNICATION SYSTEMS EXECUTIVE STEERING COMMITTEE
PROJECT	
MEETING CHAIR	DIANE WALLACE
MEETING TYPE	EXECUTIVE
NOTE TAKER	SANDY DONAGHER
INVITEES	WALLACE, DIANE; CLAFFEY, G; MIARECKI, RICK; RIPPEL, LEON G; RIGGOTT, MICHAEL; GEORGE KAHKEDJIAN; SPELKE, KENNETH A; KERNTKE, MICHAEL; SHUMWAY, JAMES; BAILEY, RICHARD R; CASEY, STEVE; JOHNSON, TRICIA; VITTNER, JOHN; DOMINELLO, JOSEPH; DONAGHER, SANDY
ABSENT	

PREPARATION	
	EXAMPLE: REVIEW REQUIREMENTS DOCUMENT
AGENDA ITEMS	
	<ol style="list-style-type: none"> 1. DISCUSSION AND ACCEPTANCE OF JULY 10, 2008 PROPOSED MINUTES (DIANE WALLACE)– 5 MINUTES 2. FY 2009 DOIT DEPARTMENT PLAN - (STEVE CASEY) - 10 MINUTES 3. BUDGET REDUCTION IMPLICATIONS - (JOE DOMINELLO) 10 MINUTES 4. STRATEGIC OBJECTIVES TO BE INCLUDED IN THE NEXT IT STRATEGY FOR CT - (DIANE WALLACE/TRISH JOHNSON) 10 MINUTES 5. DOIT ARCHITECTURE OBJECTIVE UPDATE - (RICK BAILEY/ JOHN VITTNER) 10 MINUTES 6. "INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS EXPENDITURE REPORT" (CGS 4D-11) - REVIEW AND RECOMMENDATION (STEVE CASEY) - 10 MINUTES 7. Q & A (DIANE WALLACE) - 10 MINUTES 8. NEXT MEETING - JUNE 2009 (EVERY SIX MONTHS) <p>.....</p>
WALK-IN ITEMS	
	<ol style="list-style-type: none"> 1) 2) <p>.....</p>



NOTES	
	INSERT NOTES HERE

ACTION REQUIRED				
	ACTION ITEM	ASSIGNED TO	DELIVER TO	DATE DUE
	1)			
	2)			

FOLLOW UP MEETING	
DATE	
TOPIC	
OPEN ISSUES	1) 2)