**For Municipal Public Works Projects with $50,000–$999,999.99 in State Funding**

To: Contract Compliance Unit

 Commission on Human Rights and Opportunities (“CHRO”)

 CHRO Form cc-052

 Via Email to CHRO.AwardNotification@ct.gov

From: Click here to enter text.

Date: Click here to enter a date.

Subject: **Notification of Contract Award for Municipalities**

As required by the Regulations of Connecticut State Agencies (“R.C.S.A.”) Sec. 46a-68j-31, this document is to notify the CHRO that the following public works contract has been awarded. (If the contract in question is not a public works contract,[[1]](#footnote-1) this form does not need to be filled out and the CHRO need not be notified.)

Project Name: Click here to enter text.

State Project Number: Click here to enter text.

Other Project Numbers (e.g., Town): Click here to enter text.

State Funding Agency(ies): Click here to enter text.

State Funding Source(s)/Program(s): Click here to enter text.

Project Location: Click here to enter text.

Dates of Bidding: Click here to enter a date.–Click here to enter a date.

Dates of Project Work: Click here to enter a date.–Click here to enter a date.

Dollar Value of Contact: $Click here to enter text.

State-funded Portion of Contract: $Click here to enter text.

|  |  |  |  |
| --- | --- | --- | --- |
| Set-Aside Value: | SBE: | Click here.% | $Click here. |
| M/W/DisBE: | Click here.% | $Click here. |

**CONTRACTOR INFORMATION**

Name of Contractor: Click here to enter text.

Main Office Address: Click here to enter text.

 Click here to enter text.

Telephone Number: Click here to enter text.

Email Address(es): Click here to enter text.

Number of Employees: Click here to enter text.

 [ ]  Unknown

**BID PROCESS**

The applicable portion of the CHRO Bid Language was included in each advertisement, notice of solicitation for competitive bids, and/or request for proposals or qualifications:

 [ ]  Yes [ ]  No

**SUBCONTRACTOR INFORMATION**

Please list any subcontractors who were listed by the Contractor for this project, whether in Part III of the Notification to Bidders / Contract Compliance monitoring report or in other bid documents:

Click here to enter text.

**FACTORS CONSIDERED IN THE SELECTION OF THIS CONTRACTOR**

1. The bidder’s success in implementing an affirmative action plan:

 [ ]  Yes [ ]  No [ ]  Unknown

1. The bidder’s success in developing an apprenticeship program complying with R.C.S.A. Sec. 46a-68j-1 to 46a-68j-17, inclusive:

 [ ]  Yes [ ]  No [ ]  Unknown

1. The bidder’s promise to develop and implement a successful affirmative action plan:

 [ ]  Yes [ ]  No [ ]  Unknown

1. The bidder’s submission of EEO-1 data indicating that the composition of the workforce is at or near parity when compared to the racial and gender composition of the workforce in the relevant labor market area:

 [ ]  Yes [ ]  No [ ]  Unknown

1. The bidder’s promise to set aside a portion of the contract for legitimate minority business enterprises:

 [ ]  Yes [ ]  No [ ]  Unknown

**MUNICIPALITY’S CONTACT PERSON(S)**

Name: Click here to enter text.

Job Title: Click here to enter text.

Address: Click here to enter text.

 Click here to enter text.

Telephone: Click here to enter text.

Email: Click here to enter text.

Additional Email Addresses Click here to enter text.

to Carbon Copy (optional): Click here to enter text.

 Click here to enter text.

 Click here to enter text.

1. See Conn. Gen. Stat. Sec. 4a-60g(a)(14) for the definition. [↑](#footnote-ref-1)