

CJIS Criminal Justice Information System (CJIS) Blueprint News



Project Status **YELLOW**

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CISS – What's in it for YOU?

- The right data.
- In the right format.
- At the right time.
- Supporting critical business processes.
- Improving public service.
- Improving public safety.

What is the CJIS Blueprint Project?

The CJIS Blueprint Project is an initiative to assess the current business and technological capabilities of our CJIS partners to identify their future needs and develop a blueprint or plan of action to achieve results. To help us with this initiative, MTG Management Consultants, LLC, has begun the first phase by working with CJIS partners to develop an "as is" logical model view of our current information exchanges (i.e., what exists now). Once the current environment, or as-is logical model, has been fully mapped out, MTG will begin Phase 2. Phase 2 is essentially a vision of the future, or where we want to be, which is called the "to be" logical model. Together, these two models will help us to identify the gaps between where we are and where we want to be. This gap analysis will be the basis for developing system requirements for the new CJIS.

Decisions, Decisions

In last month's edition of *Blueprint News*, we discussed the many issues that need to be resolved before the Connecticut Information Sharing System (CISS) program can move forward. Since that time, MTG has made recommendations regarding these issues.

"The CISS program has leadership but does not have dedicated program and project management staff."

The recommendations have been reviewed by the CJIS Governing Board cochairs and executive director. Those recommendations are ready for consideration by the CJIS Governing Board at its July 23 meeting. MTG's recommendations are summarized below.

- *Have a Focused Core CISS Team* – The CISS program has leadership but does not have dedicated program and project management staff. The recommendation is to identify the minimal necessary elements and implement a Program Management Office (PMO) for CISS.
- *Budget for Work Efforts to Complete Tasks for the Agency Interfaces* – Funding for CISS and the required agency interfaces is unclear, and the funding is tied to the project scope. The recommendation is to develop scope recommendations with approximate order-of-magnitude budget estimates and then submit the recommendations to the CJIS Governing Board.
- *Ensure That the CISS Program Is a Priority for Agencies and That They Coordinate Their Internal Initiatives With CISS* – The prioritization of projects within the CISS program has not been established, and the CISS program is dependent upon agency priorities. The recommendation is that agencies make the CISS initiative a priority and that their initiatives be coordinated with the CISS program.
- *Have 6-Month Milestones* – No timeline has been developed for CISS program implementation. The recommendation is that once project priorities are established, progress should be measured in 6-month increments.
- *Be a Budget Priority* – The budget for the CISS program has not been established, nor have agency budgets been established to include their cost responsibilities within the CISS program. The recommendation is that the CISS program be a budget priority until complete.
- *Be Constrained by Economical Limits Based on Total Cost of Ownership (TCO) and Return on Investment (ROI)* – Financial constraints on the CISS program's scope have not been established. The recommendation is that the program be constrained by an analysis of TCO and ROI.

These high-level recommendations, along with a more detailed review of issues, are the subject of further consideration by the CJIS Governing Board.

Where Are the Deliverables?

There are three deliverables that are critical to the completion of the CJIS Blueprint Project. A status summary follows:

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- **Gap Analysis** – An overview of the content of the Gap Analysis was presented in the May edition of *Blueprint News*. The Gap Analysis has since undergone several revisions to include a more detailed analysis of the strategic issues facing the CISS program and justice agencies. The Gap Analysis was made available for review on the SharePoint site on July 20.
- **CISS Requirements** – The CISS Requirements will include a detailed listing of functional, technical, information exchange, and administrative requirements for the new CISS. The CISS Requirements also include an analysis of CISS funding options. The requirements report has been completed but will not be released until revisions are made based on scope and funding decisions.
- **CISS RFP** – The core of the CISS RFP has also been completed and will be finalized when the final requirements are established.

Once the decisions regarding scope and budget are made, the CJIS Blueprint Project can move quickly to the release of the CISS RFP.

Next Steps

Earlier in this newsletter, we discussed the important decisions that need to be made regarding project scope, budget, and staffing. Those decisions are the first step in moving the project forward. After these decisions have been made, the project can move forward to the requirements phase. This phase will include the draft development of requirements by MTG, and then a structured workshop involving justice agency

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representatives. The workshop will be used to review and refine the requirements. The last phase of the CJIS Blueprint Project is the development and release of the CISS RFP.



Project Status

The CJIS Blueprint Project remains in yellow status, as the project timeline has been pushed back due to a number of factors. Once the issues of project scope and funding are resolved, the completion of the CISS Requirements and RFP will move forward quickly.



Next Month – The Strategic Decisions

