

Audio Visual Aids Loan Program Catalog Commission on Fire Prevention & Control

How to Order/ Map

For more than twenty-years, as an added to Connecticut's Fire Service, the Commission on Fire Prevention and Control has administered an Audio Visual Aids loan program. This program supplements local training and public education resources and has been widely used by fire department training officers, fire chiefs, public educators and others. Rockwell Communications, Inc. of East Hartford has long managed this popular program on our behalf.

Simply, the program makes a variety of topical DVD's, VHS tapes and CD's available for loan to fire departments. Items in the collection are detailed in this *Audio Visual Aids Catalog*.

Availability of items in the catalog may be verified by contacting Rockwell Communications by calling (860) 528-9091. If available, the item(s) will be shipped on the date requested free of charge. Those in the Hartford region are also welcome to pick items up, at Rockwell's East Hartford office, any week day (see map below.) If mailed, the Commission's Office of State Fire Administration will absorb the cost of mailing materials to you as well as Rockwell's handling fee. Your only responsibility is the cost of returning loaned materials. Again, those in the Hartford region may drop loaned items off, any week day, at Rockwell's East Hartford office or the item(s) must be mailed back to Rockwell, library rate, and insured for \$200. Loaned items may be held by users for a maximum of two weeks. All items must be returned by the date specified when ordering.

Accompanying the loaned materials is a simple Usage Report form we ask you to complete and return with your loaned items. This report is vital in that it provides much needed statistics to aid in justifying the service as well as securing funding to expand available A/V's.

It is our intent to invest heavily in purchasing new items during so please visit our website often to learn of newly acquired titles available for loan. Also, we encourage you to contact the Office of State Fire Administrator to recommend A/V items you would like to see added to our catalog of available resources.

To order audiovisuals call:
Rockwell Communications, Inc.
321 Burnham Avenue
East Hartford, CT 06108
(860) 528-9091

Jeffrey J. Morrisette, State Fire Administrator
Commission on Fire Prevention & Control
Connecticut Fire Academy
34 Perimeter Road
Windsor Locks, CT 06096-1069
860.627.6363 Ext. 230
In-State Toll Free 877.5CT.FIRE
FAX 860.654.1889
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