



STATE OF CONNECTICUT
CONNECTICUT SITING COUNCIL

Ten Franklin Square, New Britain, CT 06051
Phone: (860) 827-2935 Fax: (860) 827-2950
E-Mail: siting.council@ct.gov
Web Site: portal.ct.gov/csc

October 15, 2021

TO: Council Members
FROM: Melanie Bachman *NAB*
Executive Director
RE: Explanation of FY2023 Proposed Revised Budget

In December 2020, the Council approved the biennial budgets for Fiscal Year 2022 (beginning July 1, 2021 to June 30, 2022) and Fiscal Year 2023 (beginning July 1, 2022 to June 30, 2023). At this time, adjustments can be made to the second year of the biennial budget (FY2023) based on estimated spending needs.

Attached please find the proposed revised budget for Fiscal Year 2023 in summary form. A line item spreadsheet has also been provided for comparison purposes, as it shows our actual expenses for Fiscal Years 2020 and 2021.

The Council estimated Fiscal Year 2021 expenses to be \$2,030,407.37 (Fiscal Year 2021 ended on June 30, 2021). The Council spent \$1,628,472.59 of this estimated budget, approximately 80%. Budget savings for this fiscal year resulted from not needing to hire a consultant, as well as not incurring charges for building improvements and equipment.

The revised budget for Fiscal Year 2023 has been slightly reduced. The Account 54720 Indirect Overhead (SWCAP) estimate is lower than the agency's original projection. This account has varied greatly over the years depending upon agency support needed from other agencies and has been very difficult to accurately estimate.

The estimated SWCAP reduction of \$59,850.00 has been distributed to other account codes, as necessary, based on actuals from Fiscal Year 2020 and 2021, and anticipation of possible new hires commensurate with increased workload predictions.

If you have questions or concerns, please contact me or Lisa Fontaine so that any additional adjustments can be made and incorporated prior to the October 21, 2021 energy/telecommunications meeting. The Fiscal Year 2023 budget will be an agenda item that requires a Council vote for an initial approval for presentation to the energy and telecommunications industries for a 30-day comment period. After the 30-day comment period, the budget will be placed on the agenda again for Council adoption and discussion of comments, if necessary. After receiving approval from the Council, the adopted budget must be sent to the General Assembly by December 31, 2021.

Thank you for your attention to this matter.

Enclosure

CONNECTICUT SITING COUNCIL REVISED BUDGET FOR FISCAL YEAR 2023

Consolidated

(Fiscal Year 2023 - July 1, 2022 to June 30, 2023)

Summary of Expenditures	FY2020	FY2021	FY2022	FY2023
Description	Actuals	Actuals	Approved	REVISED BUDGET
Personnel Expenses				
Salary & Wages	\$690,819.83	\$734,050.42	\$825,307.12	\$853,742.03
Fringe	\$587,005.77	\$644,195.41	\$756,076.83	\$783,745.39
Docket/Project Related Expenses	\$36,741.85	\$123,370.50	\$418,700.00	\$388,550.00
Consultants/Advertising/Transcription/Audio/Hrg.Expenses				
Council Member Per Diem & Expenses				
Operational Expenses				
Building Expense	\$57,014.76	\$73,036.25	\$136,519.12	\$150,655.67
Motor Vehicle - Lease/repairs/fuel	\$5,097.32	\$5,058.06	\$6,558.00	\$6,608.00
Membership/Subscriptions	\$2,200.26	\$3,257.21	\$3,526.00	\$3,575.00
Computer/Copier/Mail Machines	\$5,103.24	\$4,648.08	\$11,000.00	\$6,450.00
Office Supplies/Assets	\$4,724.82	\$198.96	\$14,250.00	\$13,800.00
Staff Training/Travel	\$1,961.62	\$153.68	\$4,500.00	\$3,880.00
Indirect Overhead SWCAP	\$0.00	\$40,504.00	\$123,000.00	\$115,150.00
Grand Total	\$1,390,669.47	\$1,628,472.57	\$2,299,437.07	\$2,326,156.09

