

**MINUTES OF THE SPECIAL MEETING OF THE  
COMMISSION ON HUMAN RIGHTS AND OPPORTUNITIES  
25 SIGOURNEY STREET 7<sup>TH</sup> FLOOR  
CONFERENCE ROOM OF CHRO  
HARTFORD, CT 06106  
FRIDAY, JULY 1, 2011  
1:00 P.M.**

**COMMISSIONERS PRESENT**

Andrew Norton, Chairperson (Present)  
Cheryl Lynn Clarke (Phone)  
Dawn Niles (Phone)  
Tracey Gove (Phone)  
Edith Pestana (Phone)

**COMMISSIONERS ABSENT**

Shelley Best  
Patricia Wrice  
Edward Mambruno

**STAFF PRESENT**

Robert J. Brothers, Jr., Executive Director  
Alvin Bingham, Affirmative Action / Contract Compliance Supervisor  
David Teed, Assistant Attorney General  
Valeria Kennedy, Ph. D., Affirmative Action / Contract Compliance  
Margaret Peters, Legal Secretary

**I. Chairperson**

Chairperson Andrew Norton convened the July 1, 2011 Special Commission Meeting of the Commission on Human Rights and Opportunities to order at 1:02 p.m.

**II. AFFIRMATIVE ACTION RECOMMENDATIONS – VOTE REQUIRED**

- A. A special meeting was called to consider Manchester Community College's Request to lift the Certification of Non-compliance that was issued on June 14, 2011.

Manchester Community College has completed all the revisions to their 2011 Affirmative Action Plan and also took steps to eliminate errors in future filings. They have fulfilled the requirements to have the Certificate of Non-Compliance lifted and have addressed and corrected all deficiencies as required.

The Plan contains all elements required and the agency has not met all or substantially all of its hiring, promotion and program goals: they have shown a good faith effort.

Chairperson Norton entertained a motion to lift the Certificate of Non-compliance which was issued to Manchester Community College. A motion was made by Commissioner Clarke and seconded by Commissioner Gove. The motion passed unanimously. Chairperson Norton did not vote.

The Certificate of Non-Compliance is lifted.

**VI. ADJOURNMENT**

There being no further business to come before the Commission, it was moved by Commissioner Pestana and seconded by Commissioner Niles to adjourn the meeting at 1:12 p.m. The motion carried unanimously. Chairperson Norton did not vote.