



Registration Checklist

For use by **Chief of Department and/or Training Officer**

The following documents are required to be faxed, mailed and received at the Connecticut Fire Academy no later than 7 days prior to the start of the Recruit Firefighter Program.

These Documents MUST be received at the Connecticut Fire Academy NO LATER than August 17, 2020

(Seven business days prior to the start date of the Recruit Firefighter Program)

Fax or email the FD Registration packet to: cfprecruit@ct.gov or Eric.Munsell@ct.gov

**Connecticut Fire Academy
34 Perimeter Road
Windsor Locks, Connecticut 06069-1069
Fax: (860) 654-1889**

PAGE 1 – Recruit Firefighter Program Registration Form

PAGE 2 – Fire Department Contact Information Form

General Contact Information
Point of Contact Information
Emergency Contact Person(s)

PAGE 3 – Medical Examination Confirmation

For personnel hired by a municipality or who have a current physical per Department Regulations or Policy

Medical Certification

For Recruit applicants who have not had a Pre-Employment Fire Department physical or Medical Examination in the past 12 months

IAFF/IAFF Candidate Physical Abilities Test

PAGE 4 – Healthcare Provider Information

PAGE 5 – Fire, Live Fire, and Flashover Survival Training

PAGE 6 – Fit Testing & Clothing Issue Form

**PAGE 7 – Peer Support Information
Attendance Requirements
Program Review**

****For the timely and accurate processing of the Recruit Application, this information needs to be provided according to the strict timelines outlined. If there are extenuating circumstances requiring any deviation, a positive contact needs to be made with the Recruit Program Coordinators or Program Manager at 860-627-6363, or cfprecruit@ct.gov***

Copy this checklist for each recruit and complete required documentation and procure equipment prior to start of class. Copies of documentation maybe found by going to the CFA website (www.ct.gov/cfpe) / Training & Education / Recruit Application Package



This Information is also found on the Section 2 - Applicant Checklist

Recruit Equipment & Supply Checklist

For use by **Chief and/or Training Officer**

The following equipment is to be provided by the sponsoring fire department and brought by the recruit on the first day of the Recruit Firefighter Program.

Personal Protective Equipment:

Structural Firefighting Protective Clothing:

Structural Firefighting Protective Clothing must be NFPA-1971 Compliant.
SFFPC must be compliant to NFPA 1851 prior to conducting Live Fire Training.
Used PPE is recommended; Outer Shell, Vapor and Thermal Barriers must not be compromised.

- Turnout Coat**
- Turnout Pants**
- Turnout Boots**
- Helmet**
- Hood**
- Gloves (2 Pair)**
Gloves must match the Coat Cuff design;
Gauntlet Glove or Wristlet Glove
- PPE/Equipment Problem Reporting Procedure**
Contact Person and Procedure to Report Issues with PPE

The recruit should be advised to contact a Fire Department representative immediately when PPE is damaged or missing.

- Self-Contained Breathing Apparatus with Cylinder**
SCBA must be ANSI and NFPA Compliant SCBA. Air Cylinders must have current hydrostatic testing.
All SCBA and SCBA Cylinders should be clearly marked with the Fire Departments Name.
- Spare Self-Contained Breathing Apparatus Batteries**
The Connecticut Fire Academy no long can provide batteries and faculty to replace batteries in the Recruit’s SCBA. Please provide training and/or direction to replace batteries as necessary.
- 2 Spare SCBA Air Cylinders** (1 Spare Cylinder required for Departments sending more than 2 Recruits)
Department Note: The CFA recommends the purchase of cylinder protective sleeves to reduce wear on SCBA equipment. One company we know of is: 3-dpolymers, 13026 South Normandie Avenue, Gardena, California 90249 Tel: 310-324-7694 Web: <http://www.3-dpolymers.com/protective-sleeves/>
- Fire Department Contact Information – Equipment Repair or Procurement**
If a specific person(s) should be contacted for the purpose of procuring replacement equipment and repair. Please provide the Recruit that information, Recruit’s will generally return equipment damaged or in need of repair during evenings or weekends.
- Instruction for Cleaning Structural Firefighting Protective Clothing**
Cleaning of Structural Firefighting Protective Clothing is imperative to the Health and Welfare of the Recruit. Please provide direction to the location and procedure to be used by Recruit during the Program in regards to the Cleaning and Maintenance of the Structural Firefighting Protective Clothing issued to them.

Personal Safety Equipment:

- Safety Glasses**
- Work Gloves**
- 22’- 1” Tubular Webbing**
(NFPA 1983 Compliant)
- 1 –Roll of Duct Tape**
(used to protect the Toes of PPE Boots)

Academics:

- 6 Pencils** **2 Black Pens**
- 2 Highlighters**
- 3 Holed Punched Lined Paper**
- 1 (one) - 2” White Binder (Required)**

Copy this checklist for each recruit and complete required documentation and procure equipment prior to start of class. Copies of documentation maybe found by going to the CFA website (www.ct.gov/cfpc) / Training & Education / Recruit Application Package