Account Code	Expenditures Description	FY2020 <i>Actuals</i>	FY2021 <i>Actuals</i>	FY2022 <i>Budget</i>	FY2023 <i>Budget</i>	FY2023 <i>Revised budget</i>
50110	Salaries&Wages, FT	685400.29	725804.64	814836.62	822058.77	843021.53
50160	Longevity	4132.50	4728.75	4745.50	4745.50	4745.50
50170	Overtime	703.86	2967.03	3000.00	3250.00	3250.00
50190	Accumulated leave	0.00	0.00	10000.00	10000.00	10000.00
50410	Group life insurance	744.90	744.90	915.84	924.06	947.56
50420	Medical insurance	115889.28	113396.38	140706.38	141969.17	144999.70
50430	Unemploy. compensation	0.00	361.65	416.29	420.03	1264.53
50441	FICA	40421.35	43195.68	51620.09	52083.36	52267.33
50442	Medicare taxes	9453.38	10102.21	12072.44	12180.79	12223.81
50460	Workers comp. awards	6074.07	5574.61	6327.62	6384.41	6491.27
50471	SERS	414422.79	470819.98	534018.17	538810.81	555551.19
50710	Employee allow. & rpt. Pay	583.18	550.00	575.00	575.00	625.00
50720	Employee Non-Reportable Payment	0.00	0.00	150.00	150.00	100.00
50750	Educ & Training for Employees	0.00	0.00	750.00	750.00	380.00
50780	In-state travel	142.60	0.00	1250.00	1350.00	500.00
50790	Out-of-state travel	1116.62	0.00	2500.00	2500.00	2500.00
50800	Mileage reimbursement	175.93	0.00	50.00	50.00	50.00
51115	Other Payments-Legal	0.00	0.00	2000.00	2000.00	2000.00
51230	Mgt. Consultant Services	0.00	3.23	30000.00	25000.00	25000.00
51510	Advertising	8503.02	33821.96	20000.00	22000.00	32000.00
51540	Board member fees	18000.00	48800.00	40000.00	52000.00	52000.00
51590	Conf/seminar/wkshop hosting	138.34	0.00	1500.00	1500.00	0.00
51620	Fees and Permits	845.00	153.68	1250.00	1500.00	1000.00
51672	Court reporting services	2966.85	20280.20	22000.00	23000.00	23000.00
51675	Subscriptions	364.26	1379.21	1526.00	1575.00	1575.00
51764	Regular postage	3555.00	67.30	10000.00	12000.00	10000.00
51780	Membership Dues	1836.00	1878.00	2000.00	2200.00	2000.00
51800	Non-employee reimbursements	3439.46	0.00	15900.00	16200.00	12500.00
51873	Photocopying	0.00	6.30	0.00	0.00	0.00
51874	Printing & Binding	625.00	295.70	500.00	500.00	500.00
52050	Visual Media Services	2750.65	20169.43	17500.00	18000.00	18000.00
52511	Office equip. lease/rental	5103.24	4648.08	6000.00	6200.00	6200.00
53011	Motor vehicle rent	4972.00	4995.00	5808.00	5808.00	5808.00
53015	Motor Veh Parts-Repair & Maint	0.00	0.00	500.00	500.00	500.00
53020	Motor vehicle fuel - gasoline	125.32	63.06	250.00	300.00	300.00
53331	Utility, electric	8765.02	8603.23	9203.27	9479.37	9479.37
53334	Utility, water	0.00	65.07	210.00	215.00	215.00
53335	Utility, sewer	0.00	49.45	250.00	275.00	275.00
53338	Natural gas	1278.93	1309.80	1647.30	1696.72	1696.72
53362	Premises security services	114.12	0.00	750.00	1000.00	1000.00
53364	Premises Fire Protection	0.00	0.00	75.00	75.00	0.00
53390	Premises Cleaning Supplies	454.46	81.06	1000.00	1000.00	500.00
53401	Premises Repair/Maint Services	0.00	0.00	75000.00	75000.00	75000.00
53405	Premises Property Mgt Serv	45307.32	53561.50	46666.54	48066.54	56239.58
53760	IT Software Maint & Support	0.00	8518.50	5000.00	5000.00	5000.00
53820	Cellular Communication Svcs	1094.91	847.64	1717.01	1768.52	1250.00
53920	IT supplies	0.00	0.00	250.00	250.00	250.00
54060	General office supplies	1134.82	46.98	1250.00	1300.00	1300.00
54150	Minor Equipment	0.00	0.00	1500.00	1500.00	1500.00
54151	Minor Equipment - Non Controlla	0.00	0.00	500.00	500.00	500.00
54180	Printing Supplies	35.00	78.38	750.00	750.00	500.00
54720	Indirect Overhead-SWCAP	0.00	40504.00	123000.00	175000.00	115150.00
	Total	1,390,669.47	1,628,472.59	2,299,437.07	2,336,361.05	2,326,156.09